

STEPHEN F. AUSTIN STATE UNIVERSITY
Faculty Senate
Meeting No. 114
December 10, 1980

1. Chairman Mathis called the meeting to order at 2:20 p.m.

2. Reports of Officers:

A. Secretary's Report:

Secretary Stanberry introduced Janet Brasher as the new secretary for the Faculty Senate beginning in the spring.

B. Treasurer's Report:

Treasurer Cole reported a balance of \$5,014.86.

3. Old Business:

A. Faculty/Staff Traffic Appeals

Senator Proctor, chairman of the Ad Hoc Committee concerning the Faculty/Staff Traffic Appeals policy, passed out a report at which time he discussed the proposed changes in the policy. (See attachment #1) Senator Cole moved and Senator Irwin seconded the motion to accept this report. Motion Passed.

Senator Devine moved and Senator Moses seconded the motion to suspend the standing rules in order to adopt this proposal at this meeting. Motion Passed.

Senator Devine moved and Senator Moses seconded the motion to adopt this proposal. Motion Passed.

B. Constitutional Revision:

Senator Cole moved and Senator Irwin seconded the motion to accept the recommended changes in the Constitution. Motion Passed.

Senator Cole moved and Senator Thornton seconded the motion to change the wording on page two under Committees to read as follows: "The Senate Chairman shall appoint . . . chairmen except for the Nominating Committee". Motion Passed.

Senator Oliver moved and Senator Jones seconded the motion to accept the three recommended changes in the Standing Rules. Motion Passed.

4. New Business:

A. Merit Pay Increases:

Results of the questionnaires were passed out to the Faculty Senators.

Senator Wendell Spreadbury, Chairman of the Professional Welfare Committee, passed out a merit recommendation. (See attachment #2)

Senator Spreadbury moved and Senator Thomas seconded the motion to accept the recommendation.

Vice-President Franklin gave factual information on faculty salary increases.

After a lengthy discussion on merit increases, the Motion Failed.

B. Southern Association Re-Affirmation Committee:

Senator Walker, Chairman of the Ad Hoc Committee, passed out the questionnaire results to the Faculty Senators. (See attachment #3)

C. Pre-registration:

Senator Nicholson reported on the comments pertaining to pre-registration. They ranged from strongly negative feelings to moderately positive feelings.

D. Ex Officio Members:

Vice-President Franklin reported on the LBB recommended funding for the Library.

5. The next Faculty Senate meeting will be held on January 21, 1981, at 2:15 p.m. in Rusk 301.
6. Senator Constance Spreadbury moved and Senator Thomas seconded the motion for adjournment. Motion passed and the meeting adjourned at 4:20 p.m.

Absentees:

Robert Blocker - excused



Kurt Stanberry
Secretary, 1980-81, Senate

FACULTY SENATE

PROPOSED

POLICY ON FACULTY/STAFF TRAFFIC APPEALS

Rule I - General Provisions

Section 1. Purpose

The purpose of this procedure is to insure due process of law to any faculty/staff member charged with a violation of the University's parking regulations.

Section 2. Application

Any faculty/staff member at Stephen F. Austin State University may appeal a TYPE I parking citation by submitting an application for appeal to the Faculty/Staff Traffic Appeals Board within seven (7) working days of the issuance of the citation. Applications for appeal are obtained at the University Police Department. On the application, the faculty/staff member will select which of the listed hearing dates are compatible with his or her schedule.

Rule II - Composition and Jurisdiction
of Faculty/Staff Traffic Appeals Board

Section 1. Composition

- A. The Faculty/Staff Traffic Appeals Board shall be composed of seven (7) Faculty/Staff members appointed by the President, in consultation with the Vice President for Academic Affairs, the Vice President for Student Affairs, and the Faculty Senate. The Student Traffic Appeals Board and the Faculty/Staff Traffic Appeals Board shall each select one of its members to serve as an ex officio member on the other board with all privileges of membership except the right to vote and to hold office. The Faculty/Staff Traffic Appeals Board shall elect its Chairperson.
- B. The members of the Faculty/Staff Appeals Board shall serve three-year staggered terms.
- C. Any member of the Board who receives three (3) or more traffic (including parking) citations within any regular semester shall be disqualified as a member and replaced for the unexpired term.

Section 2. Jurisdiction

The Faculty/Staff Appeals Board shall have original jurisdiction of all TYPE I parking citations issued by the University Police Department.

Rule III - Summoning Procedure

Section 1. Notice

Within ten (10) days of the appeal application date, the Chairperson of the Faculty/Staff Traffic Appeals Board shall inform the applicant in writing of the time and place of his or her hearing. The hearing will be within thirty (30) days of the appeal application date.

Section 2. Failure to Appear

The failure of the appeals applicant to appear at the time appointed for his or her hearing shall forfeit his or her right to a hearing and shall constitute a waiver of the rights granted by these procedures, unless the Faculty/Staff Traffic Appeals Board excuses the absence for good cause shown.

Rule IV - Conduct of Hearing

Section 1. Sessions

The Faculty/Staff Traffic Appeals Board shall determine in September of each year the schedule of hearing dates for the fall and spring semesters and publish these dates on the appeals application form. The Chairperson may cancel a hearing if, in his or her judgment, it is not required due to the lack of appeals brought to the Board. Hearings will be scheduled by the Chairperson as required during the summer.

The hearings shall be heard during the regular business hours of the University. Where possible, they shall be scheduled by the Chairperson at a time convenient to both the parties and the panel members. The University and its police department shall be parties in all appeals brought before the Board.

Section 2. Appellant's Rights

The appeals application form and the hearing notice from the Faculty/Staff Traffic Appeals Board shall, among other things, inform the faculty/staff member of his or her rights:

- A. to be accompanied by one (1) representative;
- B. to know the identity of the police officer who issued the citation;
- C. to summon his or her own witnesses, produce evidence, and to speak in his or her own defense;

- D. to cross-examine witnesses testifying against him or her;
- E. to inspect and copy the record of the hearing at his or her cost.

Section 3. Rules of Procedure

- A. The Board may hear appeals for parking citations for which an application to appeal has been filed in accordance with these rules.
- B. Each citation shall be appealed separately.
- C. Each appeal shall be heard and decided on its own merit.
- D. The Board may examine, cross-examine, call, recall, and dismiss any witness.
- E. The Board may limit the number of witnesses whose testimony will be repetitious and establish time limits for testimony so long as all viewpoints are given a reasonable opportunity to be expressed.
- F. The Board shall maintain an adequate record of each hearing. Summary notes shall be deemed an adequate record for these purposes.
- G. The Chief of the University Police Department, or his delegate, may represent the University in any hearing.
- H. The Board may enter into closed session for deliberation at the conclusion of the presentation of evidence.
- I. The Board's judgment must be rendered within three (3) working days of the hearing.
- J. A member of the Board must excuse himself or herself from any appeal in which he or she is involved, or in which a member of his or her family is involved.

Rule V - Findings and Sanctions

Section 1. Findings

The Faculty/Staff Traffic Appeals Board shall decide only whether or not the individual will be held accountable for the parking offense as charged in the citation.

Section 2. Sanctions

The service charges for each offense are established by the Board of Regents and may not be reduced or eliminated by the Faculty/Staff Traffic Appeals Board if the individual is found accountable for the parking offense.

Merit Recommendation

The position of the Faculty Senate and the majority of the faculty, as documented by a Merit Questionnaire, is that we definitely support the concept of merit. However, the consensus is that merit at this time should be superseded by a "cost of living - catch^{up} across-the-board" salary increase for all faculty members first and then when faculty pay is restored at or near 1973 buying power level we would aggressively pursue a clearly stated, goal oriented, objective merit system.

Therefore, we recommend that an across-the-board raise instead of merit dollars be distributed to all faculty as funds become available. In addition we recommend that the Faculty Senate Chairman send a letter stating our recommendation to the President.

FACULTY SENATE COMMITTEE TO REVIEW THE SOUTHERN
ASSOCIATION REAFFIRMATION REPORT

QUESTIONNAIRE RESULTS

Is the faculty adequately involved in making and implementing academic policy? (201 responses)

52%-yes 34%-no 14%-no opinion

Is the academic environment at SFA conducive to scholarly growth? (203 responses)

43%-yes 53%-no 4%-no opinion

Do the central administration, deans, and departmental chairmen take adequate means to improve the quality of academic life? (197 responses)

45%-yes 44%-no 11%-no opinion

Are the criteria and procedures for faculty evaluation clear? (198 responses)

44%-yes 48%-no 8%-no opinion

Are the criteria and procedures for faculty evaluation fair? (198 responses)

36%-yes 50%-no 14%-no opinion

Has the administration done all that could be reasonably expected to improve faculty salaries? (196 responses)

35%-yes 39%-no 26%-no opinion

In the areas of concern referred to above, how would you compare SFA to other state universities? (194 responses)

7%-much better

9%-better

25%-about the same

16%-worse

3%-much worse

40%-no basis for comparison

Total number of questionnaires returned: 217