

Deans Council  
November 9, 2016

1. **Priority Registration** Lynda Langham/Monique Cossich  
This item was discussed at a previous dean's council, Monique and Lynda provided statistics on the number of students who receive priority registration, currently almost 2000 students. Monique stated that she wants to be fair to all students. We are trying to grow our student enrollment by providing priority enrollment to the Beaumont Foundation students, but there was a feeling this is getting out of hand and there needs to be a policy or procedures. Monique will find out what other institutions are doing. This will be taken to policy committee and a document will be prepared and brought back for approval.
2. **Community of Scholars Publication**  
Dr. Bullard reported that Dana Cooper worked in conjunction with Shirley Luna to produce this publication. Moving forward this will be produced on a two or three year basis.
3. **Website/Academic Representation and Roll out** Shirley Luna/Jason Johnstone  
Shirley and Jason were asked to attend this meeting to discuss the new website. The deans and associate deans are not happy with the way academics are represented. A document was prepared by the group and given to Shirley, which she will pass on to Richards Carlsberg. A number of issues were discussed and Shirley advised that her office is hiring more staff to handle the new centralized process and the objective is to have a staff member devoted to each college. After a lengthy discussion it was agreed that Richards Carlsberg would be asked to meet with the deans and associate deans to review their issues and suggestions.
4. **Faculty Activity Report** Karyn Hall  
Dr. Bullard expressed the frustration of faculty at the Faculty Activity Report (FAR) and asked if we could improve this? Dr. Abbott has a contact at another institution that has made changes in Digital Measures to make the FAR more user friendly, she will contact with a view to bringing them to campus to share information. Dr. Bullard will discuss at Faculty Senate this afternoon.
5. **Faculty Assessment/FAR** Jannah Nerren  
Dr. Nerren, in her role as chair of the University Assessment Steering Council (UASC),

provided information from SACS summer institute, to consider including assessment on the FAR. A recommendation from the committee was sent to Dr. Bullard stating it should be recorded under service. There was discussion concerning where it would be recorded, under teaching or service and what impact it would make for those being compensated for their work. Karyn Hall said she would be happy to move forward with this and will meet with the UASC to work out the details.

**6. Remodeling of Classroom**

John Calahan

John Calahan explained where money has been spent on remodeling classrooms and plans for future renovations.

**7. Graduate School Update**

Ric Berry

Dr. Berry gave an update on graduate faculty memberships, including reducing the number of categories. If deans or chair wish to teach a graduate class they must be graduate faculty.

**8. Any Other Business**

- a) Dr. Bullard was advised by Damon Derrick that according to State Law, we cannot delay the post tenure review policy and must begin this year. The deadline for promotion and tenure portfolios is February 22<sup>nd</sup>, in future the post tenure reviews will follow the same deadline but for this year, they will be required by the end of spring. We should be maximally flexible this year and Dr. Tareilo will put together a team to define a process.
- b) The issue of professional development being cut was raised at the board meeting. Dr. Bullard is hoping for some good news on reestablishing these funds.
- c) Dr. Abbott reported on the COE online programs and a recent article in The Daily Sentinel.
- d) The issue of \$1,000 stipends for teaching online was raised at Chairs Forum yesterday, it was confirmed there are no present plans to change this.
- e) Dr. Bullard reported that sadly, Regent Nelson died, a service will be held for him on Monday.

- f) Dr. Abbott had raised the issue of endowed professorship and the possibility of crafting a policy. Dr. Bullard asked the deans to discuss at their next Deans Form.
- g) Dr. Murphy stated his college will be promoting online programs at Lonestar and asked if any of the deans wanted to include information. Dr. Berry said that it would help enrollment if we push our online graduate programs.
- h) Dr. Murphy reminded the deans that last summer they looked at the suspension policy and the issue of “continuing probation” but no change has been made. This is having a negative effect on students who believe they are still on suspension and cannot register or get financial aid. Dr. Guidry was instructed to move forward with the necessary changes and will liaise with the registrar regarding changes required in Banner.
- i) Dr. Bullard reminded the deans that he needed a list of any new position requests for FY 18 by December 9.
9. Date of Next Meeting  
December 7, 2016

Attendees			
Steve Bullard	Mary Nelle Brunson	Sharon Brewer	Kim Childs
Buddy Himes	Ric Berry	Brian Murphy	Janet Tareilo
Tim Bisping	Judy Abbott	Hans Williams	Jannah Nerren
Scott Shattuck			
Visiting			
John Calahan	Lynda Langham	Monique Cossich	Susan Clarke
Shirley Luna	Jason Johnston	Micki Gunter	Matt McBroom
Dan Bruton	Debbie Pace	Marc Guidry	