

Stephen F. Austin State University
November 19, 2008
Reaffirmation Steering Committee
Minutes: Meeting #6

Members Attending:

Dr. Ric Berry	Dr. Mary Nelle Brunson	Ms. Karyn Hall
Dr. Larry King	Ms. Roni Lias	Dr. Violet Rogers
Ms. Debbie Sellman	Dr. James Standley	Mr. Steve Westbrook

Call to Order: Meeting #6 of the Reaffirmation Steering Committee was called to order at 2:07 p.m. by Dr. James Standley.

Approval of Meeting #5 Minutes: The minutes from Meeting #5 were reviewed and approved without revision.

Old Business: Assignments from Meeting #5

Determine Date for Committee Kickoff - Dr. Berry selected November 20 as the committee kickoff date. An announcement concerning the kickoff of the reaffirmation process will be also be made at the Board of Regents meeting in January and will include introduction of the Compliance Committee chairs.

Determine Syllabi Requirements for TEC Seminar in December - Dr. Brunson stated that more discussion is needed to insure that all of the pieces are in place and Dr. Standley offered his assistance with the syllabi requirements.

New Business: Reports

Agenda for Compliance Committee Kickoff Meeting on 11/20/08 - Dr. Berry stated that kickoff meeting reminders were sent today. The agenda for this meeting in McGee 133 at 4:30 includes a welcoming statement by Dr. Berry and introduction of Dr. Pattillo, who will deliver an endorsement of the Compliance Committee members and their efforts toward university reaffirmation. After distribution of handout materials, Dr. Rogers will introduce the members of the Steering Committee and give a brief overview of the various committees and the Principles of Accreditation. Dr. Standley will discuss SACS, the changes in the accreditation process since our last reaffirmation in 2000, the timeline and the QEP.

A slide show presentation created for the kickoff meeting by Ms. Lias was previewed.

Dr. Berry announced that Susan Jennings will be added to the Steering Committee. She will be invited to the next scheduled meeting in December. Gina Oglesbee asked to be removed from the Financial and Physical Resources Core Team. Dr. Carrie Brown will replace her as Chair of the Institutional Advancements/Grants and Contracts/Federal Requirements Committee.

SACS Annual Meeting in San Antonio - There was a discussion regarding who would be attending the meeting in December, arrival dates and hotel reservations. Dr. Rogers suggested that there be a debriefing during finals week by those who participated in the SACS annual meeting.

SUMMARY OF ASSIGNMENTS	DUE DATE
Brunson/Rogers/Standley - Determine syllabi requirements for Teaching Excellence Center seminar in December	12/01/08

The next meeting will be held Wednesday, December 17, 2:00-3:00 pm, in the Boardroom.

The meeting was adjourned at 2:30 p.m.

Recorder: Ms. Cathy Michaels