

CDFL Meeting – May 6, 2013

Present: M. Saracino, P. Gilbert, T. Newman, S. Lumar

- I. HMS 342 is a prerequisite for HMS 420. This policy has not been enforced and is problematic. The policy MUST be followed beginning Fall, 2013.
 - a. In addition, Both HMS 342 and HMS 420 MUST be passed with a grade of C or better. If a student does not receive a C or better in HMS 342, s/he cannot progress to HMS 420 and must retake HMS 342 to get the required grade prior to being permitted into HMS 420.
 - b. HMS 342 and 420 may NOT be taken concurrently.
 - c. HMS 420 (for CDFL majors) will NOT be allowed to intern in the summer – no exceptions at this time. .

- II. When students are advised to take HMS 342/420, Belinda should scan a copy of the advising slip to Shelia Lumar. It is suggested that Belinda do this on the day of the advising, rather than waiting until the end of the semester so all parties can be as current as possible on the student's status.