FACULTY RETREAT

AUGUST 24, 2005
FREDONIA HOTEL
9AM – 4PM

I. Introductions
   Mildred Russell
   Chay Runnels
   Jamie Jocis
   Sharon Badders
   Linda Nichols

II.
*1. Office Hours (fill out form) and Course Syllabi – send electronic copy to Nelda
   **MUST HAVE FRIDAY ADVISING**
2. Vote for Coordinators
3. Book Orders (bookstore list) Walk over and check to make sure we have what you need ☺
4. Work Study Hours 3/faculty member
5. Professional Development Money for 05-06
6. (Bridwell) TAFCS Regional Meeting – Sept. 30, 2005
7. (Marques) Student Forum – Sept. 14, 2005
8. Dr. Greer, Chair of Scholarship Committee will announce Willie Lee Glass Human Science Spirit Award Recipient for 05-06
   a. Nominations should be turned into the scholarship committee by Feb 1, 2006
e. D. Lee Glass Human Science Spirit Award Recipient for 05-06
   to be announced at Convocation
9. Mission
10. Masters On Line
   Graduate Students? Who is advisor for list. If student is not listed, add to list.
   {Graduate Guide}
11. RECRUITING
   a. Ambassadors (handout of dates thus far….please add onto Master for ambassadors and other faculty)
   b. Posters
   c. CD’S ???
12. Web Page (give LM any updates needed)
13. Alumni Sheet – update data base (get business cards) – can be found with community forms (Turn in articles for Holiday newsletter)(please provide electronic copy)
14. Catalog Revisions- in copy room
15. Classroom Schedule – Nelda (update on enrollment) pass out classroom info
16. Program Review (SFA) - AAFCS Accreditation – Due date is Oct 15th
17. Advising (Nelda give list of alphabetized numbers) {Fridays covered?} Full classes from a waiting list/ Lisa Stone’s office has room for group advising if you choose/ See degree plans (Nelda)
18. IDEAS? Dining Room? Computer Lab?
19. Method for Merit – Vote for Summer 06 (review annual reports and rank or Chair do it?)
20. Computer Passwords under key-boards
21. Work Orders – email Martin (so she can follow up) Nelda has a book for you to peruse to see the paper trail
22. Fulbright Scholarships (May 1, 2006; January 1; February 1)
23. Program evaluations
24. Business Cards?
25. Japan/Thailand/Cruise
26. Minutes from Dept Chairs Meeting
27. Committees and Commencement sign up
28. (Underwood) Competencies and Test Questions
29. FTGOTO

LUNCH noon – 1pm

1pm-4pm “Nexters”

Mary Jo Dolasinski, White Lodging Services Corporation, 1000 E 80th Place, 500 N
Merrillville, IN 46410, (219) 769-3267, mdolasinski@whitelodging.com