Academic Affairs Council  
May 8, 2019

1. **Faculty Credentials Update**  
   Karyn Hall  
   Karyn gave an update on the faculty credential process in readiness for SACs reaffirmation. She is working with the Provost office and the dean's offices. Dr. Bullard asked about SFA101 instructors, many of them are staff. Dr. Guidry explained they are required to have at least 18 hours of course work at graduate level, which must be course specific.

   Karyn also provided a graphic on formula funding, Dr. Bullard said this was very helpful.

   Karyn provided copies of the most recent Fast Facts.

2. **Writing of the CCR**  
   Paul Henley & Shauna Attaway  
   Paul and Shauna gave an update on writing progress.

3. **Commencement Regalia/Hooding of Doctoral Students**  
   Judy Abbott  
   Dr. Abbott brought the following recommendations for approval by the deans:

   i) Academic personnel on the platform be allowed to wear full regalia during commencement.

   ii) Requesting hooding ceremony for doctoral students - candidate advisor or dissertation chair be allowed to be a part of the hooding ceremony.

   Dr. Bullard will discuss with Dr. Westbrook. *After discussion the second item will be adopted effective May 2019 graduation.*

4. **QEP Update**  
   Marc Guidry  
   Dr. Guidry wanted to recognize the fine work that Karyn Hall and her office are doing and stated we are way ahead of where we were at the last reaffirmation. We are also way ahead on writing.

   Paul provided an overall flow chart explaining the process. The QEP committee have their first meeting today to look at topic of reducing student debt. They will look at what the committee is able to do, perhaps help provide a guide for graduates on how to pay off debt. Rachele explained one of the major priorities is financial literacy, educating the student about how this will affect them.

5. **Curriculum Changes**  
   Marc Guidry  
   Dr. Guidry went through the various curriculum proposals approved by the board; the B.S. in Construction Management, Medical Humanities BA/BS, new MS in national security in the political science department, new graduate certificate for Non-Profit Management out of Government. Graduate certificate in teaching psychology. We are trying to move everything ahead as swiftly as possible.
6. **Any Other Business**

Dr. Bisping gave an update on the Flex MBA which will be launch in fall 2019, they will be finishing up pilots this summer and marketing. This is an example of meeting students where they are at.

Dr. Bullard explained that during yesterday’s cabinet meeting Anthony Espinoza gave an update on software requests they receive. Highest priority is student enrollment and student availability, recommendation for PMO is university license for “Top Hat” to be available free. Megan Weatherly explained “Top Hat” has become major player in the market, providing textbooks that interact with the classroom.

Dr. Bullard said the Coordinating Board has sent a request for recommendation for the STAR awards, this will be sent to the deans for their consideration.

Dr. Reese gave update on the presidential search, committee are meeting over the next two weeks to choose top candidates. Dr. Bullard said there will probably be three or four campus interviews.

Dr. Bullard thanked Dr. Reese for his work as Faculty Senate Chair, today is his last meeting.

7. **Date of Next Meeting**

May 29, 2019

**Attendees:**
Steve Bullard  
Marc Guidry  
Kim Childs  
Lesa Beverly  
Buddy Himes  
Brian Murphy  
Pauline Sampson  
Hans Williams  
Judy Abbott  
Karyn Hall  
Jason Reese,  
Heather Catton  
Jonathan Helmke  
Mike Tkacik  
Tim Bisping  
Rachele Garrett  
Janet Tareilo  
Sharon Brewer  
Megan Weatherly  
Joe Shannon  
Paul Henley  
Shauna Attaway