

Stephen F. Austin State University
September 17, 2008
Reaffirmation Steering Committee
Minutes: Meeting #4

Members Attending:

Dr. Ric Berry	Dr. Mary Nelle Brunson	Mr. Danny Gallant
Ms. Karyn Hall	Dr. Larry King	Ms. Roni Lias
Dr. Violet Rogers	Dr. James Standley	Mr. Steve Westbrook

Guest: Mr. Alan Scott

Call to Order: Meeting #4 of the Reaffirmation Steering Committee was called to order at 2:05 p.m. by Dr. James Standley. Dr. Standley introduced Mr. Alan Scott to the Committee and his supporting role in the data content management of the reaffirmation process.

Approval of Meeting #3 Minutes: There was a brief discussion regarding the removal of "Digital Measures" from the sentence pertaining to the five years of faculty activity data to be recorded. Meeting #3 Minutes were then approved with this change.

Old Business: Assignments from Meeting #3

Strategic Plan Assessment - Dr. Berry noted that this item will need to be addressed at a later time.

Discussion of Reaffirmation Committee Membership - Dr. Standley turned the discussion over to Dr. Rogers. There was an examination of the draft of the Reaffirmation Committee Membership list by everyone present.

Mr. Gallant mentioned some revisions to be made to the Financial and Physical Resources subcommittees. Ms. Hall noted that the structure of the Financial and Physical Resources committees, as currently drafted, did not follow the same format as the other subcommittees outlined in the draft. The decision was made that Dr. Rogers and Dr. Standley would re-work the Financial and Physical Resources subcommittees and report back to Dr. Berry and Mr. Gallant.

Two spelling errors were noted in the Reaffirmation Committee Membership draft to be corrected in the next revision.

New Business: Reports

Meetings with University Divisions - Dr. Standley has been conducting meetings on the SACS reaffirmation process with the university divisions. He reported a good response from those divisions that have participated to date.

Assessment - Dr. King reported that the assessment process is moving along. There was discussion among the committee members about the ownership and management of the core curriculum, including the history of the Core Curriculum Committee. Dr. Berry agreed to address the core curriculum issue campus-wide in the near future.

Compliance Assist! Training Meeting - Ms. Lias reported on the recent initial training session in the use of the *Compliance Assist!* online SACS content data management system. Five steering committee members participated in the training session, and all participants were in agreement as to the helpfulness of the training, as well as the benefits and ease of use of the system.

Other Items: Dr. Berry suggested that Dr. Standley contact the Faculty Senate and ask to attend some of their meetings and report to the Senate on the reaffirmation process.

SUMMARY OF ASSIGNMENTS	DUE DATE
Standley / Rogers - Finalize Reaffirmation Committee Memberships & report to Dr. Berry	October meeting

The next meeting will be held on Wednesday, October 15, 2:00-3:00 p.m., in the Boardroom.

The meeting was adjourned at 2:52 p.m.

Recorder: Roni Lias