COVID-19 Travel Protocols

9/16/2020

Vehicle Travel
During your trip, take steps to protect yourself and others from COVID-19:

- If you are sick, stay home and do not ride in any SFA vehicle. Avoid contact with anyone who is sick.

- **Face coverings must be worn at all times in the vehicle.** Keep your nose and mouth covered when in public settings. Exceptions include face covering exemptions given by HR, Disability Services, or the Face Covering Committee.

- Anyone not wearing a face covering must be given a face covering. Refusal to wear a face covering would prevent ridership. Riders who remove their mask could delay transport.

- **Wash your hands** often and/or use hand sanitizer (with at least 60% alcohol) before each time entering and after riding in a vehicle.

- Avoid touching your eyes, nose, and mouth.

- Reduced vehicle occupancy is strongly recommended to facilitate social distancing to the extent possible. Avoid close contact by staying at least 6 feet apart (about 2 arms’ length).

- When a distance of six feet between occupants isn’t possible, space between occupants will be maximized by: facing the same direction, staggering seating locations, sitting in alternate rows.

- **Social distance** at loading/unloading – stand at least 6 feet apart at loading/unloading areas.

- Consider completing a passenger log (take roll) when multiple people are riding in a vehicle.

- Drivers and passengers must leave and return in the same vehicle. Have individuals sit in the same seat if possible.

- Introduce outside air into the vehicle by changing the settings on the AC. You can also roll down the window.

- Make sure to clean and sanitize any SFA vehicle high touch points (steering wheel, console, arm rests, etc.) before and after each use with an EPA recommended disinfectant.
• Dispose of personal trash into trash receptacles when leaving the vehicles. Do not leave trash in the vans/trucks.

Air Travel
Air travel requires spending time in security lines and airport terminals, which can bring you in close contact with other people and frequently touched surfaces. Most viruses and other germs do not spread easily on flights because of how air circulates and is filtered on airplanes. However, physical distancing is difficult on crowded flights, and sitting within 6 feet of others, sometimes for hours, may increase your risk of getting COVID-19.

It is important to wear a face covering, maintain 6 feet or more of physical distance as much as possible, and follow the airlines Covid-19 safety procedures.

Lodging
While traveling overnight it is strongly recommended that you lodge in individual rooms and follow the best practices for overnight travel recommended by the CDC.

Covid-19 Planning
Finally, come up with a plan should someone in your party come in contact with an individual who is positive or has symptoms for COVID 19 while traveling.

• Where is the nearest hospital and testing facility?
• How will you get the individual home – possibly rent a second vehicle?
• Where will the individual isolate/quarantine?