

**College of Education
Dean's Advisory Council
Minutes**

May 2, 2006

Present: Jacobson, Alexander, Choate, Lauter, Leonard, Witherspoon, Ballenger, Wittenbach

Absent: Rust, Shows

1. Celebrations and Announcements

- a. Sandra McCune--Alumni Association Distinguished Professor Award
 - b. Christy Coleman hired as Certification Officer and Director of PBIC
 - c. John Jacobson--PDK Educator of the Year
 - d. Judy Lauter--excellent job of representing COE at the Bright Ideas Conference. A special thanks to the COE faculty for their poster presentations.
 - e. David Shows--recovering from triple bypass surgery
2. **Dean's Advisory Council Minutes** for April 4th meeting. A motion was made by John Leonard to approve the minutes, seconded by Julia Ballenger and motion carried.
3. **Faculty/Staff Appreciation Event**--Human Services hosted a successful and well-organized event. The "ambassadors" were especially impressive. Secondary and/or Elementary Education will host next year.

4. NCATE Update

- a. Surveys (Technology, Faculty Profile, Faculty Vita, Student Advising)-- Although the faculty is inundated with surveys, they are necessary to meet the elements in the standards for the institutional report.
- b. Specialized Professional Association (SPA) reports--John Leonard reported that he has met twice with writers outside the COE. The meetings were productive.
- c. Standards Committees --continue to work diligently. Dean Jacobson has finalized the Exhibit Committee. The committee will be chaired by Jeanie Gresham and is charged with working on getting the electronic exhibit room up and running.
- d. Data Management System--Data is being entered. A timeline has been created for SPA and unit data.
- e. Mock Visit--Kathy Rasch (Missouri university dean and serves on the Board of Examiners) has been contacted and should be on campus either November 9 or 10, 2006, and November 16 -17, 2006.

5. Faculty Salary Pool and Benefits

- a. 1% pool
- b. Increased Education Support from \$750 to \$2,000 and extended to spouse and children

- c. Increased funding for Graduate Assistants and there is approval for an additional 5 graduate assistants.
- 6. Articulation Agreements**
- a. Hill College—EC-4 and 4-8--A motion was made by Bob Choate to approve the agreement, seconded by Janie Kenner, and motion carried.
 - b. Tyler Junior College—Child Development/Early Childhood program--A motion was made by Julia Ballenger to approve the agreement, seconded by Cheryl Wittenbach.
 - c. DCCCD & Tyler Junior College--EC-4 & 4-8 Approved through email correspondence after the last meeting.
- 7. College Council Membership**
- a. Terms ending 2005-06:
 - i. Janie Kenner—Human Science
 - ii. Bob Choate—Human Service
 - iii. David Shows--Kinesiology
 - iv. Elizabeth Witherspoon—Elementary Education
 - b. A note will be sent to chairs to hold elections to fill the vacancies.
8. **Web site Update**--On June 1, 2006--Tiffany Evans will roll out beta test launch.
9. **Enrollment Trends and Goals**--Head count total for SSI, SSII, and fall is down compared to last year.
10. **Tenure and Promotion**--Policy Committee is providing input at this time.
11. **Thank a Teacher**--John Leonard's idea was well received and Tiffany Evans has been asked to place on the SFA web site.
12. **Annual Report**--John Leonard indicated that it's coming together, however, there is a need for additional photos.

Respectfully submitted by
Vi Alexander