MEMORANDUM

DATE: 22 July 2005

TO: Dr. Tito Guerrero, President

THROUGH: Dr. Mary Cullinan, VPAA

THROUGH: Dr. Tom Atchison, Dean, CSM

FROM: Dr. Robert Stewart, Director, Preprofessional Programs Division

RE: UH/SFA Cooperative Pre-pharmacy Program

Enclosed under cover this memorandum is a proposed UH/SFA Cooperative Pre-pharmacy Program. In short, this agreement would allow this office to facilitate early selection of qualified pre-pharmacy students into the University of Houston College of Pharmacy, and is a duplicate program currently in effect between UH and Lamar State University.

This program would have no cost to SFA and is of great benefit to the student. My office would simply act as a conduit for early selection and requires no additional time or material resources on my or SFA's part.

Please provide your review and approval. A copy of this agreement is currently under review by the University of Houston. If expedited this program can provide for early selection of freshmen in the spring of 2006.

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Office of the President
UH/SFA Cooperative Pre-pharmacy Program

The University of Houston College of Pharmacy, in cooperation with Stephen F. Austin State University, offers a curriculum leading to the Doctor of Pharmacy (Pharm.D.) degree. The purpose of the UH/SFA Cooperative pre-pharmacy Program is to facilitate access to the UH College of Pharmacy by providing opportunities to fulfill prerequisite courses at Stephen F. Austin State U. Students can be admitted into the University of Houston College of Pharmacy either through the UH/SFA Pre-pharmacy Cooperative Program or by application directly to the University of Houston after completion of the pre-pharmacy requirements. SFA faculty members are available to assist students with either application.

Criteria for Acceptance into the UH/SFA Cooperative Pharmacy Program.

a. Admission to Stephen F. Austin State University.

b. Completion of a minimum of 12 semester hours, including one math and one science course during the fall semester.

c. A 3.3 grade point average overall and 3.2 grade point average in math/science courses is recommended. Preference will be given to those achieving higher scores. Grades from all courses completed before final selection meeting will be considered.

d. Non-academic, personal factors such as motivation, maturity, integrity, interpersonal communication, service to others and a demonstrated commitment to study pharmacy.

e. Letters of recommendation from three sources. Students may choose from among a high school teacher/counselor, a college professor/advisor, a pharmacist, and a personal reference.

f. Submission of a copy of official high school transcript.

g. Submission of a personal statement.

h. A composite SAT or ACT score not less than the mean for the state of Texas, with no section score on either the SAT or ACT below the mean attained in the state, unless other evidence of academic achievement exists.

i. A completed UH/SFA Pre-pharmacy Co-op web application submitted by February 15th of the freshman year.

j. Official transcripts reflecting grades from all course work completed through the preceding spring semester (and/or mini semester) must be postmarked by February 15 and sent to the following address:
Preprofessional Programs
College of Sciences and Mathematics
PO Box 13003
Stephen F. Austin State University
Nacogdoches, Texas 75962

k. Grades from courses competed after February 15 but prior to final selection meeting must be submitted immediately following completion of course.

l. Interview with UH COP upon invitation.

m. A signed contract with UH COP specifying requirements of the program.

1. After Acceptance into the UH/SFA Co-op Good Standing Requires the following:

a. Continue attending Stephen F. Austin State University.

b. Maintain a minimum cumulative UH prerequisite GPA of 3.3 and UH prerequisite math/science GPA of 3.2. GPA will be reviewed yearly at the end of the spring semester. Any grade of a D or an F will automatically make a student ineligible to continue in this program.

c. Continue completing UH prerequisite courses.

d. Take the Pharmacy College Admission Test (PCAT) during October of the year prior to the student’s entrance into pharmacy school.

e. Score a minimum of 60% in each of the five areas of the PCAT.

f. Meet with the UH/SFA Pharmacy Cooperative Faculty Director at Stephen F. Austin State University at least two per semester during the academic year.

g. Provide updated transcripts of all undergraduate courses and grades each semester to the University of Houston College of Pharmacy via a signed release form submitted to the UH/SFA Pharmacy Cooperative Faculty Director at Stephen F. Austin State University.

h. Remain in good standing at Stephen F. Austin State University. This includes complying with SFA’s student code of conduct (Policy and Procedures Manual, Student Conduct, Section D-34.1).

2. Criteria for Entrance into Pharmacy School as Pharmacy Co-Op student.

a. Maintain full-time fall & spring student status including a minimum of one science course each semester.
b. Attained a minimum score of 60% or greater in each of the five areas of the PCAT and submit score officially to UHCOP.

c. Provide official transcripts of all undergraduate courses and grades.

d. Complete an official UH College of Pharmacy application.

e. Admission will be looked at on an individual basis, but students must begin UH COP coursework within five years of their initial enrollment at SFA.

f. Evaluation of additional factors including aptitude, integrity, personal and emotional characteristics that are considered necessary for the student to become an effective pharmacist.

g. Summer internship may be required in future years.

**Probation and Dismissal**

For purposes of probation and dismissal, compliance with academic standards will be evaluated at the end of the fall and spring semesters only. Summer course work will be evaluated the following fall semester. Evaluation will begin with the spring semester of the freshman year.

A student admitted to the UH-SFA Pharmacy Cooperative Program who fails to meet the above academic or conduct standards may be:

(1) placed on probation with appropriate counseling and academic assistance required, or

(2) terminated from the program at the end of the semester during which the student failed to meet the requirements.

A student’s participation in the program is automatically terminated if for two consecutive semesters the student fails to meet the above requirements without good cause as determined by the UH COP.

Students terminated from the program will receive a letter indicating that this action has been taken.

**Common Student Questions about UH/SFA Cooperative Pharmacy Program**

**What is the UH/SFA Pharmacy Cooperative Program?**

A program developed by the University of Houston and Stephen F. Austin State University to create a pipeline of highly qualified students who ultimately graduate from UH COP with a doctor of pharmacy degree. The program provides for the admission of those students who satisfy both academic and non-academic requirements.
What does a student accepted to the UH/SFA Pharmacy Cooperative Program Receive?

- Mentoring and personal assistance to prepare for UH COP while completing the pre-pharmacy curriculum
- Career Counseling
- Mentoring and networking with local alumni
- Annual meetings with UH COP to enhance student preparation for UH COP
- Admission to UH COP if all program requirements are met

How does a student become part of the UH/SFA Pharmacy Cooperative Program?

- Have earned a SAT score at or higher than the national mean score.
- Complete a minimum of 12 hours of undergraduate credit at Lamar University with a minimum of 3.3 UH Pre-Pharmacy GPA and a 3.2 or higher UH Pre-Pharmacy Math/Science GPA.
- Apply to the UH/SFA Pharmacy Cooperative Program no later than February 15 of the sophomore year.
- Interview with UHCOP upon invitation by the Director of Admissions subsequent to receiving a completed application packet.

What are the steps a student must take to apply for admission to the Program?

1. Complete the UH/SFA Pharmacy Cooperative Program Application available in Room 101, Kennedy Auditorium on the Stephen F. Austin State University campus no later than February 15.

2. Submit official transcripts from all colleges and universities that the student has attended.

3. Submit an official high school transcript.

4. Provide three letters of recommendation from three of the following sources: a high school teacher/counselor, a college professor/academic advisor, a pharmacist, a personal reference.

5. Submit Personal Statement that should be 1-2 pages in length, typed, double-spaced, on why you chose pharmacy as a career and what distinguishes you from other students.

What is required of a student who is accepted to the UH/SFA Pharmacy Cooperative Program?

- Sign a contract with UH COP which specifies the requirement of the program.
- Attend Stephen F. Austin State University full-time.
• Maintain a minimum cumulative UH Pre-Pharmacy GPA of 3.3 and a minimum cumulative UH Pre-Pharmacy Math/Science GPA of 3.2 with all math and science courses taken at Lamar University.
• Take the PCAT during October of the year prior to starting the UH COP program.
• Attendance at a summer internship may be required in the future; students will be given a minimum of one-year notice for the internship requirement.
• Meet with the Stephen F. Austin State University pre-health advisor at least twice per semester.

What is the coursework required for the program?

• See http://www.uh.edu/pharmacy/StephenFAustin.pdf