



Stephen F. Austin State University
Office of Student Financial Assistance
P. O. Box 13052, Nacogdoches, Texas 75962-3052
Phone: (936) 468-2403; Fax: (936) 468-1048
E-mail: finaid@sfasu.edu Website: www.sfasu.edu/aid

Request for Financial Aid Appeal

Students who are not making Satisfactory Academic Progress may file a written appeal to the Financial Aid Office. Appeals will then go before a committee for review. All students will be notified of the committee's decision in writing. Appeals should include all documentation which supports any mitigating circumstances concerning the failure to maintain the expected level of satisfactory progress. Please indicate what has changed that would allow you to regain compliance to SFA Satisfactory Progress standards and include a plan of action to bring up your GPA or course completion rate. Students seeking appeals due to the maximum allowed hours for a degree program should include documentation from their academic advisor that includes the total number of hours required for their degree program and the number of hours remaining to satisfy the degree requirements. Students who have their appeal approved are expected to actively use university tutorial programs to assist in improving their academic performance.

ALL decisions made by the committee are **FINAL**. Students have thirty (30) days after notification of denial of financial aid to file an appeal with the Financial Aid Office. A maximum of two appeals are allowed for each academic level (Bachelors, Masters or Doctoral).

APPEALS MUST BE TYPED AND ATTACHED ON A SEPARATE SHEET OF PAPER.

Please Print:

Name

Campus ID or Social Security Number

Classification: _____ Anticipated Graduation Date: _____

Please furnish the address you want the appeal results mailed to:

Address: _____

City, State, Zip Code: _____

Please reconsider my eligibility for: (circle one) **FALL** **SPRING** **SUMMER**

All of the information I have provided is true and correct to the best of my knowledge. I have provided **all** documentation necessary for the review of this appeal.

Signature of Student

Date