



A THE COLLEGE OF PPLIED ARTS AND SCIENCES

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APPLIED ARTS
AND SCIENCES





COLLEGE OF
APPLIED ARTS AND SCIENCES

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Overview

The objective of the College of Applied Arts and Sciences is to prepare people for responsible positions in public agencies or private concerns. The initiative and creativity of the pre-professional student is expanded through the academically based professional degree programs within this college. Those students who desire to improve their competency in present occupations may do so via the broadly based professional development areas. Courses leading to the completion of these programs are organized to produce graduates capable of coordinating people and resources with desired objectives. Toward this end result, the various programs are offered to students who wish to prepare for careers in agencies and organizations which require specific courses and skills needed for meeting the challenges of today's world of work. The Office of the Dean directs the Bachelor of Arts degree with a major in Criminal Justice, the Bachelor of Applied Arts and Sciences degree, the Bachelor of Social Work degree, the Bachelor of Arts and the Bachelor of Science in Communication and the Military Science Program.

Mission

The mission of the College of Applied Arts and Sciences is to prepare students for careers in communication, criminal justice, social work and military leadership. The curriculum of the college emphasizes critical thinking, research and problem-solving skills that enhance graduates' opportunities for success.

Accreditation

The Council on Social Work Education has accredited the baccalaureate and master's programs in social work.

Advising and Student Services

Each department in the School of Applied Arts and Sciences has a specific advising schedule. Students should contact the department of their major for advising. If on suspension, students must contact their dean's office for advising.





Scholarships and Fellowships

Within the college, the following scholarships are available to students who qualify:
ROTC (U.S. Army) (for nursing and other students pursuing a commission as a U.S. Army officer.)

TX NG RSVP (Texas Higher Education Coordinating Board)

Mike Shapiro Radio/TV

Joe Murray Writing

Student Organizations

Phi Alpha (social work)

Alpha Phi Sigma (criminal justice)

Association of Men and Women in Communication (AMWC)

Criminal Justice Association

National Association of Social Workers (NASW)

National Broadcasting Society (NBS)

Pi Kappa Delta (debate)

Student Association of Social Workers (SASW)

Program Information

The Bachelor of Applied Arts and Sciences Degree

The Bachelor of Applied Arts and Sciences degree is designed for people who are pursuing a vocational-technical specialization and desire a bachelor's degree. Normally, students admitted to this program will fall within one of the following categories:

1. Students who have completed part or all of a junior college vocational-technical program.
2. Students who have been out of school for a number of years and have developed vocational-technical competencies equivalent to a junior college program.
3. Beginning college students who need to complete a specialization during the first two years for employment.
4. Vocational-technical teachers who desire to pursue a bachelor's degree.

The program provides for general education and professional development courses to be added to the area of specialization to provide a well-rounded sequence of studies. Semester hour credit for experience and/or exhibited competency is permissible in both Academic Foundations and Academic Specialization. Anyone interested in this degree should contact the dean, College of Applied Arts and Sciences.





Bachelor of Applied Arts and Sciences

Typical Degree Program

I.	General Education	45-49 hrs.
II.	Area of Specialization	
	Vocational/Technical up to	36-48 hrs.
III.	Professional Development (Gerontology Example)	24-36 hrs.
	SOC 137, 305, 331, 363, 370, 400(6), 430	
	PSY 390	
IV.	Electives	9-14 hrs.
	Total for Degree	130 hrs.

No more than 33 hours total may come from courses in the College of Business.

Areas of Specialization

Areas of specialization that may be completed at a junior college include, but are not limited to, the following:

Technical and Industrial Occupations

Automotive Technology	Printing Technology
Drafting	Air Conditioning/Refrigeration
Engine Technology	Technical Illustration
Machine Shop	Aviation Technology
Petroleum Technology	

Allied Health Occupations

Dental Hygiene	Radiology
Respiratory Therapy	Laboratory Technology
Dental Technology	Nursing
Human Services	

Areas of specialization that may be completed with a combination of courses at a junior college and existing courses at SFA include, but are not limited to, the following:

Technical and Industrial Occupations

Agriculture Technology	Electricity
Forest Technology	Rehabilitation

Allied Health Occupations

Nursing	Health and Safety
Speech and Hearing	Rehabilitation

Public Service Occupations

Criminal Justice	Public Administration
Gerontology	Social Welfare





Procedures for Reinstatement of Students on Suspension

A student on academic suspension as defined earlier in this bulletin may be allowed to continue in the College of Applied Arts and Sciences by one of the following procedures:

1. Attend summer school at SFA and
 - a. Raise his/her SFA grade point average to 2.0 or
 - b. Pass with a C average or better at least nine semester credit hours as specified by the dean's office. This will take two summer sessions.
2. Be reinstated on probation automatically after meeting the required semester(s) absence from the university.

Courses in Applied Arts and Sciences (AAS)

101. **Beginning Keyboarding** – Three semester hours. Development of typewriting skill for use in business and personal communication. Lab fee \$10.
475. **Independent Study** – 1-3 semester hours. Directed independent study including in-depth research, reading and writing on an approved topic. Prerequisites: Overall GPA of 2.5 or better and consent of the instructor. May be completed only once.
495. **Professional Internship** – Three-six semester hours. Minimum of 20 hours per week for 15 weeks in an approved work setting utilizing professional development skills and knowledge. Work experience supervised by faculty adviser. Applies to Bachelor of Applied Arts and Sciences degree only.
496. **Occupational Internship** – Three-six semester hours. Minimum of 20 hours per week for 15 weeks in work setting where student can utilize his/her academic specialization. Supervision by both employer and faculty adviser. May be approved for additional six hours. Applies to Bachelor of Applied Arts and Sciences degree only.

Degree Requirements:

Bachelor of Arts Degree [B.A.]

Communication

1. Core Curriculum Requirements
 - A. Communication
 - (1) English rhetoric/composition (six hours)
ENG 131, 132, 133, 235
 - (2) Communication Skills (six to eight hours)
BCM 247; COM 111, 170; FRE 131, 132; ILA 111, 112; SPA 131, 132; ENG 273; SPH 172, 272
 - B. Mathematics (three hours)
MTH 110, 133, 138, 139, 143, 144, 220, 233, 234
 - C. Natural Sciences (six to eight hours)
BIO 121, 123, 131, 133, 225, 238; CHE 111, 112, 133, 134, 231;
GOL 131, 132; PHY 101, 102, 110, 118, 131, 132, 241, 242; AST 105, ENV 110



- D. Humanities & Visual and Performing Arts
 - (1) Visual and Performing Arts (three hours)
ART 280, 281, 282; MUS 140, 160; THR 161, 370; DAN 140, 341
 - (2) Other/ Literature/Philosophy (three hours)
ENG 200 - 235, 300; PHI 153, 223; HIS 151, 152
- E. Social and Behavioral Sciences
 - (1) U.S. History (w/Texas option) (six hours)
HIS 133, 134, 335
 - (2) Political Science (six hours)
PSC 141, 142
 - (3) Social/Behavioral Science (three hours)
ANT 231; ECO 231, 232; GEO 131, 230; PSY 133, 153; SOC 137, 139

Collateral Requirements: Two additional courses (six-eight hours) selected from College of Liberal Arts and/or Fine Arts.

- 2. Forty-two or more semester hours of advanced work (courses numbered 300-499 inclusive), at least 36 at SFA.
- 3. A minimum of 42 semester hours of residence (on SFA campus) work.
- 4. A departmental first major of at least 30 semester hours, but not more than 36 hours with at least 18 hours advanced and at least 12 hours advanced at SFA.
- 5. A. An academic minor of at least 18 semester hours, but not more than 23 semester hours, with at least nine hours advanced and at least six hours advanced at SFA. (Note: No minors are required with certain interdepartmental or broad-field majors.)

or

- B. A second major of at least 24 semester hours with at least 12 advanced hours at SFA.
- 6. Enough additional semester hours to make a total of at least 130 semester hours.
- 7. A grade of at least C in each freshman English course; if required by the Texas Success Initiative, a C in MTH 099, ENG 099, and RDG 098, a C Coverage at SFA, a C average in first major courses taken at SFA, a C average in minor or second major courses taken at SFA. These required averages are based on those courses in each category which are included in the student's official degree plan. Students should consult the departmental section of the bulletin and departmental advisers for further clarification of degree requirements.

Criminal Justice

- 1. Core Curriculum Requirements
 - A. Communication
 - (1) English rhetoric/composition (six hours)
ENG 131, 132, 133, 235
 - (2) Communication Skills (six to eight hours)
BCM 247; COM 111, 170; FRE 131, 132; ILA 111, 112; SPA 131, 132; ENG 273; SPH 172, 272
 - B. Mathematics (three hours)
MTH 110, 133, 138, 139, 143, 144, 220, 233, 234



- C. Natural Sciences (six to eight hours)
BIO 121, 123, 131, 133, 225, 238; CHE 111, 112, 133, 134, 231;
GOL 131, 132; PHY 101, 102, 110, 118, 131, 132, 241, 242; AST
105, ENV 110
- D. Humanities & Visual and Performing Arts
 - (1) Visual and Performing Arts (three hours)
ART 280, 281, 282; MUS 140, 160; THR 161, 370; DAN 140, 341
 - (2) Other/ Literature/Philosophy (three hours)
ENG 200 - 235, 300; PHI 153, 223; HIS 151, 152
- E. Social and Behavioral Sciences
 - (1) U.S. History (w/Texas option) (six hours)
HIS 133, 134, 335
 - (2) Political Science (six hours)
PSC 141, 142
 - (3) Social/Behavioral Science (three hours)
ANT 231; ECO 231, 232; GEO 131, 230; PSY 133, 153; SOC
137, 139
- 2. A departmental first major of at least 30 semester hours, but not more than 36 semester hours, with at least 27 hours advanced and at least 12 hours advanced at SFA. For a course to be used in the major, the reported grade must be a C or better.
- 3. A. An academic minor of at least 18 semester hours, but not more than 23 semester hours with at least nine hours advanced and at least six hours advanced at SFA; or
B. A second major of at least 24 semester hours with at least 18 advanced hours at SFA.
- 4. Forty-two or more semester hours of advanced work (courses numbered 300-499 inclusive), at least 36 at SFA.
- 5. A minimum of 42 semester hours of residence (on SFA campus) work.
- 6. Enough additional semester hours to make a total of at least 130 semester hours.
- 7. A grade of at least C in each freshman English course; if required by the Texas Success Initiative, and unless exempted from the Texas Success Initiative, a C in MTH 099, ENG 099 and RDG 098.
- 8. At least a 2.0 GPA overall at SFA, with a C or better in all first major courses taken at SFA and transferred from other accredited institutions. A 2.0 GPA overall average in minor or second major courses taken at SFA. These required averages are based on those courses in each category which are included in the student's official degree plan.
- 9. Transfer courses: If the approximate equivalent of a required upper division course is taken at another accredited institution at the freshman-sophomore level and transferred to SFA, the transferred course will be accepted for elective credit only and an appropriate junior-senior level course in the same field will be substituted for the required course. For a course taken at another accredited institution to be transferred to SFA and to be used in the criminal justice major the reported grade must be a C or greater.



**Bachelor of Applied Arts and Sciences Degree [B.A.A.S.]**

1. Core Curriculum Requirements
 - A. Communication
 - (1) English rhetoric/composition (six hours)
ENG 131, 132, 133, 235
 - (2) Communication Skills (six to eight hours)
BCM 247; COM 111, 170; FRE 131, 132; ILA 111, 112; SPA 131, 132; ENG 273; SPH 172, 272
 - B. Mathematics (three hours)
MTH 110, 133, 138, 139, 143, 144, 220, 233, 234
 - C. Natural Sciences (six to eight hours)
BIO 121, 123, 131, 133, 225, 238; CHE 111, 112, 133, 134, 231; GOL 131, 132; PHY 101, 102, 110, 118, 131, 132, 241, 242; AST 105, ENV 110
 - D. Humanities & Visual and Performing Arts
 - (1) Visual and Performing Arts (three hours)
ART 280, 281, 282; MUS 140, 160; THR 161, 370; DAN 140, 341
 - (2) Other/Literature/Philosophy (three hours)
ENG 200 - 235, 300; PHI 153, 223; HIS 151, 152
 - E. Social and Behavioral Sciences
 - (1) U.S. History (w/Texas option) (six hours)
HIS 133, 134, 335
 - (2) Political Science (six hours)
PSC 141, 142
 - (3) Social/Behavioral Science (three hours)
ANT 231; ECO 231, 232; GEO 131, 230; PSY 133, 153; SOC 137, 139
- Collateral Requirements: (three hours)
CSC 101, 102, 121, 201

TOTAL 45-49

2. An area of specialization consisting of 36 to 48 hours from a specific occupational area. The specialization may fall within, but is not limited to, one of the following clusters:
 - A. Allied Health Occupations,
 - B. Technical and Industrial Occupations,
 - C. Public Service Organizations, and
 - D. Office Occupations.
3. A professional development core consisting of 24 to 36 hours selected from business, education, public administration or other professional area.
4. Sufficient electives to total 130 semester hours.
5. A minimum of 42 semester hours of residence work at SFA.
6. A minimum of 36 semester hours of advanced courses (300-499 courses) at SFA.
7. A grade of at least C in each freshman English course; if required by the Texas Success Initiative, and unless exempted from the Texas Success Initiative, a C in MTH 099, ENG 099 and RDG 098, a C average in the area of specialization, and a C average in work completed at SFA. These required averages are based on those courses in each category which are included in the student's official degree plan.



**Bachelor of Science Degree [B.S.]****Communication****APPLIED ARTS
AND SCIENCES**

1. Core Curriculum Requirements
 - A. Communication
 - (1) English rhetoric/composition (six hours)
ENG 131, 132, 133, 235
 - (2) Communication Skills (six to eight hours)
BCM 247; COM 111, 170; FRE 131, 132; ILA 111, 112; SPA 131, 132; ENG 273; SPH 172, 272
 - B. Mathematics (three hours)
MTH 133, 138, 139, 143, 144, 220, 233, 234
 - C. Natural Sciences (six to eight hours)
BIO 131, 133, 238; CHE 133, 134, 231; GOL 131, 132; PHY 101, 102, 110, 131, 132, 241, 242; AST 105, ENV 110
 - D. Humanities & Visual and Performing Arts
 - (1) Visual and Performing Arts (three hours)
ART 280, 281, 282; MUS 140, 160; THR 161, 370; DAN 140, 341
 - (2) Other/ Literature/Philosophy (three hours)
ENG 200 - 235, 300; PHI 153, 223; HIS 151, 152
 - E. Social and Behavioral Sciences
 - (1) U.S. History (w/Texas option) (six hours)
HIS 133, 134, 335
 - (2) Political Science (six hours)
PSC 141, 142
 - (3) Social/Behavioral Science (three hours)
ANT 231; ECO 231, 232; GEO 131, 230; PSY 133, 153; SOC 137, 139

Collateral Requirements: Two additional courses (six-eight hours) selected from College of Sciences and Mathematics and/or College of Business

TOTAL 45-49

2. Forty-two or more semester hours of advanced work (courses numbered 300-499 inclusive), at least 36 at SFA.
3. A minimum of 42 semester hours in residence at SFA.
4. A departmental first major of at least 30 semester hours, but not more than 36 hours, with at least 18 hours advanced and at least 12 hours advanced at SFA.
5. A. An academic minor of at least 18 semester hours, but not more than 23 semester hours, with at least nine hours advanced and at least six hours advanced at SFA.
(Note: No minors are required with certain interdepartmental or broad-field majors.)
or
B. A second major of at least 24 semester hours with at least 12 advanced hours at SFA.
6. Enough additional semester hours to make a total of at least 130 semester hours.
7. A grade of at least C in each freshman English course; if required by the Texas Success Initiative, a C in MTH 099, ENG 099 and RDG 098, a C average at SFA, a C average in first major courses taken at SFA, a C average in minor or second major courses taken at SFA. These required averages are based on those courses





in each category which are included in the student's official degree plan. Students should consult the departmental section of the bulletin and departmental advisers for further clarification of degree requirements.

Bachelor of Social Work Degree [B.S.W.]

1. Core Curriculum Requirements
 - A. Communication (12 hours)
 - (1) English rhetoric/composition (six hours)
ENG 131, 132, 133, 235
 - (2) Communication Skills (six to eight hours)
BCM 247; COM 111, 170; ENG 273; SPH 172, 272, FRE 131, 132;
ILA 111, 112; SPA 131, 132
 - B. Mathematics (three hours)
MTH 110, 133, 138, 139, 143, 144, 220, 233, 234
 - C. Natural Sciences (six to eight hours)
BIO 121, 123, 238; CHE 111, 112, 133, 134, 231; GOL 131, 132;
PHY 101, 102, 110, 118, 131, 132, 241, 242; AST 105, ENV 110
 - D. Humanities & Visual and Performing Arts
 - (1) Visual and Performing Arts (three hours)
ART 280, 281, 282; MUS 140, 160; THR 161, 370; DAN 140, 341
 - (2) Other/Literature & Philosophy (three hours)
ENG 200 - 235, 300; PHI 153, 223; HIS 151, 152
 - E. Social and Behavioral Sciences
 - (1) U.S. History (w/Texas option) (six hours)
HIS 133, 134, 335
 - (2) Political Science (six hours)
PSC 141, 142
 - (3) Social/Behavioral Science (three hours)
ANT 231; ECO 231, 232; GEO 131, 230; PSY 133, 153; SOC
137, 139
- (See *Social Work Program* section of this bulletin for additional requirements.)
2. The professional social work course sequence of 50 semester hours, with at least nine hours of Practice Methods courses and 15 hours of Field Practicum at SFA.
3. A minimum of 42 semester hours of residence (on the SFA campus) work, at least 36 hours of which must be advanced (courses numbered 300-499 inclusive).
4. At least 12 hours of electives to total 130 semester hours of acceptable credit.
5. A grade of at least C in each freshman English course; if required by the Texas Success Initiative, and unless exempt from the Texas Success Initiative, a C in MTH 099, ENG 099 and RDG 098, a C average in all course work at SFA, a grade of a C or better in each research methods courses (SOC 478, SWK 455 and SOC 479), a 2.25 grade point average in professional social work courses, and a grade of C or better in BIO 121, 123 or 238. These required averages are based on those courses in each category which are included in the student's official degree plan.





DEPARTMENT OF COMMUNICATION

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APPLIED ARTS
AND SCIENCES

Department of Communication

Faculty

Regents Professor

James E. Towns

Professors

Jerry K. Frye, Larry J. King, W. Joseph Oliver, Robert T. Ramsey

Associate Professors

Alan L. Greule, Jean Y. Eldred, Gary H. Mayer, Wanda C. Mouton

Instructors

Patricia L. Spence, Sherry L. Williford, Linda Thorsen Bond, Stephen Jeffcoat

Lecturers

Stephanie George, Greg Patterson, Doyle Srader, Ty Spradley

Areas of Study & Degrees

B.A. Communication

Emphasis Areas: Journalism (News Writing, Photojournalism, Advertising, Public Relations), Radio/TV, Speech Communication (Interpersonal Communication, Public Communication)

Certification Areas: Journalism, Speech Communication

B.S. Communication

Emphasis Areas: same as B.A.

Certification Areas: same as B.A.

Objectives

The Department of Communication has two functions: (1) education of students in historical, scientific and artistic aspects of communication; and (2) preparation of students for professional careers. The department brings the student's general and liberal education into focus by organizing it upon a framework of communication as a science, an art and a service.





Description of Program

The department offers a Bachelor of Arts or Bachelor of Science degree in three major programs: journalism, radio-television and speech communication. Speech communication majors choose a specialization in either interpersonal communication or public communication. Journalism majors chose concentrations from among news writing, photojournalism, advertising or public relations. High school teaching certification may be obtained in journalism and speech communication.

Speech Communication

These courses encompass speech communication settings that range from dyadic and small group interaction to public speaking. Speech communication study prepares students for positions where excellent leadership, interaction and presentation abilities are essential.

Journalism

These courses provide students with a diversified program of study in journalism and mass media. Courses in news gathering, writing, editing and photography are considered basic; thereafter the student branches into more specialized areas.

Radio-Television

These courses are designed to prepare the student for a professional career in the broadcasting industry. Courses provide a balance between production and theory.

Communication Internship

Communication internships provide qualified students with on-the-job experience and academic credit for working in professional communication settings. The internship course provides opportunities to observe and analyze the methods, techniques and creative processes of professionals. To determine eligibility, internship application forms must be completed and returned to the director of internships. More detailed information may be obtained from the Department of Communication Web page.

Definitions of Majors and Minor

A major consists of 36 hours. The speech communication, journalism and radio-television majors are 36-hour programs. Provision is also made for teacher certification programs in speech communication and journalism.

General Studies

For B.A. and B.S. requirements, see *Degree Requirements* section of the bulletin.

Speech Communication

(See departmental adviser for specialization areas)

Teaching Certificate: 111, 170, 112, 311, 313, 315, 401** 414, 495 (1 hr),

**401 (Performance of Literature)



**Radio/Television**

101, 111, 112, 212, 302, 304, 319(3), 376, 421, 442, plus 6 hours communication electives

Journalism

(See departmental advisers for specialized areas)

Teaching Certificate: 101, 103, 112, 201, 301, 307, 403, 480, 495 (1 hr)

Minor

A minor consists of 18 hours in speech communication, journalism or radio-television. Nine hours must be advanced.

Leadership Minor

People considering leadership in their community or profession may desire a minor in Leadership. The leadership minor is available to any student pursuing the B.A. or B.S. degree at SFA. Students who wish to add this minor to their degree plan must present their plan to the College of Applied Arts and Sciences for final review and approval.

The leadership minor requires a total of no less than 21 hours, with at least 12 hours of advanced work selected from the following list of courses: AGD 371; BCM 347, 447, or 450; COM 170, 315, 370, 407, 412 or 435; ENG 348; HIS 305 or 469; HMS 350; MGT 373, 377 or 461; MSC 201, 202, 207, 301, 401 or 407; PHI 223; PSC 344, 345, 346 or 499; PSY 310; SOC 362

At least three different disciplines must be represented in the minor with no more than nine hours in any one discipline. Interested students should contact Dr. Larry King, leadership minor adviser, in the Department of Communication.

Student Media

Practical experience is available to students in the electronic and print media through supervised work with the university's broadcasting facilities, student newspaper and student yearbook.

Course Credit

Unless otherwise indicated, courses are three semester hours credit, three hours lecture per week.

Courses in Speech Communication (COM)

- 098. Oral English Proficiency Program** - Program meant to assist faculty members assess those students whose primary language is not English to become more proficient in the use of English. No academic credit.
- 102. Intro. to Human Communication** - Introductory survey of the study of human communication. Includes an overview of the major methodologies, theories, history and career options in the field.
- 111. Public Speaking (SPCH 1315)** - Theory and practice in public speaking. Analysis of communication as a function of public speaking.





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- 170. Interpersonal Communication I (SPCH 1318)** - Study of communication in the one-to-one situation leading to development of interpersonal communication skills. Emphasis on positive mental attitude and personal growth.
- 270. Non-Verbal Communication** - Awareness and understanding of non-verbal interpersonal communication cues.
- 311. Principles of Persuasion** - Consideration of principles and practices in persuading individuals and groups. Prerequisite: Com 111.
- 313. Argumentation and Debate** - Instruction and practice in oral argumentation and debate. Prerequisite: Communication 111.
- 315. Small Group Communication** - Theories, principles and skills involved in group communication. Experiential focus upon problem analysis, problem solving, and decision-making. Prerequisite: COM 170.
- 370. Listening Behavior** - Study of the nature and importance of listening in the communication process, with concentration on improvement. Prerequisite: COM 111 or 170
- 380. Public Relations** - Study of the principles and practices in the field of public relations with special emphasis on practical case study experiences. Prerequisite: six hours of communication.
- 390. Communication Internship** - Three to six semester hours. Supervised on-the-job experience. Internships arranged by student and approved by instructor. Strongly recommended. Prerequisite: Must have completed 66 hours overall with 24 hours in communication (12 hours at SFA).
- 401. Topics in Communication** - In-depth study of selected topics in communication. May be repeated when topic changes.
- 406. Professional Communication** - Designed to give students an insight into professional communication, illustrated with examples from a broad range of business and professional settings. Prerequisite: Advanced standing.
- 407. Management of Meetings** - Study and practice of communication in meeting and conference arrangements, committee reports, parliamentary procedure, meeting outcomes and objectives, and current technology used in meetings and conferences.
- 408. Principles of Leadership** - The study of leadership skills, leadership philosophies and the role communication plays in the process of leadership.
- 412. Interpersonal Crisis Communication** - Study of the application of interpersonal communication principles and theories in situations involving personal crisis. Prerequisites: COM 170 or approval of instructor.
- 414. Rhetorical Theory and Criticism** - This course is designed to provide advanced study of the writings of principle rhetoricians from ancient to modern times, together with the application of principles drawn from these works in critical analysis.
- 415. Political Communication** - General overview and introduction to the study of political communication. Focus upon the relationship between mass media and the political process, political campaigns, and political consultants.
- 435. Intercultural Communication** - Application of communication theory to the interactions between individuals of different cultures. Prerequisite: COM 170.
- 436. Psychology of Speech Communication** - Study of the psychological processes underlying speech communication; emphasis on nature and origin of speech. Prerequisite: Junior standing.



- 470. Advanced Interpersonal Communication** - Development of in-depth understanding and skills with regard to the complex features of interpersonal communication within personal and professional contexts. Prerequisite: nine hours of communication courses, including 170, and advanced standing.
- 495. Special Problems in Communication** - One to three semester hours. Independent investigation of a special topic or project by the student with advice, approval and supervision by an instructor.

Courses in Journalism (COM)

- 101. Communication in Contemporary Society (COMM 1307)** - Introductory course designed to acquaint the student with the process of mass communication.
- 103. News Writing (COMM 2311)** - Three semester hours, two hours lecture, two hours lab per week. Fundamental principles of writing news. Prerequisite: Basic proficiency in keyboarding. Incidental fee \$16.
- 200. Digital Photography** - Three semester hours, one hour lecture, four lab hours per week. Introduction to digital photography for a variety of communication applications. Single Lens Reflex 35mm cameras and digital cameras available for checkout to class members. Consumables provided by students. Corequisite: COM 200 lab. Incidental fee \$30.
- 201. Basic Photography (COMM 1318)** - Three semester hours, one hour lecture, three hours lab per week. Introduction to the principles of photography. Emphasis on basic theories of film, exposure, composition, development and print quality. Single Lens Reflex 35mm cameras and digital cameras available for checkout to class members. Consumables provided by students. Corequisite: COM 201 lab. Incidental fee \$30.
- 203. News Gathering and Writing II (COMM 2315)** - Three semester hours, two hours lecture, two hours lab per week. Intensive study of methods used in gathering and writing news beyond those considered in COM 103. Prerequisite: COM 103 with grade of C. Incidental fee \$16.
- 301. Copy Editing and Headline Writing** - Techniques of news editing, evaluation and processing of news with emphasis on grammar and AP style, headline writing. Prerequisite: COM 103 with grade of C.
- 303. Advanced Photography** - Advanced techniques in photography beyond those in COM 200 and COM 201. Includes B&W and color processes, studio lighting, location lighting and current techniques in digital photo manipulation. Consumables provided by students. Prerequisite: COM 201. Incidental fee \$30.
- 306. Communication Law** - Study of communication law affecting the rights and duties of the press, including electronic media. Attention given to the First Amendment, libel, privacy, Freedom of Information, copyright and obscenity. Prerequisite: Junior standing.
- 307. Advertising Techniques and Procedures** - Study of the role of advertising in today's economy and its specific use in marketing. Emphasis on development of creative strategy, media selection and audience segmentation. Prerequisite: Junior standing.
- 308. Advertising Cases and Campaigns** - Study of the principles of research, planning, budgeting and presenting for a variety of communication campaigns. Prerequisite: COM 307.



- 309. Feature Writing** - Types of special articles and writing techniques best adapted to marketing material in newspapers and magazines. Prerequisite: COM 103 with grade of C in each course.
- 380. Public Relations** - Study of the principles and practices in the field of public relations with special emphasis on practical case study experiences. Prerequisites: Advanced standing.
- 381. Public Relations Writing** - Fundamentals of writing for publications, including newsletters, house journals, news releases, pamphlets and brochures. Prerequisite: COM 103.
- 390. Communication Internship** - Three to six semester hours. Supervised on-the-job experience. Internships arranged by student and approved by instructor. Strongly recommended. Prerequisite: Must have completed 66 hours overall with 24 hours in communication (12 hours at SFA).
- 403. Publication Layout and Design** - Study of design trends of contemporary media through the production of newspaper, magazine and television layouts. Prerequisites: COM 103 and 201. Incidental fee \$30.
- 404. Newspaper Graphics** - Three semester hours, one hour lecture, four lab hours per week. Application of the fundamentals of graphic arts to provide an understanding of the reproduction methods of print media. Prerequisite: COM 403. Incidental fee \$36.
- 405. Photojournalism** - Three semester hours, one hour lecture, four hours lab per week. Theory and practice of current photographers working in the field of journalism. Emphasis on use of digital camera and computer equipment relating to photojournalists. Consumables provided by students. Prerequisite: COM 201. Incidental fee \$36.
- 413. Column and Editorial Writing** - Study of the underlying principles of the editorial. Prerequisite: Junior standing and consent of instructor. Prerequisites: 103 and 203 with grade of C in each.
- 430. New Media** - Introduction to multimedia services and various research and publishing tools on the Internet and World Wide Web. Prerequisite: Advanced standing. Prerequisite: COM 403 or consent of instructor.
- 460. Issues Management and Crisis Response** - Examination of current practice in corporate communication issues management and crisis response. Prerequisite: COM 380.
- 480. Student Publications Workshop** - Study of desktop publishing techniques for the production of publications in the teaching of journalism. Prerequisite: Advanced standing.
- 495. Special Problems in Communication** - One to three semester hours. Independent investigation of a special topic or project by the student with advice, approval and supervision of an instructor.



**Courses in Radio-Television (COM)**

- 112. Introduction to Radio-Television (COMM 1335)** - Survey and analysis of the history, regulation, scope, social implications and problems of radio and television.
- 212. Audio Production Techniques** - Three semester hours, two hours lecture, two hours lab per week. Theory and practice in elementary sound recording for radio, television and film. Prerequisite: COM 101, 111, 112 with grade of C in each. Incidental fee \$25.
- 302. Television Production** - Three semester hours, two hours lecture, two hours lab per week. Designed to develop style and skill in television production. Exposure to a variety of television production situations. Prerequisite: COM 212. Incidental fee \$30.
- 304. Television News Techniques** - Three semester hours, two hours lecture, two hours lab per week. Laboratory workshop production of weekly news programs. Prerequisites: COM 112, and 302. Incidental fee \$30.
- 319. Communication Practicum** - One semester hour, two hours lab per week. Supervised instruction for students in extracurricular activities related to radio-television. Prerequisites: COM 212 and 302, depending upon major. Incidental fee \$14.
- 376. Radio-Television Announcing** - Three semester hours, two hours lecture, two hours lab per week. Development of the basic skills for effective television and radio announcing, newscasting and interviewing. Prerequisite: COM 101, 111, 112 with grade of C in each. Incidental fee \$20.
- 390. Communication Internship** - Three to six semester hours. Supervised on-the-job experience. Internships arranged by student and approved by instructor. Strongly recommended. Prerequisite: Must have completed 66 hours overall with 24 hours in communication (12 hours at SFA).
- 409. Broadcast Sales** - Techniques and procedures used in commercial broadcast sales. Combines classroom instruction and professional examples. Prerequisite: Advanced standing.
- 421. Writing for Radio-Television** - Problems and practice in the writing of dramatic and non-dramatic programs for broadcast purposes. Prerequisites: Junior standing, basic proficiency in typing or CSC 101.
- 442. Radio-Television Programming** - Study of the programming function, analysis of programs and implementation of effective broadcast schedules. Prerequisite: Com 101, 111, 112 with grade of C in each.
- 456. Advanced Television Production** - Three semester hours, two hours lecture, two hours lab per week. Development of imagination and esthetic judgment in the production of television programs. Prerequisites: COM 302 and 304. Incidental fee \$15.
- 495. Special Problems in Communication** - One to three semester hours. Independent investigation of a special topic or project by the student with advice, approval and supervision of an instructor.





DEPARTMENT OF CRIMINAL JUSTICE

PATRICK A. MUELLER, CHAIR

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Faculty

Professors

Patrick A. Mueller, James O. Standley

Associate Professor

John S. Boyd

Assistant Professor

Karren S. Price

Instructors

George R. Franks Jr.

Georgen Guerrero

Areas of Study & Degrees

B.A. Criminal Justice

Emphasis Areas: Corrections, Law Enforcement, Legal Assistant

Objectives

The Department of Criminal Justice is designed to prepare the student to become a practitioner in the field of justice administration which includes, but is not limited to, law enforcement, corrections (probation, prison and parole), legal assisting, court administration, private security and juvenile justice.

The departmental goal is to provide both pre-service and in-service students with an expanded knowledge of the institutions and processes of the criminal justice system. It seeks to provide the analytical tools and techniques necessary for deeper insight into those institutions and processes, including the problems of administration and of securing organizational change.

Professional Organizations

Students who are academically qualified may join Alpha Phi Sigma, the National Criminal Justice Honor Society.

Each curricular pattern or sequence within the department has one or more professional organizations in which students in that area of study are eligible for membership and participation.



SFA is an institutional member of the Academy of Criminal Justice Sciences and the American Association for Paralegal Education.

Definition of the Major & Minor

A major in criminal justice prepares the student for one of several professional options in the field of justice administration. The Law Enforcement sequence makes possible a career in public law enforcement (federal, state or community) as well as private and industrial security. The Corrections emphasis prepares the criminal justice major to become a practitioner in institutional corrections, community-based correctional settings or juvenile justice administration. Legal Assistant enables the student to prepare for occupations in ancillary aspects of the legal profession such as legal assistant, paralegal research and court administration.

The criminal justice major requires 33 to 34 semester hours of course work to include a minimum of 27 advanced (300-400) hours. All majors are advised that they should consider selected courses depending upon specific career interests in the field of justice administration.

Law Enforcement

CJS101	Introduction to Criminal Justice	3
CJS201	Criminal Investigation	3
CJS301	Law Enforcement	3
CJS303	Criminal Law	3
CJS305	Criminal Procedure	3
CJS307	Criminal Justice Practitioner and Stress	3
CJS 310	Management of CJ Personnel	3
CJS311	Evidence	3
CJS420	Criminal Justice Planning	3
CJS...	(advanced, elective course)	6

Total hours, with a minimum of a C in each course: 33

Corrections

CJS101	Introduction to Criminal Justice	3
CJS231	Introduction to Corrections	3
CJS305	Criminal Procedure	3
CJS307	Criminal Justice Practitioner and Stress	3
CJS 310	Management of CJ Personnel	3
CJS312	Correctional Procedural Law	3
CJS332	Community Based Corrections	3
CJS411	Juvenile Justice Administration	3
CJS431	Penology	3
CJS...	(advanced, elective course)	6

Total hours, with a minimum of a C in each course: 33

Legal Assistant

CJS 101	Introduction to Criminal Justice	3
CJS 213	Civil Procedure	3
CJS 214	Legal Ethics	1
CJS 303	Criminal Law	3
CJS 305	Criminal Procedure	3
CJS 311	Evidence	3
CJS 413	Legal Research	3
CJS 414	Appeals and Briefs	3
CJS 460	Internship in Criminal Justice	3
CJS...	(advanced, elective course)	3
CJS...	(advanced elective course)	3
CJS...	(advanced elective course)	3
Total hours, with a minimum of a C in each course:		34

Note -- Students are encouraged to select electives from the following to meet the Criminal Justice Electives requirement in the Legal Assistant sequence: BLW 335 (Business Law), BLW 366 (Real Estate Law), BLW 448 (Estate Planning) or BLW 456 (Employment and Agency Law).

In addition, there are several required collateral courses for all curricular sequences: ACC 231, Principles of Financial Accounting; PSC 403, American Constitutional Law: Individual and His Rights; CSC 340, Application Software for Micro Computers, or GBU 310, Word Processing; MTH 220, Introduction to Probability and Statistics or SOC 479, Data Analysis or PSY 330, Psychological Statistics; SOC 478; Methods in Social Research; and ENG 382, Reasoning and Writing.

Second Major in Criminal Justice

A second major in criminal justice requires 21 semester hours, including CJS 101 and a minimum of 18 hours of advanced criminal justice course work.

- a. Three hours from CJS 201, 213 or 231
- b. Three hours from CJS 303 or 305
- c. Twelve hours from CJS 301, 307, 310, 311, 312, 410, 411, 413 or 414

(A student may substitute two advanced criminal justice electives, six hours, for two of the courses specified.)

Criminal Justice Minor

The minor in criminal justice requires 18 semester hours, including CJS 101, and a minimum of nine semester hours of advanced criminal justice course work.

- a. Three hours from CJS 201, 213 or 231
- b. Three hours from CJS 303 or 305, 310
- c. Nine hours from CJS 301, 307, 311, 312, 410, 411, 413

(A student may substitute one advanced criminal justice electives, three hours, for one of the courses specified.)

Courses in Criminal Justice (CJS)

Unless otherwise indicated, courses are three semester hours credit, three hours lecture per week.

101. **Introduction to Criminal Justice (CRIJ 1301)** - History, development, and philosophy of law enforcement; introduction to criminal justice agencies. Required for all criminal justice majors and minors.
201. **Criminal Investigation (CRIJ 2314)** - Introduction to the fundamentals of criminal investigation, including collection and preservation of evidence.
213. **Civil Procedure** - Introduction to the rules of procedure governing the process of civil litigation with emphasis on those portions that normally involve the legal assistant in trial preparation, discovery and drafting of pleadings.
214. **Legal Ethics** - One semester hour, one hour lecture. Review of the required standards of ethical conduct required by the legal profession for legal assistants.
231. **Introduction to Corrections (CRIJ 2313)** - Comprehensive survey of measures used, with and without confinement, under provisions of penal law.
301. **Law Enforcement** - Policing as a social activity; police institutions and processes examined from historical and contemporary perspectives.
303. **Criminal Law** - Analysis of the substantive law of crime and defenses.
305. **Criminal Procedure** - Examination of the rules of procedure governing due process issues in the enforcement of the criminal law.
307. **Criminal Justice Practitioner and Stress** - Inform future criminal justice practitioners about the phenomenon known as stress and specifically the stressors involved in all facets of the criminal justice profession.
308. **Agency Response to Terrorism** - Assessment of terrorist threats to both government and residents of the United States from both foreign and domestic sources.
309. **Management of Critical Incidents** - Survey of methods for effectively managing critical incidents in criminal justice agencies, including hostage and barricaded incidents, as well as emotionally disturbed suspects. Emphasis on negotiations as the best means for resolving conflicts and saving the lives of those involved.
310. **Management of Criminal Justice Personnel** - Examination of the role, scope and functions of supervisors within the criminal justice agency setting. Prerequisites: PSY 133, SOC 137.
311. **Evidence** - Techniques, rules and methods applied to the acquisition, admissibility and use of evidence.
312. **Correctional Procedural Law** - Examination of the legal procedures applicable to the administration of correctional institutions and community-based supervision of convicted offenders.
313. **Corporate Security Law** - Survey of the law governing the private sector processes of protecting lives and property in the business environment.
314. **Corporate Security and Assets Protection** - Analysis of protective measures utilized by industrial, commercial and community organizations.
332. **Community Based Corrections** - Analysis of methods utilized in probation and parole. Examines alternative methods, such as halfway houses.
350. **Comparative Criminal Justice Systems** - Comparison of the United States criminal justice system with that of selected other countries, beginning



with a review of the foundations of the criminal justice system and extending to the various components of these systems.

- 351. Criminal Deviance** - Examination of the economic, social and spatial aspects of selected criminal offenses. Prerequisite: SOC354. Suggested background: SOC353 and PSY385.
- 371. Survey of Forensic Science** - Introductory survey of forensic sciences; fingerprints, firearms, tool marks, documents, hairs, fibers, glass, soil and biological materials, such as blood and semen; crime scene procedures and methods of laboratory analysis.
- 401. Readings in Criminal Justice** - Advanced readings in the theories, philosophies and practices in criminal justice. Requires extensive review of writings with emphasis on major development in the practice of criminal justice. Prerequisite: Junior standing. May be repeated once with a change of topic.
- 411. Juvenile Justice Administration** - Legal and philosophical foundations of the juvenile justice system with respect to recent legislative and judicial mandates and social science research. Suggested background: SOC353.
- 413. Legal Research** - Legal research and terminology, including research methodology, law library familiarization and development of research skills through the use of law digests, encyclopedias, reporters, statutes and other library materials; writing case briefs and law memorandums. Prerequisite: Junior standing.
- 414. Appeals and Briefs** - Development of advanced legal writing skills through preparation of appellate briefs. Prerequisites: CJS305 and CJS413.
- 420. Criminal Justice Planning** - Introduction to planning and evaluation techniques. Examines the design of experimental programs in the field of criminal justice. Prerequisite: Junior standing. Suggested background: CJS410.
- 431. Penology** - Examination of the theories of punishment. Economic impact of these punishment models compared within the context of the operation and function of confinement institutions. Prerequisites: CJS312 and CJS332.
- 440. Economic Crime Investigations** - Examination of the crimes related to and committed by individuals as part of their occupational conduct. An expansion and exploration of traditional "white collar" crime concept.
- 450. Problems in Criminal Justice** - Analysis of particular issues posing major difficulties to the police, courts and correctional agencies. May be repeated once with a change of problem examined. Prerequisite: Junior standing.
- 460. Internship in Criminal Justice** - Supervised work experience with an approved justice agency. Graded on a P/F basis. Prerequisites: Criminal justice major or minor with junior standing, both overall and criminal justice GPA of 2.5 or better, completion of 18 semester hours of criminal justice course work and consent of the instructor. Incidental fee required - \$50.
- 475. Independent Study** - Directed independent study, including in-depth research, reading and writing in the field of criminal justice. Prerequisites: Criminal justice major or minor with junior standing, both overall and criminal justice GPA of 2.5 or better, completion of 18 semester hours of criminal justice course work and consent of the instructor and department chair. May only be repeated once.





DEPARTMENT OF MILITARY SCIENCE

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APPLIED ARTS
AND SCIENCES

Department of Military Science

Faculty

Professor

Jeffrey A. Pike, P.E., Lieutenant Colonel, Infantry

Assistant Professor

Mark Anderson, Major (Ret), Infantry

Instructor

Dwayne Hysmith, Master Sergeant, Air Defense, Senior Military Instructor

Areas of Study & Degrees

Military science is a campus-wide minor. No baccalaureate degree is conferred.

Objectives

Basic military science courses are open to all students, male and female, and may be taken with no military service obligation. Qualified students may choose to participate in the Reserve Officer Training Corps (ROTC) commissioning program, which provides the students with the opportunity to earn a commission as a second lieutenant in the Regular Army, Army Reserve or Army National Guard while pursuing an academic degree.

Administrative Information

Military science courses receive full academic credit. Students may receive one hour physical activity credit, with approval from their college dean for each MSC 101, 102, 201 and 202 class. Military science course students are provided all necessary classroom and laboratory material by the Department of Military Science.

For additional information, visit the Military Science Building on campus or call (936) 468-4505.





Admission Requirements

The requirements for the admission of freshmen to the ROTC program are identical to those for admission to the university. Entry into the advanced portion (MSC 300- and 400-level instruction) of the commissioning program is voluntary for qualified students. Any student (including graduate students) with anticipated tenure at SFA of two or more years may participate in the advanced portion of the program.

Transfer Students

Students transferring to SFA from another institution may enroll in the military science courses at SFA and may be eligible for participation in the commissioning program even if the student did not participate in ROTC at the previous institution. The level of entry into the program is dependent upon academic status. Interested students should contact the Department of Military Science as soon as possible.

Veteran Advanced Placement

Students who have prior military service may be eligible for advanced placement. Eligibility will be determined by the professor of military science after an interview and review of military records. Students currently involved with the Army National Guard or U.S. Army Reserve may participate in the commissioning program and take advantage of additional benefits.

Academic Minor

A minor in military science consists of 20 semester hours, with at least 12 hours of advanced courses. Leadership laboratories (MSC 207 and MSC 407) do not count toward the 20 semester hours. Students must maintain a C average in military science to satisfy major/minor requirements for graduation.

Laboratory Requirements

Laboratory requirements outlined in the course descriptions are corequisite with the lecture portion of that course. A separate lab grade is given for MSC 207 or 407.

Lab activities may include rappelling, orienteering, land navigation, obstacle course, tactical leadership, marksmanship, guest speakers and other activities as scheduled. Each student will be required to turn in a medical release statement form stating the ability to physically handle vigorous physical activity.

Basic Leadership Laboratory

Students enrolled in MSC 207 receive one credit hour per semester. Enrollment in a 100- or 200-level military science course is corequisite to enrollment in MSC 207. MSC 207 is designed to enhance personal development in leadership, confidence and physical fitness.





ROTC Scholarships

Army ROTC offers two, three and four year merit-based scholarships to qualified students. Texas National Guard and U.S. Army Reserve scholarships are also available. Contact the Department of Military Science for further details.

ROTC Stipends

ROTC stipends for contracted students in the commissioning program are:

- \$300 per month for freshman students during the school year
- \$350 per month for sophomore students
- \$450 per month for junior students
- \$500 per month for senior students

Nursing Students

Army ROTC also provides two, three and four year scholarships to nursing students with an opportunity to attend specialized training while still in school. Selected commissioning program nursing students have the opportunity to conduct the Nursing Summer Training Program and gain six credit hours toward clinicals.

Obligations

Students in the commissioning program incur an active duty obligation of three months to four years. (Scholarship students incur a four-year obligation.) Commissioning program students are paid up to \$500 per month during the academic year.

Military Science Activities

ROTC activities include the Austin Color Guard, Ranger Challenge, Stone Fort Battery Cannon Crew, Officers' Christian Fellowship, Pershing Rifles, Trailblazers and Austin Raiders. Specific information may be obtained from the Department of Military Science. Selected cadets may attend a variety of schools to include airborne training or air assault training. Opportunities in Cadet Troop Leadership training and Nursing Summer Training Program are also available during the summer.

Professional Military Education Required Courses for Contract Students

Students pursuing a commission as a second lieutenant in the U.S. Army, U. S. Army Reserve or National Guard through ROTC, in addition to the normal requirements for commissioning, must complete the Enhanced Skills Training Program (ESTP), which includes testing and training in written communications, English, mathematics and computer literacy. Additionally, they must complete a required military history course offered within the department. Further details may be acquired by contacting the Department of Military Science.

**Courses in Military Science (MSC)**

- 101. Introduction to Military Science** - Two semester hours, two hours lecture per week, two hours lab per week. Introduction to basic military science skills necessary to perform as a successful leader to include seminar and practical application. Primary focus on management techniques, including goal setting, interpersonal communication, time management and team building. Professionalism and ethical decision making also presented. Students desiring credit for Leadership Laboratory must enroll in MSC 207. Fall.
- 102. Basic Leadership Skills** - Two semester hours, two hours lecture per week, two hours leadership laboratory per week. Practical and "hands-on" exercises. Discussions in professional military subjects and continued development of basic military skills at the individual and collective level. Focus on leadership and teamwork in adverse environments. Students desiring credit for Leadership Laboratory must enroll in MSC 207. Spring.
- 201. Basic Leadership Skills** - Two semester hours, two hours lecture per week, two hours leadership laboratory per week. Discussion, lecture and practical exercises of the principles of military leadership, written communication techniques and officership. Practical application of intermediate level skills with an emphasis on land navigation and basic tactics. Students desiring credit for Leadership Laboratory must enroll in MSC 207. Fall.
- 202. Management and Small Unit Leadership** - Two semester hours, two hours lecture per week, two hours leadership laboratory per week. Readings, discussion and lecture on the principles of military leadership, officership, and ethics and the role of the noncommissioned officer. Practical exercises in oral and written communications for the small unit. Practical application of military leadership and management at the small unit level. Students desiring credit for Leadership Laboratory must enroll in MSC 207. Spring.
- 207. Basic Leadership Laboratory** - One semester hour, two hours practical application per week. May be repeated for a maximum credit of four hours. Customs, courtesies and traditions of the service; drill and ceremonies; rappelling; adventure training; introduction to the Army and the military leader's role. Application of leadership principles, stressing responsibilities of the leader and the development of leadership potential through practical exercises. No military obligation incurred for those taking the course. To be taken concurrently with MSC 100- and 200-level academic courses. Fall and spring. Incidental fee \$10. Each student will be required to turn in a medical release statement form stating they are able to physically handle vigorous physical activity.
- 301. Leadership Methods of Instruction and Oral Communication** - Three semester hours, three hours lecture per week and three hours laboratory per week. Basic leadership, land navigation, physical readiness training, combat orders, mission planning, combat patrolling, methods of instruction, oral communication, application of leadership and management techniques. Students desiring credit for Leadership Laboratory may enroll in MSC 407. Prerequisite: Completion of basic course(s) or instructor approval. Fall.





- 302. Military Organizations and Functions** - Three semester hours, three hours lecture per week and three hours laboratory per week. Map reading, written communications, combat intelligence, communications security, military organizations, small unit tactics, weapons training, marksmanship and military mountaineering. Students desiring credit for Leadership Laboratory may enroll in MSC 407. Prerequisite: MSC 301 or instructor approval. Spring.
- 375. Special Topics** - One to three semester hours. Can be repeated as topics vary. Limit of three semester hours to be applied to minor in military science. Topics to include studies in military history, army readiness, leadership assessment, etc. Students desiring credit for Leadership Laboratory may enroll in MSC 407. Prerequisite: Must be enrolled in upper level MSC course or have department chair approval.
- 401. Applied Leadership, Logistics, and Training Development** - Three semester hours, three hours lecture and three hours laboratory per week. Applied leadership and counseling, prepare, plan and conduct training, the personnel management system, post and installation support, logistics, battlefield operating systems and principles of war. Students desiring credit for Leadership Laboratory may enroll in MSC 407. Prerequisite: MSC 302 or instructor approval. Fall.
- 402. The New Officer, Military Law, and Applied Leadership** - Three semester hours, three hours lecture and two hours laboratory per week. Military law and justice, law of war, concerns and considerations for the new officer. Prerequisite: MSC 401 or instructor approval. Spring.
- 407. Advanced Leadership Laboratory** - One semester hour, three hours practical application per week. May be repeated for maximum credit of four hours. Duties and responsibilities of junior leaders; practical application of leadership principles; drill and ceremonies; physical training; tactics; land navigation; rappelling and commissioned officer preparation. To be taken concurrently with MSC 300 and 400 level academic courses. Fall and spring. Incidental fee \$10. Each student will be required to turn in a medical release statement form stating the ability to physically handle vigorous physical activity.





SCHOOL OF SOCIAL WORK

LINDA B. MORALES, DIRECTOR AND
ASSOCIATE DEAN

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Sam Copeland, Sharon Templeman

Assistant Professors

Mike Doughty, Linda Morales, Kathleen Belanger

Lecturers

Steve Cooper, Wilma Cordova, Linda Harris, Rebecca Peel,
Becky Price-Mayo

Director of Undergraduate Program

Freddie Avant

Director of Graduate Program

Peter Simbi

Director of Field Instruction

Linda Harris

Areas of Study & Degrees

B.S.W.

Emphasis Areas: General Practice

Objectives

The B.S.W. program prepares students for generalist social work practice. Social work graduates are able to practice at the entry level in many different fields of practice. They have a basic knowledge of theory and the ability to think with conceptual complexity. With the common body of the profession's knowledge, values and skills, social work graduates are able to transfer their generalist practice abilities in working with individuals, families, groups, organizations and communities in a variety of agency settings.





Generalist practice is a practice perspective that serves diverse client systems utilizing an ecological systems approach focusing on individuals, families, groups, organizations and communities. It is not confined by a narrow cadre of theories; rather it is versatile enough to allow problems and situations, as well as strengths, capacities, and resources, to determine the practice approach. Generalist practice employs a problem-solving framework and a broad knowledge, value and skill base which demands ethical practice and on-going self-assessment.

Mission Statement

The mission of the School of Social Work at Stephen F. Austin State University is to prepare competent and effective professional social workers committed to generalist and advanced practice and able to respond to the needs of rural communities and to the challenges faced by people with rural lifestyles. The school is committed to providing leadership for the region, particularly in identifying and addressing community needs and issues, including those related to the alleviation of poverty and oppression within the context of rurality, cultural diversity and social and economic justice. In support of its educational endeavors, the school is dedicated to excellence in teaching, research, scholarship, lifelong learning and community service.

Accreditation

The B.S.W. program at SFA is accredited by the Council on Social Work Education.

Practicum Experience

A unique feature of the program is field instruction courses which provide students with agency-based experience by allowing academic credit for educational experience within a social service agency. According to most surveys of job opportunities in the helping professions, there is need for more supervised study, experience and on-the-job training for individuals who are planning to enter the professional fields. The field instruction course satisfies this need by giving the student an opportunity to engage in a supervised agency-based practicum. Field placements are assigned by the faculty, and the student must apply for field instruction during the semester he/she is enrolled in SWK 450. Students must complete all other degree requirements and be in good academic standing to be eligible for enrollment in SWK 470, 480 and 490, which must be taken as corequisites. The program does not grant social work course credit for life experience or previous work experience. More specific information may be obtained from the departmental office.

Advisory Program

All social work majors are assigned a faculty adviser. Participation in the advising program is a requirement for all social work majors. The advising program provides students with the opportunity to secure qualified advice regarding academic issues, the appropriate sequencing of courses and all other requirements for the B.S.W. degree. Advisers meet with each student a minimum of once per semester for the purpose of course selection for the subsequent semester. Social work majors should not drop or add any course without consulting the adviser. During the semester that the student is admitted to the major, he or she should meet with the adviser to prepare and file an official degree plan.





Pre-Social Work Major

Students who wish to major in social work will first be admitted to the Pre-Social Work major. Students will remain in the pre-major status until they meet the requirements for acceptance into the social work major. This policy applies to new freshmen, transfer students and major changes.

In order to become a social work major, students must meet the following criteria:

- a. Have a 2.25 GPA overall in courses taken at SFA.
- b. Have completed SWK 215, 225 and 300 with a grade of C or higher in each.
- c. Have completed the human biology requirement with a grade of C or higher.
- d. Have completed ENG 131 and ENG 132 with a grade of C or higher in each.
- e. Have completed the math requirement (MTH 110 or higher).
- f. Have nine or less hours of core curriculum requirements remaining to complete.

Students who have not been admitted to the major will not be permitted to file an official degree plan. Students who have not been admitted to the major may not take upper-level social work courses.

Social Work Major

In addition to the completion of core curriculum requirements, a Bachelor of Social Work degree requires 50 hours of professional social work courses, courses from supportive disciplines and 12 hours of electives. Although a minor is not required for social work majors, students may choose a minor course of study to complement the professional program.

Students who have completed courses at other collegiate institutions may transfer credits under the policies of SFA; however, students must complete at least nine hours of practice methods courses and 15 hours of field practicum at SFA. The program director will evaluate transferred social work hours and determine which hours are acceptable for credit as required professional social work courses. Only social work courses from a B.S.W. program accredited by the Council on Social Work Education will be accepted as equivalent for professional social work courses.

The Curriculum

The courses of the Social Work Program are organized into five curriculum components which include both social work courses and courses from supportive disciplines. Students cannot be permitted to register for social work courses unless they have completed the prerequisite courses with a C average or better. Social work courses are to be taken in ascending numerical order within curriculum components and concurrently with corequisite courses from the other curriculum components, including courses from the supportive disciplines. Social work majors are strongly encouraged to complete all core curriculum requirements prior to entering the professional sequence of courses. Some core curriculum requirements serve as a liberal arts base for particular social work courses, and these degree requirements must be completed prior to enrollment in social work courses for which they are designated prerequisites.

Courses that are corequisite must be taken together during the same semester. Separate grades will be awarded for each corequisite course. Withdrawal from one corequisite course requires the dropping of the other course. A student is not required to repeat a prerequisite course for which he or she has received at least a minimum grade of C. Each student is required to make a C or better in each social work course.





Policy and Legislation Component

SWK 215 Introduction to Social Work - Prerequisites: non-majors - none; majors - SOC 137, PSY 133, and PSC 141, HIS 133
PSC 141 and 142 Political Science
ECO 231 Principles of Economics
SWK 315 Social Welfare Policies and Services - Prerequisites: non-majors - SWK 215 or consent of program director; majors - SWK 215 and ECO 231.
Corequisite: non-majors - none; majors - SWK 350 or consent of program director.
SWK 415 Social Welfare Legislation - Prerequisites: non-majors - SWK 315, or consent of program director; majors - SWK 315. Corequisite: non-majors - none; majors - SWK 450 or consent of program director.

Human Behavior and the Environment Component

BIO 121, 123 or 238
PSY 133 General Psychology
PSY 275 Abnormal Psychology
SOC 137 Introduction to Sociology
SOC 138 Social Problems
SOC 335 Marriage and Family
SWK 425 Multicultural Social Work
SWK 225 Human Behavior and the Social Environment I
SWK 325 Human Behavior and the Social Environment II - Prerequisites: SWK 225 or consent of program director. Corequisite: majors- SWK 333.
SWK 333 Generalist Social Work With Small Groups
SWK 340 Organizations & Communities

Practice Methods Component

SWK 300 Practicum; Prerequisites: majors - SWK 215, 225
SWK 350 Generalist Social Work Practice I - Prerequisites: SWK 325, COM 111, SWK 333 and PSY 275. Corequisite: majors - SWK 315 & SWK 340 and SOC 479.
SWK 450 Practice - Generalist Practice II- Prerequisites: SWK 340, SWK 350 and SOC 479. Corequisite: majors - SWK 415 and SWK 455.

Field Practicum Component

SWK 470 Social Work Practicum I - Prerequisites: SWK 415 and SWK 450. Corequisites: SWK 480 and SWK 490.
SWK 480 Social Work Practicum II - Prerequisites: SWK 415 and SWK 450. Corequisites: SWK 470 and SWK 490.
SWK 490 Practicum Seminar - Prerequisites: SWK 415 and SWK 450. Corequisites: SWK 470 and SWK 480.

Research Methods Component

SOC 479 Data Analysis
SOC 478 Research Methods
SWK 455 Research Practicum



**Curriculum for Majors****Freshman Year**

English 131	3	English 132	3	
Political Science 141	3	Political Science 142	3	
Human Biology	4	Science	4	
Fine Arts Elective	3	Math (1 10 or higher)	3	
Sociology 137	3	Psychology 133	3	
	<u>16</u>		<u>16</u>	<u>32</u>

Sophomore Year

Philosophy	3	Economics 231	3	
American History	3	American History	3	
Sociology 138	3	Communication 111	3	
Social Work 215	3	Computer Science 101	3	
Elective	3	Social Work 225	3	
Core Curriculum Requirement	<u>3*</u>			
	<u>18</u>		<u>15</u>	<u>33</u>

Junior Year

Psychology 275	3	Social Work 425	3	
Sociology 478	3	Social Work 315	3	
Social Work 333	3	Social Work 350	3	
Social Work 325	3	Sociology 479	3	
Sociology 335	3	Social Work 340	3	
Social Work 300	3	Elective	3	
	<u>18</u>		<u>18</u>	<u>36</u>

Senior Year

Social Work 415	3	Social Work 470	6	
Social Work 450	3	Social Work 480	6	
Social Work 455	3	Social Work 490	2	
Elective	3			
Elective	<u>3</u>			
	<u>15</u>		<u>14</u>	<u>29</u>

*Refer to A-2 under *Core Curriculum Requirements*



**Courses in Social Work (SWK)**

- 210. Introduction to Social Welfare** - Three semester hours. Introduction to social welfare institutions in the United States and the social problems with which these institutions deal. Major emphasis on the historical and philosophical development of social welfare services in the U.S., the institutions that deal with these problems, current issues related to these problems, and the functions of social work in delivering social welfare services. Prerequisites: None.
- 215. Introduction to Social Work** - Three semester hours. Introduction to the social work profession and service provisions including the history, philosophy, values and ethics of the profession. The Generalist Problem Solving Model introduced. Prerequisites: non-majors-none; majors - PSC 141, HIS 133 and sophomore standing.
- 225. Human Behavior and Social Environment I** - Three semester hours. Study of problems in living of individuals within the context of small systems, such as families, friendship networks, extended families and informal support groups. Biological, social, psychological, spiritual development and cultural systems examined in regard to human behavior, and interrelationships between persons and environments across the life span. Prerequisites: non-majors - consent of chairman; majors - BIO 121, 123 or BIO 238.
- 300. Junior Practicum** - Three semester hours. Introduction to social work practice and the provision of social work services in a community-based setting under the supervision of a professional social worker. Requires six hours of supervised field experience per week and attendance in a practicum-related seminar. Student must complete a total of 85 hours in practicum setting approved by the school. Field placement fee: \$50 Prerequisite: SWK 215 with a grade of C or higher.
- 315. Social Welfare Policy and Legislation** - Three semester hours. Study of the history, philosophy, structure and function of Social Welfare Policy and Legislation. Emphasis on the survey of social welfare services and issues related to social and economic justice. Prerequisites: non-majors - consent of program director; majors - SWK 215
- 325. Human Behavior and Social Environment II** - Three semester hours. Study of the dynamic interaction of people and their environments, and assessment of social functioning in regard to the interrelationship of people and environments. Emphasis on the concepts of crisis, coping, adaptation and the development of problems in social functioning societies, organizations and larger systems. Prerequisites: SWK 215 and SWK 225.
- 333. Generalist Social Work with Small Groups** - Three semester hours. Introduction to group formation, development, maintenance and change/dissolution. Prerequisites: SOC 137 and 138; SWK 225 or consent of program director.
- 340. Organizations and Communities: Structures and Functions** - Three semester hours. Introduction of communities and organizations as contexts for the helping profession. Prerequisite: SWK 333 or consent of program director.





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- 345. Correctional Counseling** - Three semester hours. Overview of knowledge, theory and treatment methodologies of counseling in correctional settings. Secondary emphasis on historical and philosophical development of counseling programs in corrections. Prerequisites: SWK 215 or CJS 101, or consent of program director.
- 350. Generalist Practice I** - Three semester hours. Acquisition and application of social work knowledge, values and skills of the Generalist Problem Solving Model to professional helping relationships with all systems emphasizing individuals, families and small groups. Prerequisites: SOC 335, SWK 325 and 333, SOC 478.
- 355. Children's Services** - Three semester hours. Overview of social services for children using the dual perspective of intervention and social service delivery. Within the context of differential assessment and available social service programs, an examination of direct services to and interventions with children and their families.
- 415. Social Welfare Policy and Legislation Analysis** - Three semester hours. Policy and legislation analysis in Generalist Social Work Practice, with emphasis on issues related to social and economic justice. Prerequisite: SWK 315.
- 425. Multicultural Social Work** - Three semester hours. Study of the manner in which cultural diversity, ethnic diversity and oppression influence assessment, planning and intervention in social work. Prerequisites: SWK 225. Non-majors: consent of program director.
- 450. Generalist Practice II** - Three semester hours. Acquisition and application of social work knowledge, values and skills of the Generalist Problem Solving Model to professional helping relationships with all systems emphasizing organizations and communities. Prerequisites: completion of SWK 340 and SWK 350, SOC 479 with a grade of C or higher in each course.
- 455. Research Practicum** - Three semester hours. Application of social work knowledge and basic principles of social research to generalist social work practice. Prerequisites: SOC 478, SOC 479
- 470. Social Work Practicum I** - Six semester hours. Direct provision of professional services in individual field placements involving participation and supervision in community social service agencies. Emphasis on generalist social work practice. Supervision provided by professional social workers. Course requires 16 hours of supervised field experience per week and practicum seminar attendance. Prerequisites: SWK 415, 450 and 350. Corequisite: SWK 480 and 490. Field placement fee \$50. Cannot be taken concurrently with SWK 450. Consent of program director required.
- 475. Social Work Internship** - One to three semester hours. Advanced field experience for select students. Course eligibility: (1) completion of SWK 470, 480 and 490, or consent of the program director; (2) written application obtained from and submitted to the field coordinator. Prerequisites: SWK 450, 470, 480, 490, or consent of program director. Field placement fee \$15.





- 480. Social Work Practicum II** - Six semester hours. Direct provision of professional services in individual field placements involving participation and supervision in community social service agencies. Emphasis on generalist social work practice. Supervision provided by professional social workers. Course requires 16 hours of supervised field experience per week and practicum seminar attendance. Prerequisites: SWK 415 and 450. Corequisites: SWK 470 and 490. Field placement fee \$50. Cannot be taken concurrently with SWK 450. Consent of program director is required.
- 485. Topics in Social Work** - Three semester hours. Selected topics of current interest. Course may be repeated for a maximum of three times as topics vary.
- a. Selected Social Service Organizations
 - b. Selected Client Groups
 - c. Selected Social Services
- 490. Practicum Related Seminar** - Two semester hours. Analysis and evaluation of the field experience with the field coordinator, including administrative issues related to the practicum, discussion of the student's progress, practicum assignments or requirements, and resolution of problems related to the field setting. Prerequisites: SWK 415 and 450 with a grade of C or higher. Corequisites: SWK 470 and 480.
- 495. Independent Study** - One to five semester hours. Special interest areas for individuals or tutorial groups. Prerequisites: Senior standing and consent of instructor.