Faculty Meeting Minutes  
December 02, 2005  

In attendance: Martin, Bridwell, Daniel, Gilbert, Greer, Mize, Perritt, Saracino, Swearingen, Underwood, Wittenbach, Pfaffenberg, Runnels, Fredrick, Russell, Nichols, Badders, Marques, Kenner, Binta Lorde, Valerie Naymick, Rhonda Calhoun, Ed Wittel, Susan Hammons  

Susan Hammons spoke on ProfNet – Professionals on line. This is a paid site that connects journalists with experts in a particular field. They use the experts as sources to quote. This is good for exposure for SFA.  

Ed Wittel introduced himself as data management coordinator. He gave the e-mail address that has been established to contact him and/or Robert Judy if you need technical support. He wanted to be contacted first and then he will be aware of the problem and he can fix it himself if possible or transfer it to the appropriate department. The e-mail address is coetech@sfasu.edu.  

The conflict with the President’s reception and the Progressive dinner being on the same night was discussed. The Progressive dinner was rescheduled to December 16, 2005.  

Dr. Martin – Discussed the mission statement for HMS, is it simplistic? No. It was decided to look at the AAFCS mission statement and take it up at the next faculty meeting.  

Dr. Wittenbach – VITA, Use of the standardized syllabus begins for Spring 2006. Go to the College of Education web-site and fill it out. Dr. Mize – Would like V (5) to be moved to the bottom so the calendar can be attached on syllabus. Dr. Wittenbach will bring it up in the next College Council meeting.  

Ms. Swearingen – Handed out Fall 2005 ambassadors list to faculty to review. Discussed what how to handle them not showing up for functions they have committed to attend. Ambassador functions - Showcase Saturday, HMS Tours, Convocation, Advisory Meeting. Ambassadors will have meet requirements. Do you want to have a contract and link it to HMS 400 for 1 credit hour? Do you want to set up Leadership training with Brandi Smith - an Alumni?  

Dr. Saracino – Hold them accountable. Must follow guidelines. Professional training.  

Ms. Swearingen – Ambassadors should submit a letter or application if interested.  

Dr. Martin – Letter to students about consequences and rewards.  

Ms. Gilbert – Letter of recommendation for their professional portfolio, professional leadership Seminar, shirt as reward.  

Dr. Martin – HMS 100, what does the faculty want in the course this year.  

Dr. Greer – Must follow AAFCS requirements. Concerned about course not following standards. Should have a basic knowledge of all 6 majors.  

Dr. Pfaffenberg – Core concepts of all majors.  

Dr. Daniel – courses - HMS – 54 hours, Major – 36 hours per Lisa Stone. 6 upper level hours for minor 300 or 400.
Dr. Martin – SFA web site – Our web-site information will be dumped into standardized web site down to department level.

Dr. Martin – On-line Master Courses – Gilbert, Mize, Underwood. Human Sciences Masters online. What to do about printers in 103S. Printer cartridges are missing, paper jams, printer cords missing. Should we take the printers out of lab? No. South building faculty asked to monitor the computer lab. The Dean would like to attend any major conferences that the faculty attend.

Ms. Runnels – Was awarded an Oral Interpretive Certification.

Dr. Wittenbach – Excellence money – Texas universities are eligible for large sum of money for Inter disciplinary studies. $200,000 available. HMS 137 has non-majors Enrolled in class and has no room for HMS majors. Could we permit in our Majors to assure them a spot or put max at 10 and permit in HMS students.

Dr. Greer - More faculty? Dr. Wittenbach will bring up to Curriculum Committee. Twice a week for ½ a semester instead of once a week for full semester.

Ms. Swearingen – Presidents Cabinets on December 07, 2005 at 9:00 a.m. three groups will be present.

Dr. Perritt – Graduate program – New international student transferred to our school because it has the best Interior Design program. Donna Parish in Public affairs was updating University Brochure and featured Interior Design’s Godtell project. PHI UPSILON OMICRON – Habitat for Humanity and won 2nd place across the nation.

The next faculty meeting will be on January 12, 2006 at 10:30 a.m.