

Deans Council  
March 24, 2010

Ric Berry	Mary Nelle Brunson	Hans Williams
Shirley Dickerson	Tony Duben	Mel Finkenberg
Buddy Himes	Larry King	Brian Murphy
James Standley	Mike Stroup	

1. 400-G Level Courses Lynda Langham

Lynda Langham reported that when preparing for Banner a number of 400G courses appeared in the system – Banner does not recognize these, they need to be replaced with 500 level or removed. Most of these have now been taken care of and to expedite the process a mass deletion will be done, the deans were in agreement with this. Curriculum committees will be notified.

2. Second Baccalaureate Degree Brian Murphy

There was a question on completion of residency hours in relation to a second baccalaureate degree. All were in agreement that once a student has met the residency requirement, they do not need to complete it again to satisfy the second degree.

3. Showcase Saturday Monique Cossich

Monique Cossich asked about the progress on the Bachelor of Interdisciplinary Studies, it was reported this has been through the Curriculum Committee and due to be approved by the Board in April.

4. Regents Scholarships

Dr. Berry explained that Regents Scholarships in the past were used for only residential students if they had less than 60 hours however, this has now changed and if a student is eligible to live off campus, they can still use the Regents Scholarship. He asked the deans to encourage their chairs to use these as a recruiting tool to attract good students.

5. Gifts versus Grants Carrie Brown

Carrie Brown gave the deans an information sheet, explaining the difference between gifts and grants and who to contact when receiving these. ORSP and Development office work together.

6. Policies Brian Murphy

Advanced Placement	(A-7)
Academic Freedom & Responsibility	(A-2.5)
Administration of Academic Units	(E-I0A)

These policies were discussed and approved by the deans, they will be submitted to the Board at their April meeting for approval.

7. Student Rating of Instruction Tony Duben

Dr. Berry has put together a task force to look at student evaluations, this will include Dr. Duben, Dr. Himes,

Dr. Murphy and Dr. Berry. He asked the deans for their opinions on what they expect to learn from this.

8. Deans Summary of College Assessment Larry King

Dr. King stated it is time to look at goals and items linked to them and look at objectives. A workshop will be held on March 31<sup>st</sup> at 11:00 a.m. in the Infolab. If any help is needed training will be provided by Nicole Nelson. Remember that it is important that we document our assessment process and that we are using assessment results to make our operations more effective.

An email will be forthcoming from the Provost to explain the reporting cycle for SACS. We must have two years worth the full assessment cycle in the system by fall, 2010, the deadline for reporting on academic and non-academic units is now July 16, 2010, which will coincide with academic programs. In the next cycle will can strive for more reasonable dates. Core Assessment is due October 15, 2010.

9. First Year Experience Mary Nelle Brunson

The committee has met a lot over the last two years particularly in the fall, sub-groups have been formed to look at different areas. The committee has made recommendations, SACS review committee and Provost have approved them, here are the top four:

- Expand SFA 101
- Create Freshmen Interest Groups
- Enhance effectiveness of academic advising
- Increase AARC services

10. Budget

We would normally be looking at the budget for the coming year but given the uncertainty of the 5% reduction we will wait until after the April board meeting.

11. Dr. Hawes, a consultant is on campus to look at our readiness for the SACS review, overall good report, only a few suggestions.

12. College of Education dean search update – completed telephone interviews.

13. College of Business dean search update – telephone interviews will be complete 3/30/10.

14. April 29<sup>th</sup>, George Foreman will be on campus as part of Archie McDonald's lecture series.

15. Dr. Berry reported he is looking at establishing an institutional award, such as lifetime achievement award, this will be approved at next board meeting.

16. Date of Next Meeting

Academic Affairs Council – April 7, 2010

