HMS 236.P Child Development Practicum 1 Credit Spring, 2016

Instructor: Hyunsook Kang, Ph.D.  Office: EDAN 119C
Office Hours: T, W, Th: 8:30-10:30am, 2-2:30pm or by appointment.
Office Phone: (936) 468-2975

Class Meeting: Human Sciences North 201, Tuesday & Thursday
12:16-1:06

Mail: Only through D2L Mail: Click E-mail Icon on Home Page Toolbar

Prerequisites: None

I. Course Description: 1 semester hour, 2 hours lab per week. Observation and participation in the early childhood laboratory setting. Content relates specifically to HMS 236. Laboratory must be taken concurrently with HMS 236.

II. Intended Learning Outcomes/Goals/Objectives:

This course supports the vision, mission, and core values of the College of Education which is to prepare competent, successful, caring, and enthusiastic professionals dedicated to responsible service, leadership, and continued professional and intellectual development. The course enhances student learning in the area of child development and serves as one of the foundation courses in the Child and Family Development Program in the Department of Human Sciences, and aligns with the standards of the National Council on Family Relations and the National Association for the Education of Young Children to promote learning and understanding of child development and family relationships.

Program Learning Outcomes

1. Learners will identify social & cultural influences affecting family life.
2. Learners will recognize healthy and unhealthy characteristics pertaining to family relationships.
3. Learners will apply appropriate practices based on theories of human growth and development to individuals and families.
4. Learners will apply strategies based on the child’s age/stage of development to promote effective developmental outcomes.
5. Learners will develop culturally-competent educational materials and learning experiences.
6. Learners will demonstrate professional behaviors that are reflective of ethical standards and practice.
Student Learning Outcomes

Upon successful completion of the course, the student will:

1. Be able to identify and describe developmentally appropriate individual and group learning experiences for infants, toddlers, and preschool age children.

2. Be able to identify and provide developmentally appropriate examples of children’s use of language for toddlers and preschool age children.

3. Be able to identify skills and play behaviors that are characteristics of infants, toddlers, and preschool age children which includes physical development, cognitive development, language development, and social/emotional development.

The course prepares students seeking certification in Family & Consumer Sciences to meet Texas Standard III: The family and consumer sciences teacher understands human growth and development, parent/guardian/educator roles and responsibilities, and career opportunities in human development, education, and service.

III. Course Assignments, Activities, Instructional Strategies, use of Technology:

HMS 236 Lab is a 1 credit course that must be taken concurrently with HMS. 236. Both HMS 236 and HMS 236 Lab are web-enhanced courses. All lab assignments, discussion questions, and other course-related information will be posted on the lab home page. Students should check class and lab home page frequently (recommended at least once a day) for notices, assignments, and messages. Failure to check homepage and complete assignments on due date will result in a grade of zero for that assignment.

Lab requirements consist of: 1) Successful completion of 15 lab room observation hours: 150 points for completed lab hours/less than 15 completed hours will result in zero points. All 15 lab observation hours must be completed to receive course grade. **Uncompleted lab hours will result in a failing grade.** Lab observation hours will begin Feb 1st 2016. Students will be assigned an observation room by the instructor.

**Students must make lab observations outside of the HMS 236 with the class instructor. Please review your class and work schedules so that lab room, day/s and times may be determined the first week of class. Lab observations must begin between 8:00 and 10:00 a.m. and afternoon only at 2:30 p.m. Children start departing the center by 3:00 p.m.**

**Lab observation rooms are located at Head Start Child Development Center, 1902 Old Tyler Road, Nacogdoches. Phone: 936-564-1142.**
Lab Information and Assignments

2) Lab assignments = 205 points. (Failure to complete 2 or more assignments will result in a failing grade).

- Assignment 1 = 50 points. Motor development: Includes examples of fine and gross motor development activities and equipment/toys.
- Assignment 2 = 55 points. Language development: Includes examples of children’s speech that illustrate the different stages of language development.
- Assignment 3 = 50 points. Social development and types of play: Includes examples of different types of play and play behavior ranging from solitary play to more complex cooperative play.
- Assignment 4 = 50 points. Playground play behavior, safety, and accidents.

All assignments must be uploaded on D2L, 12 fonts, Times and New Roman, Double spaced. **Students must attend lab or class meeting time for credit.** Do not put assignments in mailbox or under my office door. All lab observation hours and lab assignments will be completed no later than May 6, 2016 by 3 p.m.

**Reminder:** All assignments and discussion must be typed in 12 fonts, Double space, Times New Roman and page numbers in the upper right corner if there are 2 or more pages (if it is not typed in 12 fonts, Double Space, Times New Roman, you will earn each - 5 points). Handwritten assignments in any part are non-acceptable. Having problems with the computer and/or failing to view the assignment are unacceptable reasons for failing to complete an assignment on the due date. I will not open your zip file and you will earn zero if it is a zip file. Do not request to turn in an assignment late for any of these reasons. I will not accept any assignment under my office door and through e-mail.

Students should check their grade points at least once a week. Any discrepancies in points must be resolved within one week after assignment grades have been posted otherwise the posted grade points are considered final and will not be reviewed at a later date.

IV. Evaluation and Assessments (Grading)

Grades for HMS 236Lab will be determined by completion of required observation hours, grades on assignments, and discussion questions. Students must complete all assignments in addition to completing the required observation hours. Students who fail to complete the required lab observation hours will receiving a failing grade for the course.

Final Grade is determined by the percentage of total possible points: A=90-100%, B=80-89%, C=70-79%, D=60-69%, F=0-59%.

**Tentative Total Points = 355 points**


V. Tentative Course Outline
Reminder 1: Students are expected to adhere to the Dress Code When Making Observations at Head Start. No Exceptions! Please Review the Dress Code Policy in the Getting Started Content Link. No hats are to be worn at any time; No exercise tights and shirts/blouses; no open-toe sandals, and no shorts or tank tops to be worn.

Students who are not dressed appropriately will be asked to leave Head Start and Return at another time. Failure to Follow the Dress Policy will Result in a Student's Withdrawal from Head Start and the Student will Not be Able to Finish the Required Lab Observations and Assignments.

Failure to Complete the 15 Observation Hours by the Due Date May 6th Will Result in a Failing Grade for the Lab.

Reminder 2: Any bothering behaviors will not be accepted (eating, chatting, no laptop, sleeping, disrespectful behaviors). I will ask you to leave.

**Forms of Academic Misconduct:**

1. **Cheating:** Using unauthorized noted or study aids, allowing another party to do one's work exam and turning in that work exam as one's own; submitting the same or similar work in more than one course without permission from the course instructors; deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not mastered; giving or receiving aid unauthorized by the instructor on the assignments or examinations.

2. **Aid of academic dishonesty:** Intentionally facilitating any act of academic dishonesty. Tampering with grades or taking part in obtaining or distributing any part of a scheduled test.

3. **Fabrication:** Falsification of creation of data, research, or resources, or altering a graded work without the prior consent of the course instructor.

4. **Plagiarism:** Portrayal of another's work or ideas as one's own. Examples include unacknowledged quotation and/or paraphrase of someone else's words, ideas, or data as one's own in work submitted for credit. Failure to identify information or essays from the Internet and submitting them as one's own work also constitutes plagiarism. You will earn Zero for each assignment, discussion, any other materials for grade if it is considered as Plagiarism.

5. **Lying:** Deliberate falsification with the intent to deceive in written or verbal form as it applies to an academic submission.

6. **Bribery:** Providing, offering or taking rewards in exchange for a grade, an assignment, or the aid of academic dishonesty.

7. **Threat:** An attempt to intimidate a student, staff, or faculty member for the purpose of receiving an unearned grade or in an effort to prevent reporting of an Honor Code violation.

**Classroom Behavior:**
My goal for this class is to encourage an environment in which we can all learn from each other's ideas and experiences. I understand that we all have personal differences on how (and how much) we choose to participate in class. You will never be forced to disclose anything that is private or which makes you feel uncomfortable. However, participation is highly encouraged, as it helps to enrich our shared learning experience.

**Attendance Policy**
Attendance in class is expected. You are expected to arrive on time and participate in class for the entire period. If you need to be absent, please notify the instructor in advance. You are responsible for course information whether you are in attendance or not. **Missed assignment, discussion, grade can only be made up if your absence is excused.** Absences are excused only when documentation of illness, loss of family member, significant family emergency, athletic involvement, or religious holiday is presented to the instructor within 1 week of the absence. Please let me know immediately if chronic health problems (mental or physical) or a personal emergency threaten to interfere with your regular attendance and required work for this class.

**Zero-tolerance attendance policy:**
Students must attend **all classes**, unless excused at the discretion of the professor. Late arrival and early departure count as partial absence. If you miss roll call or the sign-up sheet, it is your responsibility to make sure before leaving that day that the attendance record is adjusted lest you be marked absent. Cuts, work conflicts, vacations, and appointments that can be rescheduled are examples of *unacceptable* excuses. Documentation is recommended even for too numerous excused absences or for persistent tardiness.

3) There are no quizzes for the lab course.

4) Lab meetings with instructor during designated lab class meeting time. Students will meet with the instructor at the scheduled time each week unless otherwise notified.

5) **Name Badge Holders.** Students **must wear name badges at all times** when at the Head Start site. Students will be given a name badge holder at the beginning of the semester. Students will sign that they have received it and will be required to turn in the name badge holder to the instructor when requested at the end of the semester. Final course grade will not be posted until name badge holder is returned as directed.

6) **Students must use a lab observation time card to clock-in and clock-out for each hour on a separate line. One hour = 50 minutes. Number each hour: (1) clock-in time, (2), (3), etc. to (15) repeat as in line 1. All lab cards must remain in the designated card holder next to the time clock in Building 4. Do not remove cards from the holder. Class instructor will review and collect the cards.**

- Below is the information that your time card should have at Head Start.
  1. You need to sign your name under the clock-out hour time.
  2. You need to write the time (e.g., 50 min., 52 min.) below the clock-out time. You must clock-in and clock-out for each observation hour.
  3. Don’t circle or put squares around your hours.
  4. Number each hour and clock in vertically—all going in the same direction.
  5. You need to write your observation day and time at the top of your card.

**VI. Readings**

No separate textbook is required for the lab. HMS 236 course textbook content pages relevant to lab assignments will be stated in assignment guidelines.
• Students must complete permission form for criminal background check the first day of class. Lab observations may not begin until background check has been cleared. Students must have a social security number and a driver’s license number to complete the form. A Texas State I.D. card number is acceptable if student does not have a driver’s license.

All cell phones must be turned off and not visible during class and in lab rooms. No lap top computers allowed when making lab observations. Do not take any photos of children at Head Start without prior permission from the volunteer coordinator.

Attendance

Lab class attendance and promptness is expected and attendance will be taken each class day, however, no points are given for class attendance. Students must be in class to turn in all assignments (including extra-credit) for points. Failure to attend class or arrive late after class has begun may result in the loss of class assignment points. **Notice: Beginning Jan. 26 2016, the classroom door will be locked, at the instructor’s discretion, once class has begun. Students who leave class will not be permitted to re-enter the classroom. Students must notify the instructor if there is a health reason that may necessitate leaving class or family emergency.

V. Tentative Course Outline/Calendar:

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Readings</th>
<th>Assignments/Due Dates</th>
<th>Points Possible</th>
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<tbody>
<tr>
<td><strong>Week 1:</strong></td>
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<tr>
<td>Jan 19-23</td>
<td>Getting Started</td>
<td>Room Assignment</td>
<td>Observation Schedule</td>
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<td><strong>Week 2:</strong></td>
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<td>Jan 25-29</td>
<td>Jan 26th, Students need to fill out background check form: SS#, Address, Driver’s license #</td>
<td>Jan 28 at 11am Head Start Orientation, No class Students need to bring ID card, Time card and ID holder</td>
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<td><strong>Week 3:</strong></td>
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<td>Feb 1-6</td>
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<td>Week 4:</td>
<td>Assignment 1 Due</td>
<td>Assignment 2 Due</td>
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<td>Feb 8-12</td>
<td>D2L March 3 9 am-March 4.</td>
<td>D2L March 31 9am-April 1.</td>
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<td>Week 5:</td>
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<td>Feb 15-19</td>
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<td>Week 6:</td>
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<td>Feb 22-26</td>
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<td>Week 7:</td>
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<td>Assignment 3 Due</td>
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</table>
| Feb 29-   |                   | D2L April 14 9 am-
| March 4  |                   | April 15. 9pm     |
| Week 8:   |                   |                   |
| March 7-11|                   |                   |
| Week 9:   |                   |                   |
| March 21- |                   |                   |
| Apr. 1    |                   |                   |
| Week 10:  |                   |                   |
| April 4-8 |                   |                   |
| Week 11:  |                   |                   |
| April 11-15|                   |                   |
| Week 12:  |                   |                   |
| April 18-22|                   |                   |
| Week 13  
April 25-29 |  | Assignment 4  
Due  
D2L April 28. 9am  
–April 29 9pm |  |
|---|---|---|---|
| Week 14:  
May 2-6 | Observation due | Observation due  
May 6th  
All Time cards will be collected |  |
| Week 15:  
May 9-13  
Final week |  |  |  |
**Students who disrupt the learning environment by talking and having conversations with other students will not be permitted to remain in class. Students may return the next class period.**

VII. Course Evaluations:

Near the conclusion of each semester, students in the College of Education electronically evaluate courses taken within the COE. Evaluation data is used for a variety of important purposes including: Course and program improvement, planning, and accreditation, and instruction evaluation purposes. As you evaluate this course, please be thoughtful and accurate in completing the evaluation. In the College of Education, the course evaluation process has been simplified and is completed electronically through MySFA. Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and will not be available to the instructor until after final grades are posted.

VIII. Student Ethics and Other Policy Information: Found at https://www.sfasu.edu

Class Attendance and Excused Absence: Policy 6.7

Regular, punctual attendance, documented participation, and, if indicated in the syllabus, submission of completed assignments are expected at all classes, laboratories, and other activities for which the student is registered. Based on university policy, failure of students to adhere to these requirements shall influence the course grade, financial assistance, and/or enrollment status. The instructor shall maintain an accurate record of each student’s attendance and participation as well as note this information in required reports and in determining final grades. Students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. However, students are responsible for notifying their instructors in advance, when possible, for excusable absences.

Academic Accommodation for Students with Disabilities: Policy 6.1 and 6.6

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004/468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/. Location: Human Services Building, room 325. Phone: (936) 468-3004.

Student Academic Dishonesty: Policy 4.1
Abiding by university policy on academic integrity is a responsibility of all university faculty and students.

**Definition of Academic Dishonesty**

Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one’s own work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one’s paper without giving the author due credit.

Please read the complete policy at [http://www.sfasu.edu/policies/academic_integrity.asp](http://www.sfasu.edu/policies/academic_integrity.asp)

**Penalties for Academic Dishonesty**

Penalties may include, but are not limited to reprimand, no credit for the assignment or exam, re-submission of the work, make-up exam, failure of the course, or expulsion from the university.

**Student Appeals**

A student who wishes to appeal decisions related to academic dishonesty should follow procedures outlined in Academic Appeals by Students (6.3).

**Withheld Grades Semester Grades Policy 5.5**

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester, in which they receive a WH, or the grade automatically becomes an F except as allowed through policy [i.e., Active Military Service (6.14)]. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Student Code of Conduct: Policy 10. C**

Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic,
classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the iCare: Early Alert Program at SFA. Information regarding the iCare program is found at https://www.sfasu.edu/judicial/earlyalert.asp or call the office at 936-468-2703.

Additional Information:

To complete Certification/Licensing Requirements in Texas related to public education, you will be required to:

1. Undergo criminal background checks for field or clinical experiences on public school campuses; the public school campuses are responsible for the criminal background check; YOU are responsible for completing the information form requesting the criminal background check; the completed information form is due _______________________. If you have a history of criminal activity, you may not be allowed to complete field or clinical experiences on public school campuses. At that point, you may want to reconsider your major while at SFASU.

Provide one of the following primary ID documents: passport, driver’s license, state or providence ID cards, a national ID card, or military ID card to take the TExES exams (additional information available at www.texes.ets.org/registrationbulletin/ <http://www.texes.ets.org/registrationbulletin/>). YOU must provide legal documentation to be allowed to take these mandated examinations that are related to certification/licensing requirements in Texas. If you do not have legal documentation, you may want to reconsider your major while at SFASU.

Successfully complete state mandated a fingerprint background check. If you have a history of criminal activity, you may want to reconsider your major while at SFASU.

Food Consumption

Eating and drinking is prohibited in the classrooms. Students should inform the instructor if a health condition requires the eating and drinking of food at regular intervals.

Cell Phones

Cell phones should be turned off upon entering the classroom and not visible turning class time. Students who do not abide by this policy will not be able to remain in class. Students must obtain instructor's permission to use laptops in class for taking notes.