Office Hours:
Face-to-face in Boynton 208A:
   Monday 2:00-4:00 p.m.
   Tuesday 10:30–11:30 a.m.
   Wednesday 2:00-4:00 p.m.
Online through D2L:
   Tuesday 3:00-5:00 p.m.
I am also available by appointment in person or online. I do not make appointments on Thursdays.

Communication:
The best way to reach me is by email at acsmith@sfasu.edu. Be sure to remember the "c"!
You may also call me at (936) 468-2327; please note that my voicemail is somewhat erratic and I do not recommend leaving messages.

Course description:
Review and expansion of the vocabulary, grammar, and syntax learned in Latin 131 and 132, with an increased emphasis on translating Latin passages.

Student Learning Outcomes:
- Students will review material learned in Intermediate Latin I.
- Students will acquire a more sophisticated understanding of classical Latin grammar and style.
- Students will acquire a broader Latin vocabulary.

Program Learning Outcomes:
- This course fulfills part of the College requirement for proficiency in a foreign language; no specific major program learning outcomes are addressed in this course.

Course materials:
ISBN: 019521207X

COURSE REQUIREMENTS
Homework & in-class exercises: 20%
Quizzes 40%
Midterm 20%
Final 20%
TENTATIVE COURSE CALENDAR:

Week 1
  Orientation and review; Chapter 26

Week 2
  Chapters 26-27

Week 3
  Quiz 1; Chapter 28

Week 4
  Chapters 29-30

Week 5
  Chapter 30; Quiz 2

Week 6
  Chapters 31-32

Week 7
  Chapter 32; Quiz 3

Week 8
  Wednesday, October 21  MIDTERM EXAMINATION

Week 9
  Spring Break

Week 10
  Chapters 33-34

Week 11
  Chapters 34-35

Week 12
  Quiz 4; Chapter 36

Week 13
  Chapter 37

Week 14
  Quiz 5; Chapter 38

Week 15
  Review; Sample final

Week of Final Exams
  Tuesday, May 10:
  Final Examination 10:30 a.m. – 12:30 p.m.
COURSE POLICIES

- **Homework** will be checked at the beginning of class. After it has been checked, we will go over it in class. Be sure to check your answers and correct them if necessary so that you may use your homework as a study aid.

- This class will include a substantial online component involving quizzes, drills, and other work. Therefore, we will not meet on Fridays.

- Students with a serious and documented excuse may make up the midterm without penalty within two class days of the scheduled midterm. Students without an excuse may still make up the midterm if they do so within two class days, but there will be a 10% penalty per class day until the test is taken. The final must be taken on its scheduled date.

- There will be special review classes before the **midterm** and **final**, during which their general contents and format will be discussed in detail.

- The end of the semester is a particularly busy time for professors. Requests for a running total of your grade to date so that you can decide whether or not to study for the final are time-consuming and unnecessary. It is your responsibility to keep track of your scores and to be familiar with your own attendance record.

- **Attendance is required**; material missed during absences must be made up as soon as possible. A student who accumulates more than six absences, whether excused or unexcused, will receive a final grade of 'F' for the course. The only time you need to present me with paperwork for an excused absence is when you miss a test or quiz; otherwise it makes no difference. Students are responsible for keeping track of their own absences and recognizing when their grade is endangered.

- A **midterm grade** will be provided in accordance with university policy. Nota bene: A passing midterm grade does not guarantee that you will pass the course, nor does a failing midterm grade automatically mean that you will fail the course.
Additional Policies

Academic integrity is the responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism. According to the SFA policy located at http://www.sfasu.edu/policies/student_academic_dishonesty.pdf, academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one’s own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one’s paper without giving the author due credit.

Anyone who commits an act of cheating or plagiarism will receive a grade of F for the course. Moreover, the student is required to meet with the instructor to discuss the incident, and a formal Report of Academic Dishonesty will be submitted to the student’s permanent file. If you feel that the instructor's determination of academic dishonesty is in error, there is an appeals process described in full at http://www.sfasu.edu/policies/academic-appeals-by-students.pdf

Cell phones

- Cell phones and other electronic communication devices must be turned off during class. Any student whose cell phone rings during a regular class will be counted absent for that day. Any student who uses a cell phone to send or receive text messages during a regular class, or who uses a cell phone in any other disruptive way, will be assessed two absences. Repeated offenses will incur further penalties.
- Cell phones must be turned off and stowed out of sight during tests. Any student whose cell phone rings during a test or quiz or who looks at a cell phone during an examination must turn in whatever work has been completed (which will form the basis of the student’s grade on that test) and leave the room.
- Requests for exemptions from this policy will be granted on a case-by-case basis at the discretion of the instructor.

Disability accommodations: To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/

Withheld Grades [Semester Grades Policy (A-54)]

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.
Acceptable Student Behavior
Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

Extra credit is not available. The grade you receive in this class will be the grade you earn on course requirements.