



Stephen F. Austin State University
Permit to Register Form: Principal Preparation Program
Maymester, SI, SII, and Fall 2009

Please complete this form to ensure that you are permitted in the correct courses.

Note: Please type or print legibly in black ink.

Classes will be offered in the following locations:

CyFair	Fairfield	Hallsville	Humble	Jasper
Mabank	Nacogdoches	Online	Palestine	Pine Tree
***	***	Tenaha	***	***

Name _____

Student ID#/SS#/ _____

Mailing Address _____

City

State

Zip Code

Home Phone () _____ Work Phone () _____

E-mail Address _____ Employer _____

Note: If your mailing address and/or phone number has changed, please make updates via "mySFA", at www.sfasu.edu. Click on "mySFA", then "My Services" and scroll down to "Personal Information".

Please see attached schedules for complete course listings.

Maymester (Only for existing students in program. Student may take only 1 course.)

 Course Name Course Prefix and # Section #

Note: Maymester begins on Sat, May 16 and extends through the end of Sum I. For example, if you take the internship course, AED 554, you would be encouraged to do a large portion of the internship during Maymester. However, you would have throughout the first summer semester to finish the internship. This is true for all Maymester courses.

Summer I:

 Course Name Course Prefix and # Section #

 Course Name Course Prefix and # Section #

Note: For Sum I and II courses, please note the dates of class meetings. However, in order to complete the field component in courses, the entire semester can be used. Grades are submitted at the end of the semester.

Summer II:

 Course Name Course Prefix and # Section #

 Course Name Course Prefix and # Section #

Note: A new opportunity is the Costa Rica course, SED 578.020. Costa Rica can be used in place of AED 554, the Internship. However, the student must be available for the full duration of the stay in Costa Rica (July 17-31) in addition to required on-site class sessions at SFA from 9 a.m.-4 p.m. on July 10 and 11. (See attached information and flier.)

Fall:

Course Name	Course Prefix and #	Section #
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Course Name	Course Prefix and #	Section #
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 Signature

 Date

Remember, **you need to register** for your classes after you have been electronically “permitted” and notified via email. Bills are due just before the beginning of each semester: check your “mySFA” account for the due dates. Tuition bills are not mailed – the amount due will be reflected in your “mySFA” account after you have registered.

Please indicate the semester/year of Principal Preparation Program course(s) already completed or in progress:

Course #	Course Title	Course Prerequisite(s)	Semester/Year Completed or In Progress
**AED 501	Introduction to Educational Leadership	Admission to the Principal Program	
AED 513	Administration of Special Services	For 36-hr must have completed 2 of: AED 501, 516, 517, 549; NA for 18-hr	
**AED 516	The School Principalship K-12	Admission to the Principal Program	
**AED 517	Instructional Leadership	Admission to the Principal Program	
AED 519	Supervision of the Instructional Program	For 36-hr must have completed 2 of: AED 501, 516, 517, 549; NA for 18-hr	
**AED 549	Foundations of Curriculum	Admission to the Principal Program	
AED 552	School and Community Relations	For 36-hr must have completed 2 of: AED 501, 516, 517, 549; NA for 18-hr	
AED 553 ¹	School Personnel Administration	For 36-hr must have completed 2 of: AED 501, 516, 517, 549; NA for 18-hr	
AED 554 ²	Internship	For 36-hr must have completed 2 of: AED 501, 516, 517, 549; NA for 18-hr	
**AED 565	Public School Law	For 36-hr and 18-hr must have completed 2 of: AED 501, 516, 517, 549	
AED 591	Practical Inquiry and Action Research I	For 36-hr must have completed 6 courses of the program; NA for 18-hr	
AED 592	Practical Inquiry and Action Research II	For 36-hr must have completed 6 courses of the program and AED 591; NA for 18-hr	
**AED 599	Seminar	For 36-hr must have completed 6 courses of the program; For 18-hr must have completed 4 courses of the program	

** Courses required in the 18-hour certificate only program.

¹ Students who have taken AED 553 do not need to take AED 554.

² Students who have taken or plan to take AED 554 do not need to take AED 553.

- (1) Your professor (2) FAX (936) 468-1573 (3) Email to williams1@sfasu.edu
 (4) U. S. Mail: Ms. Carrie Williams, Secondary Education and Educational Leadership, Stephen F. Austin State University, PO Box 13018-SFA Station, Nacogdoches, TX 75962
 (5) Hand-delivery to McKibben Building 404