ARTICULATION AGREEMENT
BETWEEN
STEPHEN F. AUSTIN STATE UNIVERSITY
and
HOUSTON COMMUNICATE COLLEGE

Bachelor of Science in Interior Design

This Articulation Agreement is made and entered by and between STEPHEN F. AUSTIN STATE UNIVERSITY, an entity of the State of Texas, and HOUSTON COMMUNITY COLLEGE, an entity of the State of Texas.

I. Purpose of Agreement

Stephen F. Austin State University, herein after referred to as "SFA," Nacogdoches, Texas, and Houston Community College, herein after referred to as HCC," share a common interest in expanding the availability of quality higher education to all Texans. Both entities agree to cooperate in furthering this objective to the mutual benefit of their students.

This articulation agreement provides guidelines and outlines areas of responsibility ensuring that students at HCC can transfer completed courses to SFA without any loss of credit or recognition of approved courses applied toward the Bachelor of Science in Interior Design degree. This agreement further provides guidelines and outlines areas of responsibility ensuring that students at SFA can transfer completed courses to HCC without any loss of credit or recognition of approved courses applied toward associate degrees. Either institution may propose additional cooperative activities that shall become part of the general agreement upon being signed by both parties.

II. Terms

The parties to this agreement, SFA and HCC, agree to the terms and conditions set forth herein:

A. General

1. SFA and HCC will each designate an individual who will be responsible for the maintenance of this articulation agreement and sharing of information on the Bachelor of Science in Interior Design and associate degrees, new courses added to the degree programs, transcript evaluation, and other projects as needed.

2. The names of the designated persons are contained in Appendix 1. Any change to Appendix 1 shall not require renegotiating this agreement, and any such change made by one institution shall be communicated in writing to the other.

3. To be eligible for the program, students must meet all SFA admission requirements, be officially enrolled at SFA, and have an official transcript showing credit earned on file with the SFA Registrar's Office.

4. This Agreement is non-exclusive, and either party may enter into similar agreements with any other party.

B. STEPHEN F. AUSTIN STATE UNIVERSITY agrees to:
1. Admit and enroll HCC students in the Bachelor of Science in Interior Design degree program that are determined by SFA to be qualified for admission to SFA and the Bachelor of Science in Interior Design degree.

2. Assist HCC transfer students in the transition from HCC into the SFA Bachelor of Science in Interior Design program. This may involve informing students of and assisting them in the application for scholarships and in course registration.

3. Provide courses to be taught at SFA and/or through distance education on a rotation schedule.

4. Maintain ongoing collaboration and monitoring of the program through the Director of the SFA Department of Human Sciences and the Coordinator of the Interior Design Program.

5. Continue to accommodate HCC students into the Bachelor of Science in Interior Design degree so long as this Agreement is in effect. Since SFA cannot guarantee the Bachelor of Science in Interior Design degree program in perpetuity, this agreement does not constitute a binding contract regarding ongoing or future offerings of the academic program outlined herein.

6. SFA is an equal opportunity institution, and shall not discriminate unlawfully against any HCC or SFA student, applicant, or employee, nor shall it deny the benefits provided its own degree-seeking student to any person on the basis of race, color, religion, national origin, sex, age, disability, genetic information, citizenship, veteran status, or any other protected class status as defined by law or institutional policy.

C. HCC agrees to:

1. Provide, upon request by SFA, syllabi for any courses covered by this articulation agreement.

2. Include a web link to the SFA course listings for the Bachelor of Science in Interior Design degree program on the HCC homepage or department homepage and to assist in advising students in this program through a designated academic advisor.

3. Communicate to students enrolling in the Bachelor of Science in Interior Design degree program about SFA academic requirements, policies, procedures, tuition and fees that will apply and may be subject to change, and to inform students that SFA future offerings cannot be guaranteed.

4. Maintain ongoing collaboration and monitoring of the program through the <ENTER POSITION AND NAME OF SFA COLLEGE> and the <INSERT OTHER COLLEGE DESIGNEE>.

5. HCC is an equal opportunity entity, and shall not discriminate unlawfully against any HCC or SFA student, applicant, or employee, nor shall it deny the benefits provided its own students to any person on the basis of race, color, religion, national origin, sex, age, disability, genetic information, citizenship, veteran status, or any other protected class status as defined by law or institutional policy.

D. Both Institutions agree to:

1. Be responsible for its employees' actions or inactions, and liability arising there from. The institutions will maintain their own insurance including workers' compensation, general liability, or such other coverage necessary for their own institutional liability. Neither
institution waives any immunity it may be afforded under law as a governmental entity in the State of Texas.

2. Conduct an annual program review no later than February 15th.

3. Notify appropriate officials at the relevant institution of any complaints of sexual harassment or discrimination alleged to be committed by students or employees of the other institution.

4. Apply the policies and procedures of each institution to students enrolled with each institution. Disciplinary complaints falling under the jurisdiction of an institution shall be referred to the appropriate officials.

5. Initiate an annual review of this agreement no later than February 15th of each year to evaluate any changes in competencies, content, or standards.

6. Strictly adhere to all statutes, court decisions and the opinions of the Texas Attorney General with respect to disclosure of public information under the Texas Public Information Act, Chapter 552, Texas Government Code.

7. Maintain accreditation by the applicable accrediting authority. Both parties agree to notify the other if such accreditation ceases to exist.

8. Comply with all laws regarding the confidentiality of the student's education records, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), and to comply with all applicable laws in safeguarding any non-public, sensitive, and/or confidential information of Institution's faculty and students which is in either Party's possession or control in the same manner and to the same extent that it protects its own employees' confidential or non-public sensitive information.

E. Transfer of Credit

1. This articulation agreement provides a mechanism to enable students who have completed courses prescribed by this agreement to transfer those courses from HCC to SFA and, thereby, satisfy up to 66 semester hours credit toward the Bachelor of Science in Interior Design degree.

2. Appendix 2 contains programs and courses covered by this articulation agreement. Any change to Appendix 2 may be made by mutual written agreement of the <INSERT OTHER COLLEGE DESIGNEE> at <INSERT INITIALS> and the Provost and Vice President for Academic Affairs at SFA.

3. This articulation agreement provides a mechanism to enable students who have earned enough credits to satisfy the Associate degree requirements to have those credits transferred back to HCC. This reverse transfer process expands the SFA and HCC partnership in that it will help increase student transfer rates to the university and raise associate degree completion rates for the college.

SFA and HCC agree to exchange information, within legal guidelines, about individual students with the goal of making students aware of the potential to satisfy associate degree requirements by transferring course work between both institutions.

SFA agrees to identify students who transfer from HCC with at least 30 hours and who have indicated on the ApplyTexas Application that they would automatically allow for their transcript to be sent to HCC once it has been determined that the student has completed 72
semester credit hours, and again upon graduation from SFA if they have not received an Associate degree. Once a student has achieved at least 90 semester credit hours, SFA shall follow the credit transfer for associate degree procedure in Tex. Educ. Code § 61.833 and any applicable rules.

SFA agrees to provide a contact person who is knowledgeable about Reverse Transfer and who can work with HCC to facilitate this process.

Annually, HCC agrees to provide a list of students who are awarded an Associate degree to SFA.

F. Terms of Agreement and Termination

1. This agreement shall be filed with SFA’s Records and Admissions offices and with the Provost and Vice President for Academic Affairs. This agreement shall be filed with <INSERT OTHER COLLEGE DESIGNEE>.

2. All required notices, demands, requests, and other communications shall be in writing and shall be deemed to have been given when personally delivered or mailed to the administrators of the respective institutions.

3. This agreement may be amended at any time in writing upon signature of authorized representatives of both institutions.

4. This Agreement shall operate from year to year with annual review. It may only be modified by a written agreement signed by legal authorized officials of both institutions unless otherwise provided herein. This Agreement will operate as a commitment of no more than one year at a time.

5. This Agreement is subject to termination by either party upon sixty days written notice of a material breach to the breaching party. Alternatively, this Agreement can be terminated at any time without cause by mutual consent of the parties or by either institution with notice by May 1 that the program will not be offered for the next academic year.

6. The laws of the State of Texas (U.S.A.) shall govern the interpretation and application of this Agreement. Any dispute arising out of this Agreement or its operation, performance or nonperformance shall be resolved in accordance with Texas law and venue shall be solely and exclusively in the courts located in Nacogdoches County, Texas, U.S.A.

IN WITNESS WHEREOF, the undersigned parties hereto have set their hands by and through their duly authorized officers. This Agreement is effective the ____ day of __________, 2017.

STEPHEN F. AUSTIN STATE UNIVERSITY

Dr. Baker Pattillo
President

Dr. Steve Bullard
Provost and Vice President for

HOUSTON COMMUNITY COLLEGE

Dr. Cesar Maldonado
Sr. Vice Chancellor

<INSERT NAME>
Associate Vice Chancellor
APPENDIX 1

Individuals Designated to Maintain This Agreement

1. HCC designates the following individual as the person responsible for maintaining this agreement. This designee shall contact the SFA designee no later than May 15 each year during the period for which this articulation agreement is in force for the purpose of carrying out the terms listed in other parts of this agreement.

   <INSERT OTHER COLLEGE DESIGNEE>
   <INSERT CONTACT INFO>

2. SFA designates the following individual as the person responsible for maintaining this agreement. This designee shall be in contact with the HCC designee no later than May 15 each year for the purpose of carrying out the terms listed in other parts of this agreement.

   <INSERT NAME>
   <INSERT TITLE>
   James I. Perkins College of Education
   Stephen F. Austin State University
   P.O. Box <INSERT ADDRESS>, SFA Station
   Nacogdoches, TX 75962
   936-468-<INSERT NUMBER>
   <INSERT EMAIL>
APPENDIX 2

Stephen F. Austin State University
School of Human Sciences, College of Education
Bachelor of Science in Interior Design (120 hours) articulated with
Houston Community College-Associate of Applied Science in Interior Design

SFA Transfer-Student Approved Policy: A maximum of 78 credit hours from the AASC HCC degree may be transferred from HCC. A Minimum of 42 hours MUST be taken at SFA with 36 hours being advanced.

<table>
<thead>
<tr>
<th>Total Requirements</th>
<th>Transfer from Houston Community College (HCC)</th>
<th>To Complete at SFA</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. NEW CORE CURRICULUM (42 hrs)</strong></td>
<td><strong>CORE CURRICULUM</strong></td>
<td><strong>CORE CURRICULUM</strong></td>
</tr>
<tr>
<td><strong>(010) Communication (6 hours)</strong></td>
<td>Communication (9 hrs)</td>
<td>Communication (0 hrs)</td>
</tr>
<tr>
<td>(1) English Rhetoric/Composition (3hrs)</td>
<td>(1) 6 hrs: ENGL 1301, 1302 (see 090)</td>
<td></td>
</tr>
<tr>
<td>ENG 131, 132, 133</td>
<td>(2) 3 hrs from: SPCH 1315, 1318</td>
<td></td>
</tr>
<tr>
<td>(2) Communication Skills (3 hrs)</td>
<td></td>
<td></td>
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<tr>
<td>3 hrs from: COM 111, 170, 215</td>
<td></td>
<td></td>
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<tr>
<td>*ENG 132 required in the Component Area</td>
<td></td>
<td></td>
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<tr>
<td><strong>(020) Mathematics (3 hours)</strong></td>
<td>Mathematics (3 hrs)</td>
<td>Mathematics (0 hrs)</td>
</tr>
<tr>
<td>MTH 110, 127, 138, 143, 220, 233</td>
<td>3 hrs from: HCC Math Core</td>
<td></td>
</tr>
<tr>
<td><strong>(030) Life &amp; Physical Science (6 hours)</strong></td>
<td>Life &amp; Physical Sciences (6 hrs)</td>
<td>Life &amp; Physical Sciences (0 hrs)</td>
</tr>
<tr>
<td>AST 105, BIO 121, 123, 125, 131, 133, 225, 238, CHE 101, 111, 133, 134, ENV 110, GOL 101, 131, 132, PHY 100, 101, 102, 110, 131, 132</td>
<td>6 hrs from: HCC Science Core</td>
<td></td>
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<tr>
<td></td>
<td>241, 242</td>
<td></td>
</tr>
<tr>
<td><strong>(040) Language, Philosophy, Culture (3 hours)</strong></td>
<td>Language, Philosophy, Culture (3 hrs)</td>
<td>Language, Philosophy, Culture (0 hrs)</td>
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<tr>
<td>3 hours from:</td>
<td>3 hrs from: HCC Lang, Phil, Culture Core</td>
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</tr>
<tr>
<td>ENG 200, 209, 211, 212, 221, 222, 229, 230, 233, PHI 153, 223; HIS 151, 152</td>
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<tr>
<td><strong>(050) Creative Arts (3 hours)</strong></td>
<td>Creative Arts (3 hrs)</td>
<td>Creative Arts (0 hours)</td>
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<tr>
<td>3 hrs from: ART 280, 281, 282; DAN 140; MHL 245, MUS 140, THR 161, 163</td>
<td>3 hrs from HCC Creative Arts Core</td>
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<tr>
<td><strong>(060) American History (6 hours)</strong></td>
<td>American History (6 hrs)</td>
<td>American History (0 hrs)</td>
</tr>
<tr>
<td>HIS 133 and 134</td>
<td>HIST 1301 and 1302</td>
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<tr>
<td><strong>(070) Government/Political Science (6 hours)</strong></td>
<td>Government/Political Science (6 hrs)</td>
<td>Government/Political Science (0 hrs)</td>
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7
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<thead>
<tr>
<th>II. Departmental Requirements (7 hrs)</th>
<th>II. Departmental Requirements (0 hrs)</th>
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<tbody>
<tr>
<td>HMS 100___, 300___, 400(1)</td>
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<tr>
<th>III. Major (50 hrs)</th>
<th>III. Major (24 hrs)</th>
<th>III. Major (29 hrs)</th>
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<tbody>
<tr>
<td>HMS 115___, 206&amp;L___, 208&amp;L___, 212___, 260 or ART 261___, 310&amp;L___, 311___, *312 &amp; L, *314&amp;L, 316___, 319___, 410&amp;L___, 412&amp;L___, 419___, 414L (6 hrs)<em><strong>, 420</strong></em></td>
<td>INDS 1311 (sub for HMS 115)</td>
<td>HMS 113 (1 hr), 312&amp;L, 314 &amp; L, 319, 410, 412&amp;L, 414&amp;L, 413 (2 hrs), 418, 420 (2hrs), AGR 480/425&amp;L</td>
</tr>
</tbody>
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* Must pass Portfolio Review before taking HMS 314&L

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<thead>
<tr>
<th>IV. Support Area (18 hrs)</th>
<th>IV. Support Area (15 hrs)</th>
<th>IV. Support Area (3 hrs)</th>
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</thead>
<tbody>
<tr>
<td>ART 100___, 130___, 315___, 261 and AGM 325 or HRT 325 and AGM 326 or HRT 326</td>
<td>ARTS 1316 (ART 100), 1312 (ART 130) and ARTS 2348 (ART 261)</td>
<td>AGM 326 or HRT 326</td>
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<td></td>
<td>INDS 1341 (ART 315)</td>
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*INDS 2305 (sub for AGM/HRT 325)

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<tr>
<th>V. Electives</th>
<th>V. Electives</th>
<th>V. Remaining (3 hrs)</th>
</tr>
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<tbody>
<tr>
<td></td>
<td></td>
<td>HMS 426 or 3 adv hrs of electives</td>
</tr>
</tbody>
</table>

**Degree Total Hours 120**

Transfer: 78 if Core Complete

To Take at SFA = 42 hrs

**Recommendation:**

**Notes:**

- To satisfy the SFA's BS degree requirements, all students must complete a minimum of 42 hours at SFA; also, at least 36 advanced hours (300-499) must be completed at SFA.

- Students required passing SFA's Interior Design Portfolio Review before taking HMS 314 & L or taking leveling courses to compile with interior design standards. Portfolios are reviewed early June and late August. Dates are posted each April on university interior design website.

- Students must receive a C or above on All Interior Design courses.