ARTICULATION AGREEMENT
between
STEPHEN F. AUSTIN STATE UNIVERSITY
and
AUSTIN COMMUNITY COLLEGE DISTRICT
AAS in Hospitality Management to the
BS in Human Sciences-Hospitality Administration

This Agreement is made and entered into on this 5th day of June, 2014, by and between
STEPHEN F. AUSTIN STATE UNIVERSITY, an entity of the State of Texas, hereinafter referred
to as “SFA” and the AUSTIN COMMUNITY COLLEGE DISTRICT, a local government entity,
hereinafter referred to as “ACC.”

1. Purpose of Agreement:

The purpose of the Agreement is to enable students that complete culinary, tourism, hospitality,
meeting and event planning coursework at ACC to apply specific credit hours to the Hospitality
Administration degree at SFA. ACC will deliver agreed-upon classes, while SFA will deliver
agreed-upon upper level courses. SFA will deliver a minimum of 42 total hours, of which 36 of
those hours must be advanced. Student must meet SFA admission requirements, tuition, and fees,
or other policies; therefore, it is important that the program be reviewed annually. Both SFA and
ACC acknowledge the value of seamless educational degree program between the institutions.

2. Terms of Agreement:

A. Responsibilities of SFA:

1. To admit and enroll those ACC students who have completed transferrable course work
   per the course map and program who are determined by SFA to be fit and qualified for
   admission to SFA and the Bachelor of Science in Human Sciences Program.
2. To develop a brochure describing the seamless transition to the Hospitality
   Administration program leading to a Bachelor of Science degree in cooperation between
   ACC and SFA.
3. To provide courses to be taught at SFA and/or through distance education on a rotation
   schedule.
4. To assist ACC students with desired course placement and advising on the campus of
   ACC at specified times.
5. To maintain on-going collaboration and monitoring of the program through the Director
   of the SFA School of Human Sciences.
6. To arrange and coordinate academic accommodations for qualified disabled students enrolled in SFA courses through the SFA Office of Disability Services.
7. To bill and collect from students participating in this program applicable SFA tuition and fees as adopted by the SFA Board of Regents.
8. To remind students involved in the program that SFA academic requirements, policies, procedures, tuition and fees are subject to changed. The location of changed information can be found on the SFA website, bulletins, or other locations.
9. SFA cannot guarantee this program in perpetuity; therefore it is important that the parties and students participating in this program understand that this Agreement will not constitute a binding contract regarding the on-going or future offerings of the academic program outlined herein.
10. SFA is an equal opportunity institution, and shall not discriminate unlawfully against any ACC student, application, or employee, nor shall it deny the benefits provided its own degree-seeking student to any person on the basis of race, color, national origin, ancestry, disability, marital status, age or gender.

B. Responsibilities of ACC:

1. To admit and enroll ACC students enrolled in lower division course taught by ACC as part of this seamless degree program.
2. To assist in advising SFA/ACC students in this program through a designated ACC academic advisor.
3. To communicate to students completing coursework in hospitality, tourism and culinary programs at ACC and enrolling in SFA that SFA academic requirements, policies, procedures, tuition and fees will apply and may be subject to change, and that SFA cannot guarantee the program in perpetuity, so future offerings cannot be guaranteed.
4. To maintain on-going collaboration and monitoring of the program through the Office of Program Development.
5. ACC is an equal opportunity institution, and shall not discriminate unlawfully against any SFA students, applicant, or employee, nor shall it deny the benefits provided its own degree-seeking students to any person on the basis of race, color, national origin, ancestry, disability, marital status, age or gender.

3. Term of Agreement:

This Agreement shall operate from year to year with annual review. It may only be modified by a written agreement signed by legally authorized officials of both institutions. The Agreement will operate as a commitment of no more than one year at a time.
4. **Reverse Transfer**

This articulation agreement provides a mechanism to enable students who have completed courses prescribed by this Agreement to transfer those courses from ACC to SFA and, thereby, satisfy up to 66 semester hours toward the BS degree.

This articulation agreement also provides a mechanism to enable ACC students who have earned enough credits to satisfy the associate degree requirement to have those credits transferred back to ACC. This reverse transfer process expands the SFA and ACC partnership in that it will help increase student transfer rates to the university and raise associate degree completion rates for the college.

SFA and ACC agree to exchange information, within legal guidelines, about individual students with the goal of making students aware of the potential to satisfy associate degree requirements by transferring course work between both institutions.

SFA agrees to identify students who transfer from ACC with at least 30 hours and who have indicated on the ApplyTexas Application that they would automatically allow for their transcript to be sent to ACC once it has been determined that the students has completed 66 semester credit hours, and again upon graduation from SFA if they have not received an associate degree. Once a student has achieved at least 66 semester credit hours, SFA shall follow the credit transfer for associate degree procedure in Tex. Gov’t Code § 61.833 and any applicable rules.

SFA agrees to provide a contact person who is knowledgeable about Reverse Transfer and who can work with ACC to facilitate this process. ACC agrees to provide a list of students annually who are awarded an associate degree.

5. **Termination**

This Agreement is subject to termination by either party upon sixty (60) days written notice of a material breach to the breaching party. Alternatively, this Agreement can be terminated at any time without cause by mutual consent of the parties, or by either institution without notice by May 1st that the program will not be offered for the next academic year.

6. **Dispute Resolution**

The laws of the State of Texas (U.S.A) shall govern the interpretation and application of this Agreement. Any dispute arising out of this Agreement or its operation, performance or non-performance that cannot be resolved in the ordinary course of business shall be resolved by a court of competent jurisdiction located in Nacogdoches or Dallas County, Texas, U.S.A.
IN WITNESS WHEREOF, the above signed parties hereto have set their hands by and through their duly authorized officers on the date and year first recited above.

STEPHENV. AUSTIN STATE UNIVERSITY

Baker Pattillo, Ph.D.
President

Richard Berry, D.M.A.
Provost and Vice President of Academic Affairs

Judy Abbott, Ph.D.
Dean, James I. Perkins College of Education

Audit COMMUNITY COLLEGE DISTRICT

Richard M. Rhodes, Ph.D.
President/CEO

Mike Midgley
Vice President of Instruction

Charles Quinn
Dean, Business Studies

Date

6-5-14
Date