

Stephen F. Austin State University
Minutes of the Faculty Senate
Meeting No. 200
14 February 90

1. Chairman Lackey called the meeting to order at 2:35 P.M. in the President's Suite of the University Center.
2. Chairman Lackey wished the members of the Senate and visitors a Happy Valentine's Day and welcomed David Glazer, representative from SGA, to the meeting.
3. The minutes of Meeting No. 199 were approved as written with the addition of the signature of the Senate secretary to the last page of the minutes.
4. Chairman Lackey reported that the Senate had received a "thank you letter" from Dr. Neal Houston expressing appreciation to the Senate for their support in his request for sick leave.
5. Chairman Lackey expressed sympathy to Drs. Wilbur and Libbyrose Clark on the death of their son.
6. Chairman Lackey reported that the Presidential Screening Committee has completed the first phase of the screening process.
7. Officer Reports

A. Chairman Report

Chairman Lackey reported on the highlights of the meeting of the Board of Regents.

- * Approved funds for new mainframe for use by the academic component of the University.
- * The search of a dean of the Graduate School is on hold due to limited funds and the desire to allow the new president input in the selection of this important position.
- * The Graduate Council has recommended a graduate assistant orientation program to begin in the fall of 1990.
- * The Faculty Handbook is being revised and all Senate officers and committee chairmen have copies for review.
- * The final revision of the Institutional Self-Study is complete and a copy is available in the Senate office.

Chairman Lackey reported on highlights of the recent COFGO Meeting in Austin, Texas.

- * Chairman Lackey and Chairman-Elect Mace attended the meeting.
- * "Winds of change are blowing with regard to faculty input into the governance of the University".
- * A report on faculty governance was given by a professor from Indiana who is reported to be an expert on faculty governance.

* The following figures represent equipment needs and approximate costs reported by department chairmen or their representatives as of January 22, 1990.

<u>DEPARTMENT</u>	<u>DEPARTMENT CHAIRMAN REPRESENTATIVE</u>	<u>APPROXIMATE COST OF NEEDED EQUIPMENT</u>
Accounting	Dr. S. Smith	\$ 40,000.00
Admin. Services	Dr. B. Johnson	\$ 80,000.00
Agriculture	Dr. L. Young	\$1,058,600.00
Art & Theatre	Report compiled by Dr. B. Arscott	\$ 141,782.00
Biology	Dr. D. Hay	\$ 428,500.00
Renovation of Miller Science Building		\$1,000,000.00
Chemistry	Dr. W. Boring	\$ 364,000.00
Communications	Dr. J. Frye	\$ 100,000.00
Computer Science	Dr. C. Wood	\$ 400,000.00
Counseling/Special Education	Dr. R. Voigtel	\$ 75,000.00
Criminal Justice	Dr. J. Harlan	No Equipment Needed
Economics & Finance	Dr. L. Soloman	\$ 74,100.00
Elementary Ed.		No Report
English/Philosophy	Dr. P. Russell	\$ 45,000.00
(Additional office and classroom space is needed - cost unknown)		
Forestry	Dr. K. Waterston (Asst. to Dean)	No Report
Geology	Dr. B. Roberts	\$ 503,100.00
History	Dr. B. Mathis	No Report
Home Economics	Dr. G. Durr	No Report
Kinesiology/ Health Science	Dr. M. Finkenberg	\$ 135,500.00
Mgmt./Marketing	Dr. F. Price (reporting)	\$ 50,000.00
Math/Statistics	Dr. D. Alexander (acting chair) Dr. W. Proctor (reporting)	\$ 55,000.00
Modern Languages	Dr. J. Moses	\$ 56,000.00
Music	Dr. R. Anderson	\$ 241,963.00
Nursing	Dr. B. Robinson	No Report
Physics	Dr. H. Downing	\$ 247,070.00
Political Science/ Geography	Dr. D. Gregory	No Report
Psychology	Dr. H. Gaylord	\$ 60,000.00
Secondary Ed.	Dr. B. Heeny	No Report
Social Work	Dr. M. Daley	No Report
Sociology	Dr. J. Reeves	\$ 3,850.00
Theatre	(See Art report)	

"Approximate total cost for needed equipment for SFASU according to this survey is \$4,099,465.00. If the \$350,000.00 estimated by the Department of Communications for TV equipment to get their TV instructional program started again is included the total would amount to \$4,449,465.00.

* Chairman Lackey thanked Chairman-Elect Mace for his report and for conducting the survey.

- * A discussion ensued with regard to the procedure used in initiating and conducting the "equipment needs survey". Several senators expressed concern that the Chairman of the Senate requested the Chairman-Elect to conduct the survey without the knowledge or consent of the Senate.
- * Senators Smith and Shows suggested that perhaps a committee of the Senate should conduct an official study of the needs of the departments.

D. Representative to the Graduate Council

Senator Mitchell, Faculty Senate representative to the Graduate Council, distributed an outline of the recent activities of the Graduate Council. Recent activities of the Council are:

- * Requested continuance of the search for a dean of the Graduate School (delayed until next year).
- * Accepted plans for a three day orientation program for graduate assistants (on campus) beginning Fall of 1990.
- * Considering plans for the William R. Johnson Outstanding Graduate Thesis/Project Award.
- * Considering proposal for Master of Social Work.
- * Continue to act on the applications for renewal of membership to the graduate faculty.

Senator Mitchell reported that all members of the graduate faculty should be receiving copies of the minutes of the monthly meetings of the Graduate Council.

8. Chairman Lackey introduced Vice-President James V. Reese to the Senate to report on the procedure for student evaluation of the faculty.

* Highlights of Dr. Reese's report

- The evaluation instrument to be used is the same one approved several years ago by the Faculty Senate. Only coding and "information requested" has been changed.
- The evaluation will be conducted once each year for every faculty member.
- The department chairman is responsible for the evaluation process.
- The chairman will designate the person to give the evaluation to a class. The evaluations will be sealed in an envelope and sent to the Computer Center.
- A summary sheet and the evaluations will be returned to the faculty member.
- A summary sheet will be kept by the Departmental Chairman.
- The University will pay for the evaluation process.
- According to a recent ruling by the attorney general, all evaluation summaries are a matter of public record and will be on file in the library.
- The evaluations will be kept on file for a period of 3 to 5 years.

- * Senator Arscott asked if evaluations are to be conducted on the administrators. Dr. Reese replied that their are no plans to evaluate the administration.
- * Laboratory classes will be evaluated.

Committee Reports

A. Election Committee

Chairman Frank Smith reported that he is in the process of determining how many persons need to be elected to the Senate. There is a question regarding the tenure of Chairman-Elect Mace, and if his position needs to be filled for the ensuing year.

Motion by Senator Smith : That the Senate membership remain at 25 and that the Constitution be followed with regard to the rotation of the membership and that the Chairman-Elect not be replaced until the completion of his fourth year.

Motion seconded by Senator Arscott.

Motion to table the motion by Senator Roberson.

Seconded by Senator Mace.

Motion to table the previous motion passed.

The Senate secretary will search the minutes and locate the motion/amendment pertaining to the election of a replacement for the Chairman-Elect.

NOTE: The following was located in the minutes of the Faculty Senate Meeting No. 193, March 8, 1989.

The Constitution of the Faculty Senate, Stephen F. Austin State University, shall be amended as follows:

Section 4. For the purposes of electing members of the Faculty Senate, the University shall be divided into the following groups: Applied Arts and Science, Business, Education, Fine Arts, Forestry, Liberal Arts, Library, and Sciences and Mathematics. Each group shall have at least one representative; no department shall have more than two representatives; apportionment shall be adjusted every three years. Representation from each group shall be determined by allotting to each group one representative for every four percent, or major fraction thereof, of the voting faculty of the University. For the purposes of apportionment or allotment of representatives, for the academic year 1990-91 and thereafter, upon the Chairperson-Elect assuming the office of Chairperson, the office of senate from the group from which the Chairperson was elected shall be deemed vacant, and an election shall be held to elect an additional Senator from the group in question.

The following is a matrix of the term of office of the current membership of the Faculty Senate.

				Election 1990	Election 1991	Election 1992
Avant	1	2	3			x
Mueller	3	1	2	x		
Brown	1	2	3			x
Holliday	2	3	1		x	
Murdock	3	1	2	x		
Price	3	1	2	x		
Crocker	1	2	3			x
Mitchell	3	1	2	x		
Shows	1	2	3			x
Smith	2	3	1		x	
Stephens	2	3	1		x	
Arscott	1	2	3			x
Goodall	2	3	1		x	
McGrath	1	2	3			x
Carns	2	3	1		x	
Carr	1	2	3			x
Darville	1	2	3			x
Lackey	3	1	2	x		
Petty	3	1	2	x		
Turnage	1	2	3			x
Adams	2	3	1		x	
Callaway	2	3	1		x	
Mace	2	3	1		x	
Roberson	3	1	2	x		
Seaton	1	2	3			x
				7	8 (7)	11 (10)

10. New Business

- * Chairman Lackey appointed Senator Mace to serve as Parliamentarian for the 89-90 Faculty Senate.

11. Comments From Ex-Officio Members

Vice-President James Reese informed the Senate of the following:

- * The Vice-President is conducting a survey on the equipment needs of the departments.
- * The Southern Association Visitation will take place on March 19-22.
- * SFASU is the thirty-seventh largest institution in the Southern Association.
- * The presidential search will go quickly.
- * There will be a reception for President Johnson on Tuesday, April 24.

* All faculty members should monitor the suggested plans to finance public education. One plan suggests taking \$17,000,000.00 from the budget for higher education!

12. Motion by Senator Mitchell for the Faculty Senate to draft a resolution commending Coach Lynn Graves, his coaching staff, and the Lumberjack football team for their successful season.

Seconded by Senator Smith.
Motion passed.

13. Motion by Senator Mitchell for the Faculty Senate to draft a resolution thanking President Johnson for his fourteen years of service to the University.

Seconded by Senator Smith.
Motion passed.

14. Meeting No. 200 of the Faculty Senate adjourned at 4:50 P.M.

ABSENCES:

Patrick Mueller
Forrest Price, excused
Charlene Crocker, excused
Donnya Stephens, excused
Jasper Adams, excused

VISITORS:

David Glazer, SGA
Dr. James V. Reese, Vice-President of Academic Affairs



Carolyn B. Mitchell, Secretary 1989-90