

Academic Affairs Council

June 18, 2014

In attendance: Jannah Nerren, Faculty Senate Chair
George Franks, Faculty Senate Chair Elect
Todd Brown, Chairs' Forum Chair

1. **Financial Aid**

Rachele Garrett/Beckie Shepherd

Beckie Shepherd explained that following an audit on the scholarship process they had made some recommendations. She asked the deans that if they offer scholarships NOT based on the electronic scholarship application, we will need a paper application on file as well as a disclosure stating the recipient has not relation to a board member.

Beckie also reminded the deans to make timely offers, particularly with the Regents Scholarship, she commented that they went very well this year.

The deans were asked to check their websites and any links regarding scholarships, to ensure they work .

The office of financial aid offers a "clearing house" for all scholarships.

Rachele Garrett gave an update on attendance rosters for the fall. For the first time the Coordinating Board will be auditing the ORD rosters. Financial Aid has written an internal attendance policy and is working on the process. The wording has been slightly changed instead of saying "in class" it will say "in attendance" which will cover online students also.

ORD will only be available for five days, financial aid will be adjusted accordingly for students depending on how many classes they are attending. '

It was stated that approximately 8,000 students receive some form of financial aid. Suggested that faculty is advised of this new process at college faculty meetings.

2. **Progress on Core Curriculum Assessment Plans** **Larry King**

Dr. King gave an update on the Core Assessment plans, stating that the large majority of materials have been approved for communication and critical thinking.

3. **Update on Live Text** **Larry King**

Livertext will go live in August and training sessions will begin for faculty. Instructions will be made available as soon as possible. In mid-August D2L will be upgraded.

4. **Data Resources Team**

Dr. Berry advised that a new group is being formed on campus, called Data Resources Team. It will be a collaboration of areas around the university to make available sharing of information for institutional needs. The team will include; Monique Cossich, Adam Peck, April Smith, Rich Barnhart, Rachele Garret, Glenda Herrington, Jessica Barrett, and Larry King. They also need members from Senate, Library and Athletics.

5. **Report on EAB Provost' Roundtable**

Dr. Berry had just returned from Washington D.C. where he had attended the Education Advisory Board Provost Round Table. Each person reports what they are doing, looking at student success and budget.

Dr. Berry stated that we have a membership with EAB and they have many services we can use, that we do not take advantage of. There is a second presentation in October and asked if anyone would like to participate, they should email Dr. Berry.

6. **Any Other Business**

Dr. Berry said it is too early to report on enrollment for the fall, but it looks positive. Headcount is up for summer compared to last year. Monique announced that transfer orientation is full.

Dr. Berry asked the deans if they use "Turn-it-In"? and if we should continue our membership, all agreed that we should, and that it is well utilized. The membership will be renewed on a yearly basis.

The Interim Associate Dean of Education position will become permanent in the fall and

Dr. Jannah Nerren has been named. In light of this, she will be stepping down as Senate Chair and Dr. George Franks will be the new Chair of faculty senate. A Chair-Elect will be decided at the September meeting.

John Calahan announced that the scheduling/room utilization software has been purchased and should start by August 25.

7. **Date of Next Meeting:**

Academic Affairs Council, July 9, 2014