

## **SFA Charter School Professional Development Visits and Observational Opportunities**

The SFA Charter School is a public school for students in kindergarten – fifth grade and has been successfully implementing many highly effective practices in the following **areas of focus**:

- reading workshop
- writing workshop
- math workshop with mental math
- classroom management and environment
- learning centers and academic choice

Many schools request to observe in our classrooms, and in an effort for these observations to be truly effective, the following procedures and options are in place:

### **Professional Development Visits**

Scheduling and Fees:

- **All visits must be scheduled** and follow approved procedures
- Visits are limited to **one group per month**
- Visits are not scheduled during the first or last three weeks of the school, the weeks surrounding holidays, and during testing windows
- Available hours are between **8:00 am and 3:00 pm**
- Maximum observation group size is **10 persons**
- Visits are designed with three components: **preview, observation, and review** presented by an observation facilitator and classroom teacher
- Fee for one professional development block: **2 hours - \$500**  
Includes preview (approx. 20 minutes), observation (approx. 1 hour), and review (approx. 40 minutes)
- **Materials** related to the requested area of focus included
- Additional professional development block fee: **2 hours - \$500**
- Visits matched to classrooms which offer the most expertise in the requested areas of focus

If you are interested in a professional development visit opportunity, please contact Lysa Hagan, [lhagan@sfasu.edu](mailto:lhagan@sfasu.edu), 936 468 5899.

## Observational Visits

Scheduling:

- **All visits must be scheduled** and follow approved procedures
- **Allowed only with facilitation by Elementary Education faculty member**
- Visits are limited to **one group per week**
- Visits are not scheduled during the first or last three weeks of the school year, the weeks surrounding holidays, and during testing windows
- Available hours are between **8:00 am and 3:00 pm**
- Maximum observation group size is **20 persons**
- Visits are limited to the **observation booth only**
- **No classroom teacher access**
- **No materials** are included (except one-page information sheet)
- Observational visits are **free of charge** for a 1 hour block
- Visits matched to classrooms which offer the most expertise in the area requested

If you are interested in an observational opportunity, please contact Lysa Hagan, [lhagan@sfasu.edu](mailto:lhagan@sfasu.edu).