An Articulation Agreement

Statement of Purpose

Stephen F. Austin State University, Nacogdoches, Texas, and Tyler Junior College, Tyler, Texas share mutual interests concerning the availability and quality of higher education for all Texans of this region, to ensure a viable and strong future for a dynamic educational environment for all who choose to participate.

Stephen F. Austin State University offers courses of study leading to baccalaureate, masters, and doctoral degrees. Tyler Junior College provides coursework at the freshman and sophomore levels for students in Smith County and the surrounding area. This coursework leads to various certificates and associate degrees. The purpose of this articulation agreement is to provide guidelines and areas of responsibility that will ensure that students completing courses at Tyler Junior College will be able to transfer those courses to Stephen F. Austin State University without loss of credit or recognition for approved courses within the major field of study of Social Work.

The parties to this agreement, Stephen F. Austin State University and Tyler Junior College, agree to the terms and conditions set forth herein:

I. Terms

A. General

1. Stephen F. Austin State University and Tyler Junior College will cooperate in the development of parallel course offerings that will facilitate the transfer of credit from Tyler Junior College to Stephen F. Austin State University and from Stephen F. Austin State University to Tyler Junior College.

2. Stephen F. Austin State University and Tyler Junior College will each designate an individual who will be responsible for the maintenance of this articulation agreement and sharing of information on Social Work Program changes, new courses added to the Social Work Program, transcript evaluation, and other projects as needed.

3. The names of the designated persons are contained in Appendix 1. Any change to Appendix 1 shall not require renegotiating this agreement, and any such change made by one institution shall be communicated in writing to the other.

4. Stephen F. Austin State University and Tyler Junior College will promote the sharing of information between their respective faculty regarding program development, course development, and special activities related to the Social Work Program at each institution.

5. This agreement may be amended at any time or may be terminated by either party by providing one year’s written notice.

B. Stephen F. Austin State University agrees to:

1. Provide Tyler Junior College with information regarding the Stephen F. Austin State University Social Work Program and provide updates in program changes or additions.
2. Prepare a yearly report by February 15\textsuperscript{th} on the progress of Tyler Junior College Social Work Program transfer students to the Tyler Junior College designee. (This information shall be furnished within the provisions of the Family Educational Rights and Privacy Act of 1974.) This data will be incorporated into the Tyler Junior College institutional effectiveness studies.

3. Assist Tyler Junior College Social Work Program transfer students in the transition from Tyler Junior College into the Stephen F. Austin State University Social Work Program. This may involve informing students of and assisting them in the application for scholarships and in Social Work Program registration.

C. Tyler Junior College agrees to:

1. Provide, upon request by Stephen F. Austin State University, course syllabuses for those courses covered by this articulation agreement.

2. The designated Tyler Junior College representative may visit the Stephen F. Austin State University campus at least once each academic year for the purposes of sharing information about respective programs, course updates, student performance of Tyler Junior College Social Work Program transfer students, and visiting with those students. The Tyler Junior College Social Work faculty may accompany the Tyler Junior College designee on this campus visit.

3. Have the Tyler Junior College appropriate department chair provide the Stephen F. Austin State University designee with a list of Social Work Program students who intend to transfer to Stephen F. Austin State University. Such a list will include student names, addresses, major area of study while attending Tyler Junior College and courses the student has successfully completed. (This information shall be furnished within the provisions of the Family Educational Rights and Privacy Act of 1974.)

4. Assist Stephen F. Austin State University in arranging conferences and visits on Tyler Junior College’s campus with prospective Social Work Program students.

5. Schedule appointments through the designated representative with Tyler Junior College students, faculty, and staff for the purposes of sharing information, discussing ideas, and other activities of mutual interest to our respective programs.

D. Stephen F. Austin State University and Tyler Junior College mutually agree to:

1. Cooperate to further the opportunity and access to the respective Social Work Program by qualified students through the cooperative efforts and ventures by both institutions.

E. Transfer of Credit

1. This articulation agreement provides a mechanism to enable students who have completed the Tyler Junior College courses prescribed by this agreement to transfer those courses to Stephen F. Austin State University and, thereby, satisfy up to the first 66 semester hours credit of the Social Work degree.

2. The table attached as Appendix 2 contains courses covered by this articulation agreement, and the transfer guarantee contemplated in the previous section. Any change to the table in Appendix 2 may be made by mutual written agreement of the Dean of University Studies at
Tyler Junior College and the Vice President for Academic Affairs at Stephen F. Austin State University.

3. The conditions of this articulation agreement were formulated through meetings with representatives from both institutions and based on agreement of evaluation criteria, course content, and exit competencies.

II. Conditions

A. The student must meet all Stephen F. Austin State University or Tyler Junior College admission requirements and be officially enrolled in Stephen F. Austin State University or Tyler Junior College in order to be eligible for credit through articulation.

B. The student must have an official transcript showing credit earned on file with the Stephen F. Austin State University or the Tyler Junior College Records Offices.

C. The student must have completed the courses for which transfer credit is being requested within 36 months of the request for credit.

D. The student must have successfully completed the prescribed courses with a grade of “C” or better for credit to be transferred.

E. The appropriate, respective department chairs at each institution (with the coordination of the respective designee of each institution) will initiate a biennial review of this articulation agreement with representatives to evaluate any changes in competencies, content, or standards.

F. This articulation agreement shall be filed with the Records and Admissions Offices, with the appropriate department chairs at both institutions, and with the Vice President for Academic Affairs at Stephen F. Austin State University and with the Office of University Studies at Tyler Junior College.

G. All required notices, demands, requests, and other communications shall be in writing and shall be deemed to have been given when personally delivered or mailed to the administrators of the respective institutions.
Revised for Approval by:

1. __________________________
   Dr. Baker Pattillo
   President
   Stephen F. Austin State University

2. __________________________
   Dr. Richard Berry
   Provost
   Stephen F. Austin State University

3. __________________________
   Dr. Brian Murphy
   Dean, College of Liberal and Applied Arts
   Stephen F. Austin State University

4. __________________________
   Dr. Freddie Avant
   Director, School of Social Work
   Stephen F. Austin State University

5. __________________________
   Dr. L. Michael Metke
   President
   Tyler Junior College

6. __________________________
   Dr. Mark S. Escamilla
   Provost
   Tyler Junior College

7. __________________________
   Dr. Fernando Figueroa
   Dean, School of University Studies
   Tyler Junior College

8. __________________________
   Ms. Rebecca Bibby
   Department Chair, Home Economics/Behavioral Sciences
   Tyler Junior College
Revised for Approval by:

1. Dr. Baker Pattillo  
   President  
   Stephen F. Austin State University

2. Dr. Mary Nelle Brunson  
   Provost  
   Stephen F. Austin State University

3. Dr. Brian Murphy  
   Dean of Liberal and Applied Arts  
   Stephen F. Austin State University

4. Dr. Freddie Avant  
   Director, School of Social Work  
   Stephen F. Austin State University

5. Dr. Freddie Avant  
   BSW Director/Professor  
   School of Social Work  
   Stephen F. Austin State University

6. Dr. L. Michael Metke  
   President  
   Tyler Junior College

7. Dr. Mark S. Escamilla  
   Provost  
   Tyler Junior College

8. Dr. Fernando Figueroa  
   Dean, School of University Studies  
   Tyler Junior College

9. Ms. Rebecca Bibby  
   Department Chair, Home Economics/Behavioral Sciences  
   Tyler Junior College
APPENDIX 1

Individuals Designated to Maintain This Agreement
Revised March, 2008

1. Tyler Junior College designates the following individual as the person responsible for maintaining this agreement. This designee shall contact the Stephen F. Austin State University designee no later than February 15 each year during the period for which this articulation agreement is in force for the purpose of carrying out the terms listed in other parts of this agreement.

   Dr. Fernando Figueroa
   Dean, School of University Studies
   P. O. Box 9020
   Tyler, TX 75711-9020
   903-510-2548

   Ms. Rebecca Bibby
   Department Chair, Home Economics/Behavioral Sciences
   P. O. Box 9020
   Tyler, TX 75711-9020
   903-510-2246
   rbib@tjc.edu

2. Stephen F. Austin State University designates the following individual as the person responsible for maintaining this agreement. This designee shall be in contact with the Tyler Junior College designee no later than February 15 each year for the purpose of carrying out the terms listed in other parts of this agreement.

   Dr. Freddie Avant
   Director, School of Social Work
   Box 6104 – SFA Station
   Nacogdoches, TX 75962-6104
   936-468-5105
   favant@sfasu.edu

   Dr. Freddie Avant
   BSW Program Director
   Box 6104 – SFA Station
   Nacogdoches, TX 75962-6104
   936-468-5105
   favant@sfasu.edu
## Appendix 2
### SOCIAL WORK COURSE EQUIVALENCIES

**Between**

School of Social Work at Stephen F. Austin State University and Tyler Junior College

The Admissions Office at SFA has a Degree Planning Guide for Social Work majors approved for students transferring from Tyler Junior College. The objective of this articulation agreement is to complement that degree planning guide, not replace it.

**SFASU SOCIAL WORK General Education Requirements**

**Communication Skills (12 hours)**
- ENG 131 and ENG 132
- COM 111
- SPA 131 or SPH 172

**Mathematics (3 hours)**
- 3 hours from: MATH 138, 143, 144, 220, 233, 234

**Natural Sciences (6-8 hours)**
- 3 hours from: BIO 121, 123, 238
- 3 hours from: CHE 111, 133, 134
- GOL 131, 132, 133
- PHY 101, 131, 132, 241, 242
- AST 105
- GOL 131, 132, 133
- PHY 101, 131, 132, 241, 242

**Humanities & Visual/Performing Arts (6 hours)**
- 3 hours from: ART 280, 281, 282
- MUS 140
- THR 161
- PHI 153, 223

**Social and Behavioral Sciences (15 hours)**
- HIS 133 and HIS 134
- PSC 141 and PSC 142
- PSY 133

**Elective Credit (3 hours)**
- 3 hours elective

**SFASU SOCIAL WORK Specific Requirements (18 hours)**
- ECO 231
- PSY 375
- SOC 137
- SOC 138
- SWK 215
- SWK 315

**Total Hours = 66**

**TYLER JUNIOR COLLEGE Equivalent Courses**

**Communication Skills (13 hours)**
- ENGL 1301 and ENGL 1302
- SPCH 1315
- SPAN 1411, SGNL 1401 or higher or SPCH1318 (not in TJC core)

**Mathematics (3-4 hours)**
- 3 hours from: MATH 1314, 1324, 1332, 1333, 1342, 2320, 2412, 2413, 2414, 2415
- 4 hours from: BIOL 1407, 1409, 2401, 2404

**Natural Sciences (8 hours)**
- 4 hours from: BIOL 1406, 1408, 1411, 1413, 2402, 2406, 2416, 2420, 2421, 2471
- CHEM 1405, 1406, 1407, 1408, 1411, 1412, 2423, 2425
- GEOL 1401, 1403, 1404, 1405
- PHYS 1405, 1401, 1402, 2425, 2426
- PHYS 1411, 1412

**Humanities & Visual/Performing Arts (6 hours)**
- 3 hours from: ARTS 1301, 1303, 1304
- MUSI 1306
- DRAM 1310
- DANC2303
- PHI 1301, 2306

**Social and Behavioral Sciences (15 hours)**
- HIST 1301 and HIST 1302
- GOVT 2305 and GOVT 2306* (*GOVT 2107 for qualifying students)
- PSYC 2301

**Institutional Designated Option (3-4 hours)**
- 3 hours from: BCIS 1301, 1405

**Degree Specific Requirements (18 hours)**
- ECON 2301
- CMSW 1345
- SOCI 1301
- SOCI 1306
- SOCW 2361
- SOCW 2362

**Total Hours = 65-68**

Completion of the above list of courses at TJC will satisfy the requirements for the Associate in Arts degree. All of the completed courses will be directly applicable to the Social Work degree program at SFA. SFASU policy limits the number of transfer hours that may be applied to a degree program to 66 hours.

Students wishing to obtain a degree in Social Work who begin their college career initially at Tyler Junior College need to obtain advising from the School of Social Work at SFA as soon as possible to verify degree requirements and be advised of the reverse transfer policy.

Approved by:

---

Dr. Freddie Avant  
Associate Dean and Director, School of Social Work  
Stephen F. Austin State University

Dr. Fernando Figueroa  
Dean, School of University Studies  
Tyler Junior College

Date: 5/22/08

Revised: 2/7/2008