ARTICULATION AGREEMENT
BETWEEN
STEPHEN F. AUSTIN STATE UNIVERSITY
and
AMERICAN COLLEGE OF DUBAI

BACHELOR OF BUSINESS ADMINISTRATION DEGREE

This Articulation Agreement is made and entered by and between STEPHEN F. AUSTIN STATE UNIVERSITY, an entity of the State of Texas, and AMERICAN COLLEGE OF DUBAI, an entity located in the United Arab Emirates.

I. Purpose of Agreement

Stephen F. Austin State University, herein after referred to as “SFA,” Nacogdoches, Texas, and AMERICAN COLLEGE OF DUBAI, herein after referred to as “A.C.D.,” Dubai, United Arab Emirates, share a common interest in expanding the availability of quality higher education to all Texans. Both entities agree to cooperate in furthering this objective to the mutual benefit of their students.

This articulation agreement provides guidelines and outlines areas of responsibility ensuring that students at A.C.D can transfer completed courses to SFA without any loss of credit or recognition of approved courses applied toward the BACHELOR OF BUSINESS ADMINISTRATION degree. Either institution may propose additional cooperative activities that shall become part of the general agreement upon being signed by both parties.

II. Terms

The parties to this agreement, SFA and A.C.D., agree to the terms and conditions set forth herein:

A. General

1. SFA and A.C.D. will each designate an individual who will be responsible for the maintenance of this articulation agreement and sharing of information on the BACHELOR OF BUSINESS ADMINISTRATION degree, new courses added to the degree programs, transcript evaluation, and other projects as needed.

2. The names of the designated persons are contained in Appendix 1. Any change to Appendix 1 shall not require renegotiating this agreement, and any such change made by one institution shall be communicated in writing to the other.

3. To be eligible for the program, students must meet all SFA admission requirements, be officially enrolled at SFA, and have an official transcript showing credit earned on file with the SFA Registrar’s Office.

4. This Agreement is non-exclusive, and either party may enter into similar agreements with any other party.

B. STEPHEN F. AUSTIN STATE UNIVERSITY agrees to:
1. Admit and enroll A.C.D students in the BACHELOR OF BUSINESS ADMINISTRATION degree program that are determined by SFA to be qualified for admission to SFA and the BACHELOR OF BUSINESS ADMINISTRATION degree.

2. Assist A.C.D. transfer students in the transition from A.C.D. into the SFA BACHELOR OF BUSINESS ADMINISTRATION degree program. This may involve informing students of and assisting them in the application for scholarships and in course registration.

3. Maintain ongoing collaboration and monitoring of the program through the SFA OFFICE OF INTERNATIONAL PROGRAMS AND SFA NELSON RUSCHE COLLEGE OF BUSINESS and the A.C.D. REGISTRAR’S OFFICE.

4. Continue to accommodate A.C.D. students into the BACHELOR OF BUSINESS ADMINISTRATION degree so long as this Agreement is in effect. Since SFA cannot guarantee the BACHELOR OF BUSINESS ADMINISTRATION program in perpetuity, this agreement does not constitute a binding contract regarding ongoing or future offerings of the academic program outlined herein.

5. SFA is an equal opportunity institution, and shall not discriminate unlawfully against any A.C.D. student, applicant, or employee, nor shall it deny the benefits provided its own degree-seeking student to any person on the basis of race, color, religion, national origin, sex, age, disability, genetic information, citizenship or veteran status.

C. AMERICAN COLLEGE OF DUBAI agrees to:

1. Provide, upon request by SFA, syllabi for any courses covered by this articulation agreement.

2. Communicate to students enrolling in the BACHELOR OF BUSINESS ADMINISTRATION program about SFA academic requirements, policies, procedures, tuition and fees that will apply and may be subject to change, and to inform students that SFA future offerings cannot be guaranteed.

3. Maintain ongoing collaboration and monitoring of the program through the SFA OFFICE OF INTERNATIONAL PROGRAMS AND SFA NELSON RUSCHE COLLEGE OF BUSINESS and the A.C.D. REGISTRAR’S OFFICE.

4. A.C.D. is an equal opportunity entity, and shall not discriminate unlawfully against any SFA student, applicant, or employee, nor shall it deny the benefits provided its own students to any person on the basis of race, color, religion, national origin, sex, age, disability, genetic information, citizenship or veteran status.

D. Both Institutions agree to:

1. Be responsible for its employees’ actions or inactions, and liability arising there from. The institutions will maintain their own insurance including workers’ compensation, general liability, or such other coverage necessary for their own institutional liability. Neither institution waives any immunity it may be afforded under law.

2. Conduct an annual program review.

3. Notify appropriate officials at the relevant institution of any complaints of sexual harassment or discrimination alleged to be committed by students or employees of the other institution.
4. Apply the policies and procedures of each institution to students enrolled with each institution. Disciplinary complaints falling under the jurisdiction of an institution shall be referred to the appropriate officials.

5. Initiate a biennial review of this agreement to evaluate any changes in competencies, content, or standards.

6. Maintain accreditation by the applicable accrediting authority. Both parties agree to notify the other if such accreditation ceases to exist.

E. Transfer of Credit

1. This articulation agreement provides a mechanism to enable students who have completed courses prescribed by this agreement to transfer those courses from A.C.D. to SFA and, thereby, satisfy up to 66 semester hours credit toward the BACHELOR OF BUSINESS ADMINISTRATION degree.

2. Appendix 2 contains programs and courses covered by this articulation agreement. Any change to Appendix 2 may be made by mutual written agreement of the REGISTRAR at A.C.D. and the Provost and Vice President for Academic Affairs at SFA.

I DON'T THINK THE ASSOCIATE'S DEGREE CLAUSE APPLIES TO THESE STUDENTS

F. Terms of Agreement and Termination

1. This agreement shall be filed with SFA's Records and Admissions offices and with the Provost and Vice President for Academic Affairs. This agreement shall be filed with A.C.D. REGISTRAR'S OFFICE.

2. All required notices, demands, requests, and other communications shall be in writing and shall be deemed to have been given when personally delivered or mailed to the administrators of the respective institutions.

3. This agreement may be amended at any time in writing upon signature of authorized representatives of both institutions.

4. This Agreement is subject to termination by either party upon sixty days written notice of a material breach to the breaching party. Alternatively, this Agreement can be terminated at any time without cause by mutual consent of the parties or by either institution with notice by May 1 that the program will not be offered for the next academic year.

5. The laws of the State of Texas (U.S.A.) shall govern the interpretation and application of this Agreement. Any dispute arising out of this Agreement or its operation, performance or nonperformance shall be resolved in accordance with Texas law and venue shall be solely and exclusively in the courts located in Nacogdoches County, Texas, U.S.A.

IN WITNESS WHEREOF, the undersigned parties hereto have set their hands by and through their duly authorized officers. This Agreement is effective the __ day of ____________, 2016.

STEPHEN F. AUSTIN STATE UNIVERSITY       AMERICAN COLLEGE OF DUBAI
APPENDIX 1

Individuals Designated to Maintain This Agreement

1. A.C.D. designates the following individual as the person responsible for maintaining this agreement. This designee shall contact the SFA designee no later than May 15 each year during the period for which this articulation agreement is in force for the purpose of carrying out the terms listed in other parts of this agreement.

   BEN JONES
   CAREER COUNSELOR
   <INSERT CONTACT INFO>

2. SFA designates the following individual as the person responsible for maintaining this agreement. This designee shall be in contact with the A.C.D. designee no later than May 15 each year for the purpose of carrying out the terms listed in other parts of this agreement.

   HEATHER CATTON
   DIRECTOR
   OFFICE OF INTERNATIONAL PROGRAMS
   Stephen F. Austin State University
   P.O. Box 6152, SFA Station
   Nacogdoches, TX 75962
   936-468-5597
   hcatton@sfasu.edu
APPENDIX 2

Degree and Certificate Programs

The following SFA degree program is covered by this agreement:

BACHELOR OF BUSINESS ADMINISTRATION

Transfer of Courses

Core Courses

Core coursework will be transferred from A.C.D. and applied toward SFA's core requirements in accordance with the relevant rules set by the Texas Higher Education Coordinating Board. In cases where there is not an equivalent course at SFA, the course will be transferred as an en bloc and applied to the relevant core requirement.

Transfer Planning Guide

Included as part of Appendix 2 is a Two-Year Planning Guide outlining all courses that currently transfer from A.C.D. to SFA. This planning guide will be reviewed annually and any updates will be communicated to the individuals designated to maintain this agreement.

In addition, any change to Appendix 2 may be made by mutual written agreement of the REGISTRAR at A.C.D. and the Provost and Vice President for Academic Affairs at SFA.