

# **OPEN MEETING NOTICE**

**Stephen F. Austin State University  
Board of Regents Board Meeting and Committee Meetings  
Nacogdoches, Texas  
January 27 and 28, 2014  
Meeting 286  
Austin Building 307**

The Board of Regents of Stephen F. Austin State University will convene a two-day Board Meeting and Committee Meetings according to the following agenda:

**MONDAY, JANUARY 27, 2014**

**8:00 a.m.**

**CALL TO ORDER IN OPEN SESSION**

**MEETING OF THE FINANCE AND AUDIT COMMITTEE (approximately 8:00 a.m.)**

Rebranding Campaign: Creative and Media

Presentation and Committee Action on Agenda Item 13:

13. Approval of the Rebranding Campaign Concept and Increase of the Marketing Initiative Budget

Quarterly Investment Report

Bond Review

Budget/Funds Review

Presentation and Committee Action on Agenda Items 14 – 22:

14. Acknowledge Receipt of Audit Services Report
15. Approval of the SFA Charter School 2012-13 Audited Financial Statements
16. Approval of the Fiscal Year 2012-13 Annual Financial Report
17. Resolution to Acknowledge Review of Investment Policy and Strategy
18. Resolution to Approval Qualified Financial Institutions and Investment Brokers
19. Grant Awards
20. Legal Services – Tax

21. Legal Services – Wills, Trusts and Estates

22. Approval of Financial Affairs Policy Revisions

- Central Receiving (17.2)
- Computer Replacement Policy (17.4)
- Gifts, Loans, Endowments and Bequests (3.17)
- Investments (3.21)
- Investments-Endowment Funds (3.20)
- Prompt Payment to Vendors and Employees (17.13)
- Property Inventory and Management (17.14)
- Property Liability (16.22)
- Proprietary Purchases (17.15)
- Purchase of Electronic and Information Resources (17.16)
- Purchase of Surplus Property (17.17)
- Safe and Vault Combinations (14.9)
- Student Fiscal Appeals (6.19)
- Working Hours and Holidays (12.24)

*The board will adjourn for lunch at approximately 12 noon to attend the Lumberjack Lunch in the Athletic Field House and then continue to the Ribbon Cutting and Open House at 1:30 pm for the newly constructed Ina Brundrett Conservation Education Building. A quorum is expected to attend but no action will be taken.*

**RECONVENE BOARD OF REGENTS MEETING IN OPEN SESSION  
(Approximately 3 p.m.)**

**MEETING OF THE BUILDING AND GROUNDS COMMITTEE  
(This meeting will convene at approximately 3 p.m. or following previous committee adjournment.)**

Presentation and Committee Action on Agenda Items 9 - 12:

- 9. Legal Services – Real Estate
- 10. Legal Services – Oil and Gas, Mineral Interests, and/or Utilities Matters
- 11. Approval of Fiber Optic Cable Installation for the CC-NIE Networking Project
- 12. Approval of Building and Grounds Policy Revisions
  - Austin Building Conference Rooms (16.5)

Current Construction Report

## **MEETING OF THE ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

**(This meeting will convene at approximately 3:30 p.m. or following previous committee adjournment.)**

Presentation and Committee Action on Agenda Items 5 – 8:

5. Legal Services – Federal Communications Commission (FCC)
6. Legal Services – Health Law
7. Approval of Strategic Plan 2020
8. Approval of Academic and Student Affairs Policy Revisions
  - Academic Facilities for Non-Academic Activities (16.1)
  - Animals on University Property (13.2)
  - Annual Disclosure of Crime Statistics (13.3)
  - Compensation Plan for Exempt and Non-Exempt Staff (12.2)
  - Designation of School Status (4.5)
  - Doctoral Students: Allowable Credit Hours and Completion Times (6.11)
  - Electronic Personnel Action Form (11.8)
  - Fair Labor Standards (11.14)
  - Graduate Student Advisement (6.13)
  - Guest Lecturers (7.15)
  - Out of State Course Delivery (5.15)
  - Overtime and Compensatory Time (12.14)
  - Performance Review of Officers Reporting to the Provost and VPAA (4.8)
  - Records Management (2.9)
  - Residence Requirement (6.15)
  - Sick Leave (12.18)
  - Small-Size Classes (7.26)
  - Stone Fort Museum Collections (5.17)
  - Student Employment (10.6)
  - Student Media (10.8)
  - Student Service Fee Allocations (10.11)
  - Student Travel (10.12)
  - Summer Teaching Appointments (7.28)
  - Vacation/Sick Leave/Compensatory Time Reporting (12.2)

Reports:

Community College 2008 Student Cohort Report

Faculty Salaries/Faculty Retention

## EXECUTIVE SESSION

**At approximately 4:00 p.m. or immediately following the prior committee meeting, the board will move to executive session for consideration of the following items:**

Board consideration of the following items:

Deliberation regarding the deployment, or special occasions for implementation, of security personnel or devices (551.076)

- Update from chief information officer

Deliberations regarding the purchase, exchange, lease, sale or value of real property (551.072)

Consultation with attorney regarding legal advice or pending and/or contemplated litigation or settlement offers, including but not limited to Consultation with Attorney Regarding Legal Advice or Pending and/or Contemplated Litigation or Settlement Offers, including but not limited to institutional compliance, intellectual property, regent responsibilities, *Christian Cutler v. Baker Pattillo, et al.*; *Joann Fields and Rose Trotty v. Stephen F. Austin State University*; *Maria Martinez, individually and as next of friend of Aileen Maria Martinez v. Charles Lane Feazell and Stephen F. Austin State University*; and *In Re: Dr. and Mrs. J.E. Watkins Scholarship Trust*. (551.071)

Consideration of individual personnel matters relating to appointment, employment, evaluation, assignment, duties, discipline, or dismissal of an officer or employee, including but not limited to vice presidents and the president (551.074)

**Estimated adjournment: 5:00 p.m. The board will reconvene in open session and recess for the evening with no further action expected.**

**THIS IS A CONTINUATION OF A TWO-DAY BOARD MEETING AND COMMITTEE MEETINGS AGENDA:**

**TUESDAY, JANUARY 28, 2014**

**9:00 a.m.**

**RECONVENE BOARD MEETING IN OPEN SESSION**

Call to Order and Pledge to the Flags

Invocation

Special Recognitions

Board Action on Agenda Item 1:

1. Approval of Board Minutes from October 20 and 21, 2013 and December 12, 2013

Presentation and Board Action on Personnel Agenda Items 2 – 4:

2. Approval of Staff Appointments for 2013-2014
3. Approval of Changes of Status for 2013-2014
4. Retirements

Committee Reports and Board Action:

Academic and Student Affairs Committee (Report and Board Action on Agenda Items 5 – 8):

5. Legal Services – Federal Communications Commission (FCC)
6. Legal Services – Health Law
7. Approval of Strategic Plan 2020
8. Approval of Academic and Student Affairs Policy Revisions
  - Academic Facilities for Non-Academic Activities (16.1)
  - Animals on University Property (13.2)
  - Annual Disclosure of Crime Statistics (13.3)
  - Compensation Plan for Exempt and Non-Exempt Staff (12.2)
  - Designation of School Status (4.5)
  - Doctoral Students: Allowable Credit Hours and Completion Times (6.11)
  - Electronic Personnel Action Form (11.8)
  - Fair Labor Standards (11.14)
  - Graduate Student Advisement (6.13)
  - Guest Lecturers (7.15)
  - Out of State Course Delivery (5.15)
  - Overtime and Compensatory Time (12.14)
  - Performance Review of Officers Reporting to the Provost and VPAA (4.8)
  - Records Management (2.9)

Residence Requirement (6.15)  
Sick Leave (12.18)  
Small-Size Classes (7.26)  
Stone Fort Museum Collections (5.17)  
Student Employment (10.6)  
Student Media (10.8)  
Student Service Fee Allocations (10.11)  
Student Travel (10.12)  
Summer Teaching Appointments (7.28)  
Vacation/Sick Leave/Compensatory Time Reporting (12.2)

Building and Grounds Committee (Report and Action on Agenda Items 9 – 12):

9. Legal Services – Real Estate
10. Legal Services – Oil and Gas, Mineral Interests, and/or Utilities Matters
11. Approval of Fiber Optic Cable Installation for the CC-NIE Networking Project
12. Approval of Building and Grounds Policy Revisions  
Austin Building Conference Rooms (16.5)

Finance and Audit Committee (Report and Action on Agenda Items 13 – 22):

13. Approval of the Rebranding Campaign Concept and Increase of the Marketing Initiative Budget
14. Acknowledge Receipt of Audit Services Report
15. Approval of the SFA Charter School 2012-13 Audited Financial Statements
16. Approval of the Fiscal Year 2012-13 Annual Financial Report
17. Resolution to Acknowledge Review of Investment Policy and Strategy
18. Resolution to Approval Qualified Financial Institutions and Investment Brokers
19. Grant Awards
20. Legal Services – Tax
21. Legal Services – Wills, Trusts and Estates
22. Approval of Financial Affairs Policy Revisions  
Central Receiving (17.2)  
Computer Replacement Policy (17.4)  
Gifts, Loans, Endowments and Bequests (3.17)  
Investments (3.21)  
Investments-Endowment Funds (3.20)

- Prompt Payment to Vendors and Employees (17.13)
- Property Inventory and Management (17.14)
- Property Liability (16.22)
- Proprietary Purchases (17.15)
- Purchase of Electronic and Information Resources (17.16)
- Purchase of Surplus Property (17.17)
- Safe and Vault Combinations (14.9)
- Student Fiscal Appeals (6.19)
- Working Hours and Holidays (12.24)

Reports:

President

- Upcoming Dates
- Search for Executive Director of Alumni Relations
- Search for Dean of Nelson Rusche College of Business
- Student Regent Applications
- Possible Telephone Board Meeting in March
- Lone Star Legislative Summit
- Engineering Degree

Faculty Senate

- Undertakings to Date
- Giving Back to Both Communities
- Faculty Activities and Accomplishments

Student Government Association

- Recap of Fall 2013
- Preview of Spring 2014
- SGA Elections

Report of Nominating Committee and Election of Board Officers 2014-15

**ESTIMATED ADJOURNMENT OF BOARD MEETING  
(approximately 10:30 am)**

Where appropriate and permitted by law, Executive Sessions may be held for the above listed subjects (Section 551.071). Possible action may be taken in Open Session on matters considered in Executive Session. Further details regarding the posted agenda are available for public review in the Office of the Board of Regents, Austin Building 308, Telephone (936) 468-4048.