

Deans Council
November 6 2019

1. **Budget**

Danny Gallant

Dr. Gallant gave an overview on budget, his presentation will be made available online. He explained that designated tuition are the most flexible funds to spend however, we have to count 15% to set aside for financial aid.

He also explained the new elongated process, which will be transparent. Jessica explained the new forms and said training sessions would be available.

Danette Sales and the budget office are looking at the option of differential tuition as opposed to course fees, the differences were explained in detail. A decision will need to be made by Academic Affairs so that a change can be approved at the January board meeting. The deans asked for final numbers so that college level meetings can be held.

2. **Faculty Workload Report**

Karyn Hall

Karyn explained the faculty workload report, which is provided to the board of regents each year is now available in a different format at their website: www.sfasu.edu/ir She gave a demonstration of the information available.

3. **Policies**

Hans Williams

- 4.1 Student Academic Dishonesty
- 4.10 Substantive Change
- 5.7 Curriculum Reviews, Modifications and Approvals
- 6.11 Doctoral Students: Allowable Credit Hours and Completion Times
- 7.6 Faculty Merit Pay
- 7.16 Purchased Instructor-Generated Materials
- 12.7 Faculty Development Leaves

After discussion all policies were approved with the exception of 5.7 (highlighted) which will require further discussion with Dr. Guidry.

4. **Graduate Research Conference**

Pauline Sampson

Event April 7, 2020, deadline for submissions February 28, 2020.

5. **One Stop Shop Update**

Jonathan Helmke

Jonathan explained that the committee, which has representation from across campus, met last week to discuss a One Stop Shop for student success, to be housed in our existing library building. We are still in preliminary stages, looking at how it will work, how many staff will come over from other units to the library, maybe a triage system. Talking to architects looking at possibility of moving Einsteins Café in to the library. It will increase traffic for them and will enhance the library.

6. **FFA Events**

Janet Tareilo

November 12 & 13 are district FFA events on campus with 40 schools involved, in the

student center, this is a great recruitment opportunity.

November 21 FFA are hosting area 9 judging contest. There will be around 2,000 students, Jeremy Stovall is trying to plan a lunch for the agriculture instructors. It was suggested we should get lists of such events so we can be aware of who will be on campus. Dr. Abbott announced there is a UIL event next Tuesday in McKibben.

7. **Program Review** John Calahan/Karyn Hall
John Calahan reported that Dr. Guidry has been streamlining our program review process. The request for approval was for the amended cycles:
10 year, Cumulative Review
5 year Brief Self Report
1 Year Annual Check-Up
After discussion the deans voted and Brian Murphy approved the changes, seconded by Hans Williams, all deans approval. Comments should be sent to John or Karyn.

8. **Export Control/Foreign Visits** Steve Bullard
This was presented at president's cabinet meeting, provided copy of policy regarding visits/visitors from China. The link in the article provided will be sent to the deans.

9. **New Faculty Luncheon**
Thursday, November 7 11:45 – 1:00 p.m. , Tiered Classroom BPSC

10. **Date of Next Meeting**
December 4, 2019

Attendees:

*Steve Bullard
Janet Tareilo
Sharon Brewer
Alisha Collins
Pauline Sampson
Buddy Himes
Brian Murphy
Tim Bisping
Scott Shattuck
Debbie Pace
Christina Sinclair
Mark Sanders
Hans Williams
Anthony Espinoza
Judy Abbott
John Calahan
Karyn Hall
Jonathan Helmke
Danette Sales
Jessica Barrett
Joe Shannon*