



STEPHEN F. AUSTIN
STATE UNIVERSITY

Center for Career and
Professional Development

BUSINESS CASUAL

“What you wear is how you present yourself to the world, especially today when human contacts go so fast. Fashion is instant language.”

–Miuccia Prada

Hygiene

- Shower & wash your hair
- Choose a non-distracting hairstyle
- Brush your teeth, floss, & use mouthwash
- Trim & clean your nails
- Use deodorant; avoid using perfumes & colognes
- Wear minimal make-up
- Shave, trim & brush facial hair

Shirt or Blouse

- Long-sleeved shirt with a collar
- Neutral colors (white, gray, black, beige)
- Cardigan that complements shirt & slacks
- Polo style shirt is also acceptable
- Clothing should fit comfortably
- Avoid tight or baggy fit
- Conservative; no frills
- Wrinkle-free/clean
- Empty pockets to avoid any bulging or jingling of coins

Pants

- Neutral colors (dark blue, black, gray or khaki colors)
- Full-length only
- Pants should fit comfortably
- Avoid tight/baggy fit
- Wrinkle-free/clean
- No jeans or leggings
- Empty pockets

Skirt

- Knee length or longer
- Neutral colors (dark blue, black, gray, or khaki colors)
- Comfortable fit without a high slit
- Avoid tight/baggy fit
- Wrinkle-free/clean

Shoes

- Polished leather dress shoes of neutral color
- Closed-toe shoes; up to 2-inch heel; matches attire
- Clean shoes that complement belt color; no scuffs
- Avoid wearing new shoes that may be uncomfortable
- Avoid open-toe shoes

Accessories

- Turn off cell phone
 - Cover up tattoos
 - Conservative hosiery or tights
 - Dark, calf-level socks that blend with your attire
 - Belt that matches shoes & outfit
- Up to 5 pieces of jewelry:**
- Watch, 1 pair of earrings, ring & necklace