

**Stephen F. Austin State University**  
**Teaching Load Credit Calculation for Faculty Workload**  
**Based on Faculty Workload Policy 7.13 revised 1/27/2015**  
**Effective Fall 2015**

| Course Type   | Level                        | Basis        | Calculation (Teaching Load Credit = TLC)* |
|---|------------------------------|--------------|---|
| <b>LEC - Lecture</b>  |                              |              |   |
| <b>SEM - Seminar</b>  |                              |              |   |
| <i>Credit hour course value greater than or equal to contact hour course value</i>  |                              |              |   |
|   | UG                           | Credit Hour  | 1 SCH = 1 TLC                             |
|   | UG Section 100 or > enrolled | Credit Hour  | 1 SCH = 1.5 TLC                           |
|   | GR                           | Credit Hour  | 1 SCH = 1.5 TLC                           |
|   | DO                           | Credit Hour  | 1 SCH = 2.0 TLC                           |
| <i>Credit hour course value less than contact hour course value</i>   |                              |              |   |
|   | UG                           | Contact Hour | 1 Contact Hour = 0.667 TLC                |
|   | UG Section 100 or > enrolled | Contact Hour | 1 SCH = 1.5 TLC                           |
|   | GR                           | Contact Hour | 1 Contact Hour = 1 TLC                    |
|   | DO                           | Contact Hour | 1 Contact Hour = 1 TLC                    |
| <b>LAB - Laboratory</b>   |                              |              |   |
| <i>Credit hour course value greater than or equal to contact hour course value</i>  |                              |              |   |
|   | UG                           | Credit Hour  | 1 SCH = 1 TLC                             |
|   | UG Section 100 or > enrolled | Credit Hour  | 1 SCH = 1.5 TLC                           |
|   | GR                           | Credit Hour  | 1 SCH = 1.5 TLC                           |
|   | DO                           | Credit Hour  | 1 SCH = 2.0 TLC                           |
| <i>Credit hour course value less than contact hour course value</i>   |                              |              |   |
|   | UG                           | Contact Hour | 1 Contact Hour = 1 TLC                    |
|   | UG Section 100 or > enrolled | Contact Hour | 1 SCH = 1.5 TLC                           |
|   | GR                           | Contact Hour | 1 Contact Hour = 1 TLC                    |
|   | DO                           | Contact Hour | 1 Contact Hour = 1 TLC                    |
| <b>PRA - Practicum</b>  |                              |              |   |
| <i>Music, Art, Nursing and Forestry Field Station (FOR310, FOR323, FOR325, FOR329, FOR335, FOR336)</i>  |                              |              |   |
|   | UG                           | Contact Hour | 1 Contact Hour = 1 TLC                    |
|   | GR                           | Contact Hour | 1 Contact Hour = 1 TLC                    |
|   | DO                           | Contact Hour | 1 Contact Hour = 1 TLC                    |
| <i>Student Teaching</i>   |                              |              |   |
| <i>(AGD491, ELE441, ELE542, ELE543, ELE555, HMS447, SED442, SED541, SED542, SPE443)</i>   |                              |              |   |
|   | UG                           | Per Student  | 1 Student = 0.5 TLC                       |
|   | GR                           | Per Student  | 1 Student = 0.5 TLC                       |
| <i>All Others</i>   |                              |              |   |
|   | UG                           | Contact Hour | 1 Contact Hour = 0.5 TLC                  |
|   | GR                           | Contact Hour | 1 Contact Hour = 0.75 TLC                 |
|   | DO                           | Contact Hour | 1 Contact Hour = 0.75 TLC                 |
| Note: Maximum TLC per course section is 6.  |                              |              |   |
| <b>PRL - Private Lesson</b>   |                              |              |   |
| <i>Music</i>  |                              |              |   |
|   | UG                           | Per Student  | # Enrolled x (Contact Hours x 0.667)      |
|   | GR                           | Per Student  | # Enrolled x (Contact Hours x 0.667)      |
| Note: Faculty teaching private lessons will receive an additional 0.667 TLC per semester  |                              |              |   |
| <b>MST - Master's Thesis</b>  | GR                           | Per Student  | 1 Student = 0.667 TLC                     |
| <b>DSR - Dissertation</b>   |                              |              |   |
| <i>Forestry</i>   | DO                           | Per Student  | 1 Student = 0.667 TLC                     |
| <i>Education</i>  | DO                           | No Credit    |   |
| Note: A student enrolled in MST courses may be counted no more than twice - once each in two different enrollment periods; maximum TLC per MST course is 3. |                              |              |   |
| A student enrolled in DSR courses may be counted no more than six times - once each in six different enrollment periods.                                    |                              |              |   |
| <b>IND - Independent Study (minimum class size required for TLC credit: Undergraduate = 10; Graduate = 5)</b>   |                              |              |   |
|   | UG                           | Credit Hour  | 1 SCH = 1 TLC                             |
|   | GR                           | Credit Hour  | 1 SCH = 1 TLC                             |
| Note: In courses where the minimum class size is not met, no TLC is generated.  |                              |              |   |

\* Cross-listed or variable credit course characteristics may also affect the TLC calculation