Faculty Meeting Minutes
February 16th, 2007

In attendance: Martin, Bridwell, Daniel, Greer, Saracino, Swearingen, Underwood, Wittenbach, Pfaffenberg, Runnels, Marques, Kenner, Perritt, Calhoon, Lake

Randy McDonald (along with Michelle Chandler and Gail Weatherly) discussed procedures for setting up WebCT
- What is the purpose of the course
- Does it fit into the program
- Does the Chair/Department approve
- Does it fit within Coordinating Board Guidelines

What should you start doing to prepare.
- Get a verbal ok
- Collect materials (start working on course)
- Training (Pre-Requisite): Fit Series, My Course Training, On-line Class taught by Gail (exit exam)
- Gail’s Course Design Community (1 Semester)
- Certified On-line Instructor

Design Plan Meeting (Need Department Chair with you)
- Look at Course
- Clear Instructions
- Paperwork

Deadlines
- March 1st – Summer & Fall Semester
- October 1st – Spring Semester

Gail Weatherly gweatherly@sfasu.edu ext:1818
Melane McCuller mmcculler@sfasu.edu ext 1452
Michelle Chandler mchandler@sfasu.edu ext 1735
Randy Watston rwatson@sfasu.edu ext 2774

Dr. Martin discussed: HMS 553 is Housing, HMS 460 and 560 are no longer cross listed. HMS 560 – Adult and Aging

Dr. Martin discussed: HMS 420 in no longer P/F. Please send students email to let them know

Course Approval – Dr. Greer: Everything has gone forward – Concerned that Ken Austin has not come to any of the meetings. Dr. Martin was asked to bring it up in the Chair Meeting.

Lab Fees just got submitted to Provost. Dr Underwood wanted to know when is the date and when is it approved.
Dr. Wittenbach passed out a handout with the Diversity Statement and notes from the Diversity Committee.

Dr. Martin went around the room and asked the faculty about diversity their classes (preparation for AAFCS)

Pfaffenberg: Discussed Diversity in the Hospitality Industry
Bridwell: Multicultural Designs/ADA
Kenner: HMS 131 – Why different cultures choose their clothing, HMS 463
Greer: Global Nature, Understanding different clothing labels, Cultural Aspects of Clothing
Saracino: Diversity of Families, people of special needs, chronic needs, life span, gender
Underwood: HMS 371, HMS 332
Runnels: HMS 220 – meeting planning for diverse groups, HMS 202 – market segmentation
Calhoon: HMS 310 – studies on other cultures (with research paper)
Perritt: HMS 412 ADA/Design for the elderly, HMS 460 – Different housing styles, HMS 414 – Diversity in our own community
Marques: HMS 403 – Cultural Foods Class, HMS 138/239/339 – Health Disorders (genders and race risks)
Wittenbach: Food Service Management, employees we hire
Martin: HMS 100 – gender issues, diversity of disciplines HMS 400 – Professionals in the Industry – Role Models on diversity

120 Hour Timeline due in late March or April

Dr. Martin discussed changes of the GRE and asked the faculty “where we wanted to fit into the guidelines.”

Position Searches
FCS: Three applications, two possibilities
ID: Adding the position to IDEC website
Fashion: Had a phone interview, but the candidate declined the second interview
FND: Has Candidate that is going to apply

Dr. Martin passed out a handout over Property Management Updates – no information until she attends the training. All computers will be in faculty’s name.

Dr. Martin brought up the issues on the computers in 104 – a generic password will be assigned and two more computers will be brought in for student workers.

Dr. Daniel asked if we could have a coin operated copy machine – Dr. Martin suggested that this would be a project for the clubs.

Dr. Perritt asked if high GPA’s could by turned by Friday, February 23rd
Agenda

Faculty Meeting

February 16, 2007
Quantity Living Room North Building

1. Michelle Chandler/Gail Weatherly
2. HMS 553/HMS 460 and HMS 560 Adult and Aging
3. HMS 420
5. Diversity Plan for College – Sheryl has a handout
   a. each faculty member share how they address diversity

6. 120 Hour timeline – April?? (May 30 COE presents to Deans Council)
7. Minor in Sec Ed (handout)
8. Graduate Requirements
   a. Witt = 3.0
   b. Marques = 3.0 450 verbal/450 quantitative
   c. Marie = new info on GRE

9. Searches
   a. FCS
   b. ID
   c. FM
   d. FND

10. Property Management Handout
11. Four more computers in 104?? Issues surrounding??
12. AAFCS - Janie