Articulation and Transfer Agreement
Between
Panola College
And
Stephen F. Austin State University

Statement of Purpose:
In order to provide the students of this region with the best higher education opportunities, Stephen F. Austin State University (hereafter referred to as “SFA”) and Panola College (hereafter referred to as “PC”) hereby agree to an educational partnership to create a seamless transfer process for students transferring PC associate degrees into baccalaureate major-based degree programs at SFA.

Terms and conditions:
In order to establish and improve the transfer process for our mutual students, we agree to the following:

SFA and PC will jointly develop transfer planning guides and equivalency guides utilizing both SFA and PC course numbers for all majors offered at SFA. By creating these guides, SFA and PC assure students that courses listed in these guides are freely transferable between SFA and PC.

PC students who follow the recommended program of study and who meet all other admission requirements shall be eligible for admissions to SFA. Transfer students must meet the same standards and criteria for admissions to major degree sequences as a native SFA student.

Representatives from SFA and PC will meet or make contact once each year to exchange course catalogs and update course equivalencies, transfer planning guides and transfer admission information to be used the subsequent academic year.

SFA will send a representative to the PC campus once each month to visit with students and answer questions regarding transfer issues.

SFA will host a transfer day for PC students interested in transferring to SFA. This event will occur on the campus of SFA and should be coordinated with PC and SFA personnel in the Office of Admissions. PC administrators will assist in the dissemination of information to interested students.

SFA and PC academic administrators will meet to discuss partnerships between individual academic departments and academic degree programs. When individual department partnerships are formed, the SFA and PC administrators will develop a separate articulation and transfer agreement form and organize an official signing through the Executive Director of Enrollment Management at SFA, Assistant Director of Articulation and Transfer at SFA and a representative from PC.
SFA will continue to offer the Community College Transfer Scholarship to PC students who meet the stated criteria. SFA will work closely with PC students to inform them of other scholarship and financial aid opportunities. PC administrators will provide a list of students who are approaching 45 semester credit hours so that information regarding the Community College Transfer Scholarship can be mailed.

SFA and PC administrators will work together to conduct information sessions in the PC service area to inform students of higher education options in the east Texas area.

Discussions regarding partnerships related to student activities should take place between SFA and PC administrators.

PC may request a database of students who do not meet admission requirements to SFA in order to encourage enrollment at the community college until such time as they can be accepted into SFA.

Each fall and spring semester, SFA will provide FERPA compliant information to PC administrator listing the students who transferred to SFA from PC to facilitate reverse transfer.

**Agreement continuation and dissolution:**
This agreement will be reviewed every two years, or any time changes are to be made by SFA or PC. The SFA President and the PC President, or their designees, must approve amendments to this agreement. This agreement is effective upon signing by the involved parties, and each is free to publicize this partnership in a manner consistent with the agreement. This articulation agreement shall remain effective until one, or both, institutions deem it necessary to terminate it.

**Notice and requests:**
All notices, requests and other communication required shall be done in writing and delivered to:

**Panola College**

**Stephen F. Austin State University**

**Panola College**

**Stephen F. Austin State University**

Dr. Gregory S. Powell
1109 West Panola
Carthage, Texas 75633

Dr. Tito Guerrero, President
Box 6079, SFA Station
Nacogdoches, Texas 75962-6078

Dr. Gregory S. Powell
President

Dr. Tito Guerrero
President