Agenda

Faculty Meeting
November 21, 2003

Nelda/Stacy
Dean’s Meeting
1st week of June class space for Jack Nelson?
Evals every semester – Janie Kenner
Grades entered on computer. No staff that week.
Dept policy on who teaches summer? Increase summer enrollment
Pay is 1.5 for 2 courses
January 15 – important for everyone to be there- 8:30 to 10:30 Twilight Ballroom
What community colleges are strong in our areas?
Try night – unusual time offerings
Need to accommodate the students
Guest Speakers pass for car
Lab Fees----Check your budget for Spring – do calculations
Web Page – survey
Holidays – Hester/Stick etc.
Spring Retreat – 10-3pm on January 14. South
Fundraiser – all areas – Spring
Faculty Senate
University Policies Committee
Holiday Card
Keep putting ideas for FOCUS in box in break room
Curriculum Committee
Showcase Saturday/High School Night
Education Certifications
Search Committee
Annual Reviews
Historic Wedding Gown Display
Masters Program status (10 students every year) (M.Ed.Economic Ed) (Focus on program area)
United Way
Letter for overrides
Retention
Merit- Our policy?
Equity
FTGOTO
Faculty Meeting
October 24, 2003


Meeting opened with two Hospitality Administration students, K.C. Gibbons and Sarah O’Brien requesting cork boards for different areas. Proposed for each area to have their own boards for announcements, job postings, etc. Faculty discussed pros and cons and all agreed that each area should have their own cork board.

Sheryl Wittenbach reported on the sign up sheet for advising. Dr. Martin stressed that faculty need to make sure there is someone from their area available for advising. Dr. Martin told faculty that holds would be lifted the week of November 10th, as the new secretary, Stacy Thompson, would be the person lifting holds. Dr. Martin also talked to faculty about Melanie Jephson advising for the Department between Jan. 2 and Jan. 14. Becky Greer moved letting Melanie advise students, faculty agreed. It was also agreed that Melanie should have a list of faculty names and phone numbers.

Rachel Underwood reported on Austin meeting. Discussed new certificates, after 2005, VOC HES will no longer be. Also reported on the Distance Alliance numbers: 2000 - 2002 had 238 enrolled, 117 of which were from SFA; 2003 current has 232 enrolled, 142 of which are from SFA.

Georgeanne Wimberley, Human Resources, was guest speaker at the meeting. She spoke to the faculty regarding FMLA, Vacation/Sick Leave.

Herman Lai explained the new cart with projector and lap top. Decided it would be kept in HMS N 201. There would be a sign-up sheet placed in the reservation book.

Dr. Martin announced the Dean would have a faculty retreat November 21st. Lunch would be provided.

Decided a time for HMS faculty retreat - January 14, 2004, 10:00- 3:30.

Discussed Showcase Saturday. Decided to have UPD to come around and unlock the building so prospective students can tour the facilities.

Discussed setting up a mailbox in faculty conference room for Focus.

Discussed having Phyllis Gilbert organize ambassadors for Public Relations.

Meeting adjourned 3:30 p.m.