Hospitality Administration Faculty Program Meeting

August 22, 2:00 p.m.

Attending: Chay Runnels (coordinator), Todd Barrios, Mary Olle, Carl Pfaffenberg

1. Goals for 2012-2013
   1. Continue to review curriculum and evaluate every course fee
   2. Encourage student certifications within curriculum and professional memberships in industry organizations
   3. Revitalize advisory board
   4. Engage in recruitment and retention activities

2. Advisory Board

   We are planning to invite the following people to be a part of our advisory board: Bob Westbrook, Tyler; Richard Dunn (Medieval Times, Dallas), Zevin Spears (Reagan Bldg meeting planner, Washington, D. C.), M. T. Hickman (Hospitality director, Richland College Dallas), Lauren Owens (young alumnus, International Meeting Management, Houston), Sarah Klimitchek and Jean Lapotaire, (FCS teachers at Cy-Fair, Houston), Roxanne Poole (White Lodging, Austin), Tammy Leyard (Pappas, Houston), Jackson York (Lakeview Conference Center, Tyler), Charles Duit (TCA President, Port Arthur)

   Our plan is to have a skype/phone meeting in the Fall, and a face to face meeting in Dallas in the spring around the UNT Career Fair (date TBD).

3. Curriculum Needs

   We plan to meet with Julie Stadler to recommend that students take HMS 404/407 concurrently. We are also looking closely at large courses that may need extra sections added. There are no plans currently to offer additional online courses for graduate students. We plan to put HMS 304 and HMS 222 online.

4. New Position

   The search committee is comprised of Todd Barrios, Carl Pfaffenberg, Chay Runnels (chair), Mary Olle and Ann Wilson (business). We currently have 7 applicants. Todd is going to HR training on Monday at 9:30. All other members have been through HR training. We plan to review applications, make decisions to advertise in the next week.

5. TracDat
We are meeting with Amanda Rudolph Friday, August 24 at 1:30 to review TracDat data.

6. Certificate Marketing

We discussed proposing a new certificate with FND that would be geared toward the food service industry and include HMS 222 and HMS 304.

7. Calendar

Runnels asked the group to give her dates of upcoming meetings and conferences so that we have a comprehensive calendar. This will also aid in our recruiting efforts.