Candidacy

At the completion of 15 graduate hours, students will apply for candidacy and participate in an interview with faculty in order to determine whether or not a student should be admitted to candidacy and continue in the degree program. Before admission to candidacy to a degree plan must be completed and the student must have satisfied the following requirements:

1. Have completed COU 520 or 505, 531, 533, another 6 hours of core curriculum, and all leveling work.
2. Completed a graduate degree plan
3. Attained at least a 3.0 GPA on all work at SFASU in the major and overall.
4. Be making satisfactory progress in the program.

Instructions Regarding Application
The application should be filled out completely. Please attach a current copy of your unofficial graduate transcript and a copy of your official degree plan with all signatures. Degree plans can be obtained in the Advising Office in McKibben or from Dr. Solmonson. All leveling courses need to be completed before you can be admitted to candidacy. These should have been completed prior to completing 15 hours of coursework from the counseling core. If you have questions, your advisor can assist you. Your completed application should be turned into Dr. Killam or you can turn it her mailbox (3rd floor Dept. Office). She will contact you to schedule an appointment with counseling faculty members. Incomplete applications will not be processed and will be returned to the student.

The Process
At least two faculty members will comprise each interview committee. The interview will be an opportunity to review each student's progress in the program to date and based on the evaluation, to either approve or deny candidacy. The process is also an opportunity for the student to evaluate the program of education and make suggestions for change and improvement. Should the candidate be unsuccessful on the first attempt, the candidate may sit for one further examination. Should the candidate fail to pass two candidacy interviews, the student will be removed from the program.

Application Deadlines:  Fall – Sept. 10  Spring – Feb. 10  Summer – June 10
(If the above date falls on a weekend, the application will be accepted the following Monday by 5 pm)
LATE APPLICATIONS WILL NOT BE ACCEPTED
A graduate student is required to make application for candidacy upon the completion of 15 semester hours of graduate work at SFASU. The student must have been admitted to candidacy prior to enrollment in Pre-Practicum or Practicum.

Name _______________________________________ Student ID # __________________

Present Address ___________________________________________________________________

Phone Number ___________________________ Email _____________________________________

Degree sought _________________________ Major _____________________________________

Date of current degree plan ________________ All leveling work completed  ☐ Yes  ☐ No

GPA ___________  GRE Score _________________

 Attach the following to the application:

• A copy of your degree plan with all required signatures
• A copy of your transcript

Date of Candidacy meeting: ____________________

Faculty in attendance: ___________________________________________________________

Decision

<table>
<thead>
<tr>
<th>___ Admitted to Candidacy</th>
<th>___ Admitted to Candidacy with conditions</th>
<th>___ Not admitted to Candidacy with Remediation Plan</th>
<th>___ Student should no longer pursue a graduate degree in Counseling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conditions:</td>
<td>Justification:</td>
<td>Faculty responsible for Remediation Plan:</td>
<td>Justification:</td>
</tr>
</tbody>
</table>

Major Advisor _______________________ Date _______________________ Faculty Participant _______________________ Date _______________________ 

Program Director _______________________ Date _______________________ Student _______________________ Date _______________________