Charter PTO General Meeting

November 18, 2014

I. Meeting was called to order at 5:50pm by Jane Long. 29 people were in attendance.

II. Minutes were approved for the August 28, 2014 meeting by Kendra Stockman.

III. Officer Reports

- Treasurer, Kelly Finnerud, went over the 2014 budget. On the expenses she shared that CPAS stands for the SFA Children’s Performing Arts Series. Financial procedures were reviewed. All purchases for events must be made with Amy Mooneyham or Jane Long which is required by SFA. Reimbursements cannot be made for purchases made by parents or PTO members.

- A reminder was given that our Reporter, Kim Lambert, sends newsletters out with PTO information. Also the Shutterfly account is a password protected site where we can safely share pictures of our children at school events.

IV. Committee Reports

- Walk a Thon- Lisa Daily and Angie McKinney were co chairs. The event brought in a net profit of $13,267.50.

- Family Event- Julie Shackelford was chair. An estimated 170 people participated in the movie night at Festival Plaza downtown. Julie shared some things that need to be taken into consideration for the planning of next year’s event if it is going to be a movie night: hold it before daylight savings, earlier in the school year for warmer weather, move the event to the school to save money eliminating the cost for port a potties.

- Homecoming Parade- Meghan Stine was the chair. Boles Feed donated. The event stayed under budget.

- Teacher Appreciation- Mercedes Franks and Nikki Wallace are co chairs. There are 22 active members on the committee. Teachers were given gifts the week of October 20. An optional gift week will be December 15. A teacher luncheon was catered by Schlotzsky’s on November 13. $175 was spent on the luncheon. Mercedes recommended using Schlotzsky’s again if there are future catering needs.

- Yearbook- Andi Howell is the chair. Parents are asked to please share their photos from school events with their child’s teacher. Andi was asked to contact Greg Patterson for information on an easier way to download pictures for the yearbook.
• **Bylaws Revision** - Linda Bobo is the chair. The Bylaws have been posted on the Charter School website since the start of school and hard copies have been available at both PTO meetings for review. A motion to approve the Bylaw revisions was made by Julie Shackelford and a second given by Trina Menefee. Lysa Hagan will send a hard copy of the Bylaws to SFA’s General Counsel for approval.

• **Mother/Son** - Michelle Cox is the chair. The committee is still trying to determine the theme of the event. Two options are being considered: water games around April or May or a basketball night at SFA on March 7.

• **Father/Daughter** - Aimee Stone is the chair. SFA’s ballroom has already been reserved for February 7. The committee will have a meeting Tuesday December 2 from 6 – 8pm in room 211.

• **Membership Committee** - Beth Ainsworth and Kendra Stockman are co chairs. Elections for next year’s PTO Executive board will be held on May 5. Kelly Finnerud, Treasurer, has met the three year term for the position. She would be glad to share any information about the role of treasurer with those who are interested in taking the position for next year.

• **Book Fair Committee** - Lorelai Gotcher is the chair. PTO will run the book fair this year for the first time. PTO will keep all profits made from the fair. Event is set for May 11 - 15. Amy Mooneyham will provide the training needed for registers and PTO will handle the promotion of the event, scheduling volunteers, and running of the fair. Estimated profit from the fair is $1,600 to $2,000. $1,000 of the profit will be held over for next year’s events.

• **Pay it Forward Committee** - April Davis and Rebecca Higgins are co chair. Purple Santa has been arranged to come Friday December 5 in the morning to pick up unwrapped gifts for Toys for Tots. Charter School faculty and staff are gathering donations for the Haiti Project. A local organization will be bringing the donations to the needy children in Haiti. If you would like to more information to participate contact Rebecca Higgins. The committee will be deliver cards made by the students to local nursing homes on Valentine’s day. Also a sign up has gone out to recruit volunteers to help with taking the recycling on Fridays.

• **End of the Year Committee** - Lorelai Gotcher is the chair. The event will be held at the SFA pool on the last day of school from 4 – 7 pm. More from this committee as the event gets closer.

V. **New Business**

• **Author Visit** - Jane Long shared that author and illustrator, Don Tate, from Dallas will be coming to visit Charter School. He will provide three presentations with two grade levels in each of the sessions. $800 was budgeted but the visit will
cost $1,300. A motion was made to vote on approval of the additional expense by Trina Menefee and a second was given by Michelle Cox. A unanimous decision was made to approve the additional expense. Jana McCall has purchased some of Don Tate’s books so students can be familiar with his work before his arrival.

- There will be one more general meeting this year than there was last year. The two spring general meetings will be on February 12 and May 5.

VI. Meeting adjourned at 6:50pm