ARTICULATION AGREEMENT
BETWEEN
STEPHEN F. AUSTIN STATE UNIVERSITY
AND
EL CENTRO COLLEGE OF THE DALLAS COUNTY
COMMUNITY COLLEGE DISTRICT

This Agreement is made and entered into on this _____ day of ______________, 20__, by
and between STEPHEN F. AUSTIN STATE UNIVERSITY, an entity of the State of Texas,
hereinafter referred to as “SFA” and EL CENTRO COLLEGE OF THE DALLAS COUNTY
COMMUNITY COLLEGE DISTRICT, a local government entity, hereinafter referred to as
“ECC.”

1. Purpose of Agreement:

The purpose of the Agreement is to enable students that complete culinary, tourism, hospitality
and meeting planning coursework at ECC to apply specific credit hours to the Hospitality
Administration degree at SFA. ECC will deliver agreed-upon classes, while SFA will deliver
agreed-upon upper level courses. SFA will deliver a minimum of 42 total hours, of which 36 of
those hours must be advanced. Student must meet SFA admission requirements, tuition, and fees,
or other policies; therefore, it is important that the program be reviewed annually. Both SFA and
ECC acknowledge the value of seamless educational degree program between the institutions.

2. Terms of Agreement:

A. Responsibilities of SFA:

1. To admit and enroll those ECC students who have completed transferrable course work
   per the course map and program who are determined by SFA to be fit and qualified for
   admission to SFA and the Bachelor of Science in Human Sciences Program.

2. To develop a brochure describing the seamless transition to the Hospitality
   Administration program leading to a Bachelor of Science degree in cooperation
   between ECC and SFA.

3. To provide courses to be taught at SFA and/or through distance education on a rotation
   schedule.

4. To assist ECC students with desired course placement and advising on the campus of
   ECC at specified times.

5. To maintain on-going collaboration and monitoring of the program through the
   Director of the SFA School of Human Sciences.

6. To arrange and coordinate academic accommodations for qualified disabled students
   enrolled in SFA courses through the SFA Office of Disability Services.
7. To bill and collect from students participating in this program applicable SFA tuition and fees as adopted by the SFA Board of Regents.

8. To remind students involved in the program that SFA academic requirements, policies, procedures, tuition and fees are subject to change. The location of changed information can be found on the SFA website, bulletins, or other locations.

9. SFA cannot guarantee this program in perpetuity; therefore it is important that the parties and students participating in this program understand that this agreement will not constitute a binding contract regarding the on-going or future offerings of the academic program outlined herein.

10. SFA is an equal opportunity institution, and shall not discriminate unlawfully against any ECC student, application, or employee, nor shall it deny the benefits provided its own degree-seeking student to any person on the basis of race, color, national origin, ancestry, disability, marital status, age or gender.

B. Responsibilities of ECC hereby agrees as follows:

1. To admit and enroll ECC students enrolled in lower division course taught by ECC as part of this seamless degree program.

2. To assist in advising SFA/ECC students in this program through a designated ECC academic advisor.

3. To communicate to students completing coursework in hospitality, tourism and culinary programs at ECC and enrolling in SFA that SFA academic requirements, policies, procedures, tuition and fees will apply and may be subject to change, and that SFA cannot guarantee the program in perpetuity, so future offerings cannot be guaranteed.

4. To maintain on-going collaboration and monitoring of the program through the Office of Program Development.

5. ECC is an equal opportunity institution, and shall not discriminate unlawfully against any SFA students, applicant, or employee, nor shall it deny the benefits provided its own degree-seeking students to any person on the basis of race, color, national origin, ancestry, disability, marital status, age or gender.

3. Term of Agreement:

This Agreement shall operate from year to year with annual review. It may only be modified by a written agreement signed by legally authorized officials of both institutions. The Agreement will operate as a commitment of no more than one year at a time.

4. Reverse Transfer
This articulation agreement provides a mechanism to enable students who have completed courses prescribed by this agreement to transfer those courses from ECC to SFA and, thereby, satisfy up to 66 semester hours toward the BS degree.

This articulation agreement also provides a mechanism to enable ECC students who have earned enough credits to satisfy the Associate degree requirement to have those credits transferred back to ECC. This reverse transfer process expands the SFA and ECC partnership in that it will help increase student transfer rates to the university and raise associate degree completion rates for the college.

SFA and ECC agree to exchange information, within legal guidelines, about individual students with the goal of making students aware of the potential to satisfy associate degree requirements by transferring course work between both institutions.

SFA agrees to identify students who transfer from ECC with at least 30 hours and who have indicated on the ApplyTexas Application that they would automatically allow for their transcript to be sent to ECC once it has been determined that the students has completed 72 semester credit hours, and again upon graduation from SFA if they have not received an Associate degree. Once a student has achieved at least 90 semester credit hours, SFA shall follow the credit transfer for associate degree procedure in Tex. Gov’t Code § 61.833 and any applicable rules.

SFA agrees to provide a contact person who is knowledgeable about Reverse Transfer and who can work with ECC to facilitate this process. Annually, ECC agrees to provide a list of students who are awarded an Associate degree to SFA.

5. Termination

This Agreement is subject to termination by either party upon sixty (60) days written notice of a material breach to the breaching party. Alternatively, this Agreement can be terminated at any time without cause by mutual consent of the parties, or by either institution without notice by May 1st that the program will not be offered for the next academic year.

6. Dispute Resolution

The laws of the State of Texas (U.S.A) shall govern the interpretation and application of this Agreement. Any dispute arising out of this Agreement or its operation, performance or non-performance that cannot be resolved in the ordinary course of business shall be resolved by a court of competent jurisdiction located in Nacogdoches or Dallas County, Texas, U.S.A.
IN WITNESS WHEREOF, the above signed parties hereto have set their hands by and through their duly authorized officers on the date and year first recited above.

STEPHEN F. AUSTIN STATE UNIVERSITY

Baker Pattillo, President

Richard Berry, Provost/and Vice President
For Academic Affairs

Judy Abbott, Dean, James I.
Perkins College of Education

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Paul McCarthy, President

Micheal Jackson, Exec. VP of
Academic Affairs & Student Success

Howard Finney, Executive
Dean of Business & Public Service

Date

Date