

Deans Council

June 1, 2016

1. **Classroom Utilization**

John Calahan

John distributed various reports to the deans on classroom utilization, he has worked with the chairs and received feedback from faculty. He also gave an update on Platinum Analytics, a report will be provided to the chairs after every semester. John explained he will be visiting with the Associate Deans and Chairs looking at future trend analysis, which departments are growing etc. Dr. Bullard will meet with John at the end of summer to review.

John stated we are finalizing the contract with a space utilization contractor to review our use of space.

A computer maintenance fund has been created.

Who decides which classrooms are upgraded? We are looking at process where faculty can nominate rooms.

2. **Reimagining the First Year**

Mary Nelle Brunson

Dr. Brunson gave an update on the RFY committee, they have now implemented two strategies:

15 to Finish

Undergrad students need to take fifteen hours per semester in order to graduate on time and prevent them from paying for additional semesters and time on campus.

Development of clear pathways for success

The committee is developing semester by semester plans and moving toward a standard format which will be available online, allowing students to track their progress. This is a very helpful tool for students and is being used by many other institutions. In many cases students are digging themselves a financial hole and this will help prevent this. A template will be sent to the deans, this is a starting point, what do you already have? What do you we need to do to change?

3. **Assessment Plans**

Dr. Bullard reminded the deans that the completed assessment plans are due by June 30. He encouraged the deans to contact Larry King's office for any help that may be

needed to achieve this deadline.

4. **Career Development Presentation**

Steve Bullard

A joint meeting to discuss career development integration and potential engagement with core assessment has been scheduled on June 22 at 3pm in BUS133. This will be a presentation by Dr. Adam Peck and Dr. Leslie Cecil to discuss a potential tie to core assessment. University assessment core curriculum committees and deans are invited to attend. This is first level discussion to highlight the talking points.

5. **Deans Book Club**

The Deans Book Club will be hosted by the provost this month and will be held on Thursday, June 2 at Java Jacks at 11.30 a.m. to cover chapter eight.

6. **Any Other Business**

Dr. Bullard stated that Dana Cooper has been reassigned from her current role to head up the Student Success Center. The aim is to increase strong scholarship programs such as Smith Hudson and Beaumont Foundation. A Student Success Coordinator position has been posted and this will take care of these scholarship students. The plan is to have this up and running by September 1.

A search committee to find the new dean of Forestry and Agriculture will be chaired by Dr. Tim Bisping. A meeting was held with the college faculty and staff and they were asked to recommend committee members. We are looking for a new dean to be in place by fall 2017.

Dr. Bullard will resume the individual weekly meetings with the deans and a schedule of those has been provided.

7. **Date of Next Meeting:**

July 6, 2016