Minutes
College of Liberal and Applied Arts College Council
Sept. 17, 2012; 2:30 p.m.
Ferguson 478

Attending: Dr. Ray Darville, Chair.; Dr. Ron Tumelson, Vice-Chair; Dr. Wilma Cordova, Dr. Sarah Savoy, Dr. Steve Taaffe, Dr. Karol Chandler-Ezell, Dr. Tiffany Bice-Wigington, Dr. Gabriela Miranda-Recinos, Dr. Dana Cooper, Dr. Michael Walker, Dr. Al Greule, Dr. Linda Bond, Dr. Lee Payne, Dr. Denise Millstein, Dr. Anne Collins Smith, Dr. Marc Guidry (Associate Dean)

Session called to order by Ray Darville at 2:30 p.m.

Members introduced themselves.

Ray Darville noted that Alan Baily, Secretary, would not be able to attend meetings this semester due to a teaching schedule time conflict. Karol Chandler-Ezell agreed to serve as secretary for the fall, 2012 semester.

Minutes from May 2nd, 2012 meeting of the College Council were distributed and introduced for approval. Linda Bond moved to approve minutes from May 7, 2012. A second was made by Dana Cooper. Voting. For 14, Against 0. Unanimous to approve.

The calendar of duties and meeting dates was distributed to members.

- Seven total meetings are planned for fall, 2012. We hope to have less, depending on number of curriculum changes from departments. Reports/responses from chairs to query suggest few proposals. Psychology (Dr. Jerry Williams, Interim Chair) requested some additional time due to large-scale faculty changes in department. Extra time granted by Ray Darville and Associate Dean Marc Guidry. We will know on or around Oct. 5th what proposals we will have because of the due date to the dean’s office. They will be routed from Marc Guidry and distributed to Ray Darville and he will distribute the proposals to the Council for review. If the workload is light, we will cancel some meetings.
- College Council received a copy of the Chairs Council minutes for our information. Ray Darville pointed out one item: Last item, page 2: “The Coordinating Board is going to impose on faculty a peer evaluation process. The timeline and process will be determined later.......” This would mean that faculty would be required to have an annual peer review of teaching as part of annual review. This would be in addition to merit, tenure, and promotion process or perhaps in conjunction with the annual faculty
evaluation process. Marc Guidry did not have more information. More information may come from the Dean soon. There may be some peer review processes that will come down from the Provost.

- Core Curriculum Advisory Committee has been appointed. Marc Guidry indicated that Linda Levitt and Bob Szafran are our college’s representatives on that university-wide committee for the Core Curriculum Advisory Committee.

- The department of Mass Communication is proposing the elimination of the Secondary Education teaching certification in Journalism. Linda Bond spoke for the proposal from mass communication: They believe that they have very few students enrolled and the certification can be obtained after graduation. Lee Payne moved to approve deletion. A second was made by Wilma Cordova. Voting: Unanimously approved.

- Constitutional matters were then discussed. A list of proposed constitutional changes was distributed for consideration. Marc Guidry read through College Council Constitution prior to meeting and brought items to our attention for consideration. He informed us that Mrs. Dixie Groll in the Dean’s Office has the electronic version and makes those official changes and posts them to the College website.

- Article 1, Section 3. Every department in the College has the right to appoint two members of the council except Military Science (*insertion), who gets one. We would like to modify it to add “and the Division of Multidisciplinary Programs: Article 1 Section 1 D specifies that Military Science gets 1.

- A motion was made by Denise Millstein to: “Strike Article 1 Section 1 D. In addition, Article 1, Section 3 to be changed to read: “Every department in the college will have the right to elect two members of the council except for the Department of Military Science and the Division of Multidisciplinary Programs, which have the right to elect one member each.” Karol Chandler-Ezell seconded the motion. After discussion, Denise Millstein moved to table previous motion and move same amendment to Section 1 as above.

- The motion was modified by Ron Tumelson as above: “Strike Article 1 Section 1 D as it stands. In addition, Article 1, Section 3 to be changed. “Every department in the college will have the right to elect two members of the council except for the Department of Military Science and the Division of Multidisciplinary Programs, which have the right to elect one member each.” The motion was seconded by Lee Payne. Voting: For 12, Against 0, Abstained 1. Motion was approved.

- Further clarification from Dana Cooper was given: “All members will be elected from within departments, divisions, and schools.” Anne Collins Smith seconded the motion. Voting: For: 14, Against 0 Unanimous. Motion was approved.
• Article 1, Section 6. Top of page 2, “and” should be “an.” Motion to change from Michael Walker and a second was made by Ron Tumelson. Voting: For 14, Against 0 Unanimous. Motion was approved.

• Article 2, Section 2: Top of page 2. Meeting and organization article. Suggested minimum changed to: “A quorum of members for conducting business or electing officers shall consist of a simple majority of the Council.” Motion made by Michael Walker with a second by Al Greule. Voting: For 14, Against 0. Unanimous. Motion was approved.

• Agenda 6E, Article 3, Section 5. Al Greule motioned to change wording to “The council will consider matters relating to the undergraduate curriculum in the College.” A second to the motion was made by Anne Collins Smith. Voting: For 13, Against 0, Abstained 1. Motion was approved.

• There was a discussion about whether the Council would allow proxy votes for absent council members? Discussion followed and the general consensus was against allowing proxy votes. No action was taken.

• A motion was made to submit all of the above proposed changes to the constitution to the college faculty as a package and that all changes would be shown through “Track Changes” function for the faculty to vote for or against the changes as a whole. Second made by Dana Cooper. Voting: For 14, Opposed 0, Abstained 0. Unanimous. Motion was approved.

• Motion to adjourn by Dana Cooper. A second was made by all present. Voting: Unanimous to adjourn at 4:00 p.m. Motion was approved.