



STEPHEN F. AUSTIN STATE UNIVERSITY

Department of Sociology
Gerontology/Anthropology Program

P.O. Box 13047, SFA Station • Nacogdoches, Texas 75962-3047
Phone (936) 468-4405 • Fax (936) 468-2162

DATE OF INITIAL AAL VISIT:

STEPHEN F. AUSTIN STATE UNIVERSITY ANTHROPOLOGY AND ARCHAEOLOGY LABORATORY TECHNICAL ANALYSIS/DESTRUCTIVE SAMPLING AGREEMENT

It is the policy of the Stephen F. Austin State University's Anthropology and Archaeology Laboratory (hereafter AAL) to encourage research and publication. However, this must be balanced by the Laboratory's responsibility to preserve objects for education, exhibition, and future research purposes.

All scientific testing proposals will be reviewed by the AAL Director. Decisions will be based on soundness of analytic technique, competence of researcher, potential knowledge of the specimen(s), and possible cultural sensitivity of the material requested. In approving requests, the Laboratory and requestor both acknowledge responsibility for the least possible damage or loss to the specimen(s) and that research be fully documented and disseminated.

The sample(s) requested from the collections of the AAL is provided for technical analysis/destructive sampling with the following conditions:

Research:

1. Usable samples and unused portions of the specimen(s) will be returned to the AAL so they can be retained for future use.
2. Sampling methods, procedures, and extent are thoroughly documented for each specimen, including photographs of specimen(s) before and after sampling.
3. Cost of the analysis is the responsibility of the Researcher unless otherwise indicated in writing.
4. The Researcher will not clean, repair, retouch, reproduce, or otherwise alter the objects beyond what is approved for the stated sampling and analysis. The researcher will be held financially responsible for any damage to objects beyond the approved test area.
5. Molds of the specimen(s) may be required by the AAL before sampling and testing takes place. Cost of the production of any molds that are required is the responsibility of the Researcher.
6. Resulting analytical data pertaining to the listed specimen(s) will be provided to the AAL with a short summary report to become part of the specimen's permanent record. They must be received by the AAL within one year of the Researcher's initial visit to the AAL. Such data, except published reports, shall remain confidential for a period of three years following the date of receipt of the data and summary unless indicated otherwise in writing by the researcher (see page 2). Send attention: Dr. Leslie G. Cecil, Anthropology and Archaeology Laboratory Director.
7. One copy of any publications related to this research project must be sent to the AAL as they become available. Send attention: Dr. Leslie G. Cecil, Anthropology and Archaeology Laboratory Director.

Photography and Credit:

8. Any images taken of the specimen(s) shall be credited as follows-- The credit line shall contain Stephen F. Austin State University's Anthropology and Archaeology catalogue number and shall read: "**Collections of the Anthropology and Archaeology Laboratory, SFASU Cat. No. XXXX.**" If an AAL catalogue number is not available, then the AAL accession number shall be used, and the credit line will be changed to read **ADFLMNH TECHNICAL ANALYSIS/DESTRUCTIVE SAMPLING AGREEMENT (cont.)** -2-

"...,SFASU Acc. No. XXXX." Images may include, but are not limited to, conventional photography, digital photography, and cat scans or any other radiographic images.

Packing and Transportation:

9. Costs of any packing and shipment will be borne by the Researcher, unless otherwise agreed upon. The AAL will assure that the items are adequately and securely packed for the agreed-upon method of shipment, and will attach any special instructions for unpacking and repacking. The objects will be returned, packed in the same or similar materials as received unless otherwise authorized by the AAL.

Security:

9. The Researcher agrees to assume full responsibility for the safety of the specimen(s) during the time that they are in the Researcher's possession. The specimen(s) must be stored in an adequately secure space and protected. Any loss or theft must be reported immediately to the AAL. All specimens must remain in the possession of the Researcher until returned to the AAL. No specimen(s) shall be relocated to another institution or researcher without written consent of the AAL.

Authorization:

10. Any individual signing these agreements must be fully authorized to act on behalf of his/her institution.

Researcher (Signature)

Date

Researcher (Printed or Typed)

Title

Dr. Leslie G. Cecil, AAL Laboratory Director (Signature)

Date

Dr. Leslie G. Cecil, AAL Laboratory Director (Printed or Typed)

Title

RESEARCHER'S INSTITUTION AND ADDRESS:

TEL:

FAX:

EMAIL:

I agree to send a copy of all research and test results to Dr. Leslie G. Cecil at SFASU's AAL within one year of my initial visit . I agree to send one copy of any publications related to this research testing to the Dr. Leslie G. Cecil at the AAL as they become available.

Researcher's Signature

Date

I waive the right to hold confidential the results of these analyses for three years following my initial visit to the AAL:

Researcher's Signature

Date