

Stephen F. Austin State University
June 5, 2008
Reaffirmation Steering Committee
Minutes: Meeting #1

Members Attending:

Dr. Ric Berry	Dr. Mary Nelle Brunson	Ms. Karyn Hall
Ms. Roni Lias	Dr. Adam Peck	Dr. Violet Rogers
Dr. Larry King	Ms. Debbie Sellman	Dr. James Standley
Mr. Steve Westbrook		

Guest: Ms. Dixie Groll

The initial meeting of the Reaffirmation Steering Committee was called to order at 2:00 p.m. by Dr. Berry who underscored the significance of the reaffirmation process for the university. He also expressed appreciation to all those serving on the committee for their commitment to the work associated with reaffirmation. Dr. Berry then turned the meeting over to Dr. Standley / Dr. Rogers, co-chairs of the Steering Committee.

Dr. Standley provided some background on the work that has been completed over the last several months during the preparations phase. He recounted the campus visits to Baylor and UT Arlington to learn of their 'best practices' in preparation for the SACS reaffirmation.

Dr. Standley reviewed some of the discussions that had gone into the formation of the committees. Dr. Standley and Dr. Rogers presented a draft of tentative appointments to various committees selected and tentative assignments. The committee participated in the discussion of the recommendations. That discussion developed into three recommendations that will be on the next agenda:

1. Everyone on the Steering Committee was charged with recommending membership to various committees.
2. The Institutional Effectiveness Committee will meet to draft further recommendations for subdividing the tasks and suggest committee membership.
3. Dr's. Rogers / Standley will propose a more specific timeline for committee processes.

Dr. Standley then called on Roni Lias, IAO Webmaster, to discuss the attributes of the service, *Compliance Assist!* Roni also discussed how we would go about producing and cataloging the PDF files. There were questions regarding this process.

Dr. Berry asked that the co-chairs arrange for future meetings with an agenda. The next meeting will be held on Wednesday, 7/09, 2:00-3:00, TBD.

The meeting was adjourned at 3:10 p.m.