Office Hours:

Face-to-face in Boynton 208A:
Monday 2:00-4:00 p.m.
Tuesday 10:30–11:30 a.m.
Wednesday 2:00-4:00 p.m.

Online through D2L:
Tuesday 3:00-5:00 p.m.

I am also available by appointment in person or online. I do not make appointments on Thursdays.

Communication:
The best way to reach me is by email at acsmith@sfasu.edu. Be sure to remember the "c"!
You may also call me at (936) 468-2327; please note that my voicemail is somewhat erratic and I do not recommend leaving messages. I cannot return long-distance calls.

Course description:
This course provides a continuing foundation for reading classical Latin. Students will acquire additional basic knowledge of Latin grammar and vocabulary, further develop translation skills, and learn more about life in Ancient Rome. They will also deepen their understanding of English grammar and boost their English vocabulary.

Program Learning Outcomes:
• This course fulfills part of the College requirement for proficiency in a foreign language; no specific major program learning outcomes are addressed in this course.

Student Learning Outcomes:
• Students will acquire basic knowledge of Latin grammar and vocabulary
• Students will also deepen their understanding of English grammar and boost their English vocabulary.
• Students will develop translation skills
• Students will learn about life in Ancient Rome.
Course materials:

COURSE REQUIREMENTS
Homework & in-class exercises: 20%
Quizzes 40%
Midterm 15%
Final 25%

TENTATIVE COURSE CALENDAR:
Week 1
• January 20-22: Orientation, syllabus, case usage review; Chapter 11
Week 2
• January 25-29: Chapter 11 continued; Chapter 12
Week 3
• February 1-5: Quiz 1; Chapter 13
Week 4
• February 8-12: Chapters 14-15
Week 5
• February 15-19: Chapter 15, continued; Quiz 2
Week 6
• February 22-26: Chapter 17 (OLC Part II)
Week 7
• February 29-March 4: Chapter 18; Quiz 3
Week 8
• March 7: Midterm review
• March 9: MIDTERM EXAMINATION
• March 11: Online drills
Week 9
• March 14-18: NO CLASSES – SPRING BREAK
Week 10
• March 21-23: Chapter 19
• March 25: NO CLASS – EASTER BREAK
Week 11
• March 28: NO CLASS – EASTER BREAK
• March 30-April 1: Chapter 19 continued; educational video
Week 12
• April 4-8: Chapter 20; Quiz 4
Week 13
• April 11-15: Chapter 21
Week 14
• April 18-22: Chapter 22; Quiz 5
Week 15
• April 25-29: Chapter 23
Week 16
• May 2-6: Chapter 24; Quiz 6; Review for final
Week of Final Exams
• May 09 (Monday): FINAL EXAMINATION 10:30 a.m. - 12:30 p.m.
COURSE POLICIES

- **Homework** will be collected and checked at the beginning of class. Once recorded, it will be returned to you and we will go over it in class. Be sure to check your answers and correct them if necessary so that you may use your homework as a study aid. Tardy students may not be able to have their homework recorded.

- There will be a brief quiz every two chapters. *Nota bene: I do not correct quizzes.* Rather, I will circle your errors and return the quiz to you. Correct your answers and turn the quiz back in within two class days to receive half credit for all successfully-corrected answers.

- **Missed quizzes** must be made up as quickly as possible. Students with a serious and documented excuse may make up quizzes without penalty within two class days of the missed quiz. Students without an excuse may still make up quizzes if they do so within two class days, but there will be a 10% penalty per class day until the quiz is taken. The same policy applies to the midterm. The final must be taken on its scheduled date.

- There will be special review classes before the midterm and final, during which their general contents and format will be discussed in detail.

- The end of the semester is a particularly busy time for professors. Requests for a running total of your grade to date so that you can decide whether or not to study for the final are time-consuming and unnecessary. It is your responsibility to keep track of your scores and to be familiar with your own attendance record.

- **Attendance is required:** material missed during absences must be made up as soon as possible. A student who accumulates more than nine absences, *whether excused or unexcused*, may receive a final grade of "F" for the course. The only time you need to present me with paperwork for an excused absence is when you miss a test or quiz; otherwise it makes no difference. Students are responsible for keeping track of their own absences and recognizing when their grade is endangered.

- **A midterm grade** will be provided in accordance with university policy. *Nota bene:* A passing midterm grade does not guarantee that you will pass the course, nor does a failing midterm grade automatically mean that you will fail the course.

ADDITIONAL POLICIES

**Academic integrity** is the responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism. According to the SFA policy located at http://www.sfasu.edu/policies/student_academic_dishonesty.pdf,

> Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

**Please note that quoting or closely paraphrasing the textbook or lecture without citation is plagiarism and will be penalized.** Anyone who commits an act of cheating or plagiarism will receive a grade of F for the course. Moreover, the student is required to meet with the instructor to discuss the incident, and a
formal Report of Academic Dishonesty will be submitted to the student's permanent file. If you feel that the instructor’s determination of academic dishonesty is in error, there is an appeals process described in full at http://www.sfasu.edu/policies/academic-appeals-by-students.pdf.

**Disability accommodations:** To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

**Withheld Grades [Semester Grades Policy (A-54)]**
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Acceptable Student Behavior**
Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. *This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.*

**Extra credit is not available.** The grade you receive in this class will be the grade you earn on course requirements.