AGENDA
FACULTY RETREAT
WEDNESDAY, August 25, 2004 9a-4p

9 am-11am
Departmental Business

Greetings
Program updates (Coordinators)
Coordinators for 04-05
475's – contract from faculty (Nelda)
Newsletter (please edit) (Nelda)
Web Page ???
Outside employment and sick leave (Nelda)
Electronic Calendar (Stacy)

Greetings. program updates (Coordinators)
Coordinators for 04-05
475's – contract from faculty (Nelda)
Newsletter (please edit) (Nelda)
Web Page ???
Outside employment and sick leave (Nelda)
Electronic Calendar (Stacy)
webof.sfasu.edu (Community Course)….equipment use/community events

Substitutions: Give reasons for subs somewhere in file so that it is clear (Nelda)
Form Rack in copy room (Nelda and Stacy)
Keys and Computers—are we all set??
Alarm in room 108 (Nelda)
Office hours (Stacy)
Classrooms (Nelda)
Department Goals for 04-05 (Due October 19th at coordinators meeting)
Center for Economic Education – Congratulations Phyllis
Faculty Annual Report – quick turnaround…(recruiting and retention)
On-Line evaluations
Masters in Economic Education update (Lisa Mize)
Internship Notebook (give students ideas)
Student Forum, September 13th at noon (Marques)
Computing – Herman Lai (HMS Rep- will turn in all work orders)
Central Advising – Student Services Center (proposal)
Mill Trip Update (Bridwell)
Advanced Placement Exams (Kenner)
Articulation with Angelina (Mize and Gilbert)
Business Etiquette Trip Update (Underwood)
Hayter Update
Design Students Update – ETECRC (Swearingen)
Ambassadors Update (Gilbert)
FIDER (Swearingen, Perritt, Bridwell)
Time to meet with Dean re: Chair evaluation ????
Brochure – See Sam Houston CD (logo etc.????)
Holiday Greetings (Nelda/Stacy)?????
Graduate Program update (Weems)
Contracts…..Please sign and return to Dr. Martin
Showcase Saturday – (Bridwell & Mize)
Committees (Stacy pass out) Review and update..Any committee updates????
Start/Stop and Continue (please return by Monday, August 30) (confidential…)
Career Services
WH Sheet………..Please write reasons
ftgover
11am-12:00 noon Begin Curriculum
(Greer, Swearingen, Saracino, Underwood, Weems, Wittenbach)
Please add internship specifics to degree worksheets
Delete 259?
Review catalogs for any necessary corrections
Meet with modified degree plans within each program area
and submit to Departmental Curriculum committee for review
before September 24th

12:00 noon - 1pm Lunch
1pm-2pm Curriculum

Fall Faculty Meeting Dates????

Coordinators Meetings- 8am:
Sept 7, 21
Oct 5, 19
Nov 2, 16
Dec 7, 21

Faculty Meetings:
Tentative
1:30-3 Fridays

Sept 24
Oct 22
Nov 19
None in Dec
Jan 14
Feb 18
March 11
April 15
May 13