Opening:

College Council was called to order at 4:00 pm on September 15, 2014 in Ferguson room 377. Dr. Lee Payne presided as CLAA president.

Present:

Andrew Brininstool; Ann Wilder; Benjamin S. Dixon; Brian W. Tanner; Carrie D. Kennedy Lightsey; Darrel McDonald; Elizabeth A Tasker; James Morris; Lauren E. Brewer; Linda T Bond; Louise I Stoehr; Thomas P. Madison; Sharon D Eaves; Steve R Taaffe; Troy D Davis; Wendi K. Pollock.

I. Identify or elect new Secretary
   - Andrew Brininstool was elected to serve as new Secretary

II. Curriculum Deadline
   - It was noted that the curriculum changes deadline is October 10th.
   - Both the English Department and Philosophy Department suggested that they will be presenting curriculum changes.

III. Chair’s Retreat
   - Noted: regarding in-class misbehavior issues, faculty should contact Chris Rivers, Assistant Chief of Campus Police, at (936) 468-2608, rather than call 911.
   - The Council discussed workload policy.
     o Two graduate level courses count as three undergraduate courses
     o The current workload and TLC policy does not account for undergraduate theses. Perhaps a matter for the English Department to delve into regarding BFA theses.
     o Private Course Lessons not addressed in current policy
   - It was noted that the policy committee will meet on September 25
• We discussed banking publications and other research from Assistant to Associate Professor and then to Full Professorship. Ultimately, it was decided that this matter is to be decided within each department.

IV. Chair’s Meeting

• New changes to advising, including the use of a new software program.
  o Faculty who serve as advisors are asked to have three contacts with each freshman advisee per semester
  o It has been suggested that if a faculty member fails to add notes in the advising software they could be docked for merit.
  o Advising is being added to both merit and tenure consideration
  o The Student Success Collaborative and use for advising suggests the following:
    1. Convocation
    2. Midterm checkup
    3. A regular advising meeting

V. Adjournment

The meeting was adjourned at 5:15 by Dr. Lee Payne.

Minutes submitted by: Andrew Brininstool