



**KSTN** (key·stone) /'kē, stōn/ *noun*

1. a central stone at the summit of an arch, locking the whole together.
2. Key Services Temporarily Needed.

**You may not have to put your semester on hold for a temporary limiting condition.**

KSTN seeks to hold a student's academic success together when faced with temporary limiting conditions such as injury or illness. Services from available campus resources are locked together to provide individualized support for short-term assistance. Students are encouraged to contact **Disability Services** before dropping a course because of a temporary condition. The OSRR works closely with Disability Services to develop workable options that help keep students enrolled and on track for graduation.



**Our mission IS student success!**

### **Supporting Student Success through Education**

The OSRR provides students with educational opportunities to support positive decision-making and accountability.

- [Absence Notifications](#) • courtesy notifications to instructors of current absences
- [Prehearing Survey](#) • education on the SFA student conduct process
- [Policy Links](#) • official policies that directly affect students
- [Early Alert and Incident Reporting Links](#) • access to reporting forms for concerns about other students or alleged conduct code violations

**Office of Student Rights & Responsibilities  
Stephen F. Austin State University**

Rusk Building Room 315 • 936.468.2703

Nacogdoches, Texas

[www.sfasu.edu/judicial](http://www.sfasu.edu/judicial) • [sfajudicial@sfasu.edu](mailto:sfajudicial@sfasu.edu)

**STEPHEN F. AUSTIN  
STATE UNIVERSITY**  
NACOGDOCHES, TEXAS

## **Office of Student Rights & Responsibilities**

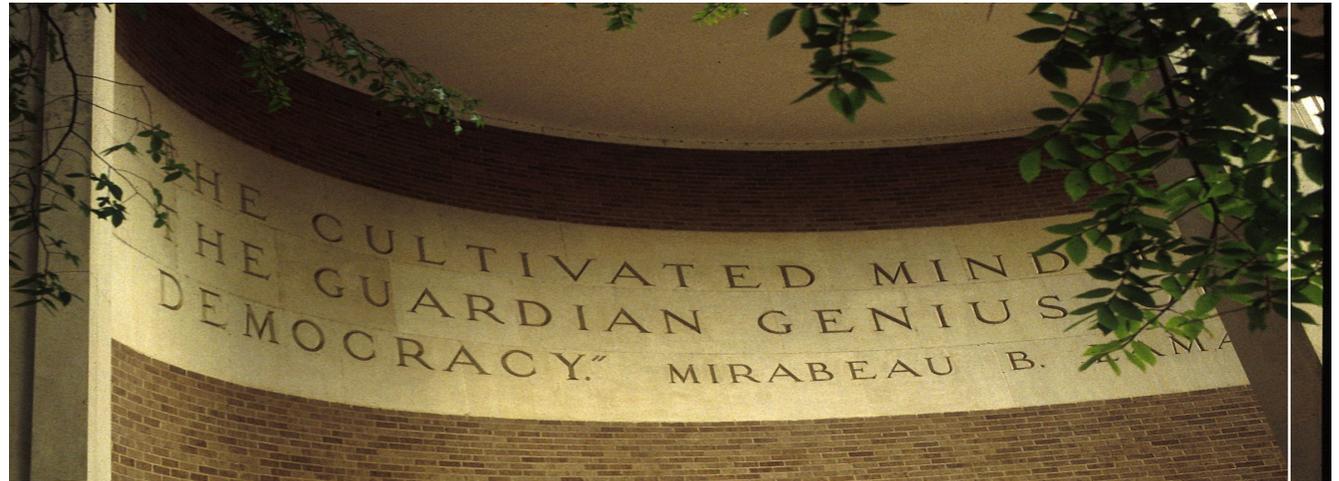
*"We want to be a part of  
your success!"*



# Student Support

**Absence Notifications** • Students ill or missing class for other legitimate reasons can access the online notification system on the OSRR page. While this notification is not an excuse, it keeps instructors in the loop. And the form is smartphone friendly! You don't have to make a special trip to the office! Students can even upload a copy of a doctor's note.

**Student Advocacy** • The OSRR is a great place to get information on a policy or locating a resource. For additional assistance with academics and enrollment issues, please contact the Student Success Center at 936-468-5803 or visit them in the Library in Room 203.



## IF YOU SEE SOMETHING – SAY SOMETHING

Early Alert • Behavioral Intervention Team • Student Conduct

**Early Alert** • This program is specifically for concerns about disturbing or distressing behaviors. Reports can be made several ways:

- The online reporting form on the OSRR website,
- By phone or email to the OSRR.

Reports can be made anonymously. Each report is reviewed by a professional staff member and appropriate action taken as necessary.

Early Alerts are handled as confidentially as possible to assist students in achieving success. Options may be a counseling referral, an appointment with medical staff, or some type of academic assistance referral.

Cases may be referred to the student conduct process. More serious situations may be assessed by the university's Behavioral Intervention Team (BIT).

**BIT** • The BIT is a multidisciplinary team composed predominantly of professional staff members that evaluate extreme behavioral cases to fashion the best possible intervention for a concerning student's success in all areas of university life. After review by the team, a staff member is assigned to meet with the student to discuss concerns and options to help the student be successful.

**Student Conduct** • Alleged violations of the Student Code of Conduct are handled in a manner to ensure procedural due process and fairness to all involved. Student conduct is viewed as part of the total educational process of the involved student(s). The Code and these procedures can be found by accessing the link available on the OSRR's website.

