

Faculty Handbook

Promotional Policies—

1. Promotion from one academic rank to another does not follow automatically when a faculty member has raised his educational and experience level to that of the next academic rank, although no faculty member should be promoted until the specific requirements have been met. Minimum academic training and experience for promotions should be as follows for each rank:

Assistant Professors—

- (a) A doctoral degree in the field in which teaching or a master's degree which is considered a terminal degree in the field; for example, a 60-hour M.F.A. Degree.
- (b) ~~A master's degree plus 30 hours~~ ^{or} (ABD) in an approved doctoral program in the field in which teaching, ~~three~~(four) years teaching experience or the equivalent, and ~~one~~year(two years) on the SFA faculty.

Associate Professors —

- (a) A doctoral degree in the field in which teaching or a master's degree which is considered a terminal degree in the field; for example, a 60-hour M.F.A. Degree
- (b) ~~Five~~(Six) years teaching experience or the equivalent.
- (c) ~~Two~~(Three) years as Assistant Professor

Professors—

- (a) A doctoral degree in the field in which teaching or a master's degree which is considered a terminal degree in the field; for example, a 60-hour M.F.A. Degree.
 - (b) ~~Five~~ Ten years teaching experience or the equivalent.
 - (c) ~~Three~~(Five) years as Associate Professor.
2. Additional criteria which should be considered in making recommendations for promotion in rank are as follows (not necessarily in order of importance):

(Parentheses indicate change)

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2. No teaching position should be created or abolished without consultation with the head of the department, the director of the division, and other administrative officers concerned.
3. All conditions of appointments should be in writing. All details should be clear and specific and should include a statement concerning the starting date and the duration of the contract.
4. The rank of initial appointment will be determined by the qualifications of the appointee and the distribution of rank within the University. (Exceptions to promotion and appointment standards may be made only upon recommendation of the Council of Deans.)

STANDARDS FOR APPOINTMENT FOR FALL 1973 AND AFTER

- (a) To Instructor—master's degree, or equivalent, in the field in which teaching.
- (b) To Assistant Professor—
 - (1) a doctoral degree in the field in which teaching or a master's degree which is considered terminal in the field; for example, a 60-hour M.F.A. Degree.
 - or
 - (2) a master's degree plus 30 hours (ABD) in an approved doctoral program in the field in which teaching, three (four) years teaching experience or the equivalent, at least one year (two years) of college teaching experience.
- (c) To Associate Professor—
 - (1) earned doctor's degree in the field in which teaching or a master's degree which is considered a terminal degree in the field; for example, a 60-hour M.F.A. Degree
 - (2) five (six) years teaching experience or the equivalent.
 - (3) at least two (three) years of college teaching experience.
- (d) To Professor—
 - (1) earned doctor's degree in the field in which teaching or a master's degree which is considered a terminal degree in the field; for example, a 60-hour M.F.A. Degree.
 - (2) ten years teaching experience or the equivalent.
 - (3) at least three (five) years of college teaching experience.