Minutes of the Meeting of the Council of the College of Liberal and Applied Arts

September 22, 2008

The meeting was called to order at 2:30 PM in Ferguson 172. Those present at the meeting included:

Members of the Council
Perry Moon, Chair
Steve Cooper, Vice Chair
Ken Collier, Secretary
Steve Marsden
John McDermott
Julie Harrelson-Stephens
Steve Taaffe
John Dahmus
Captain Joshua Boyett
Rhiannon Fante
Sudesah Roy
Jeff Roth
Linda Harris

Non-Members of the Council
Dr. Mark Barringer, Associate Dean
Ray Darville, Interim Chair of Communications

After calling the meeting to order Mr. Moon asked that members briefly introduce themselves so that new members could be introduced and begin to meet returning Council members.

Communications Department

Mr. Moon then introduced Dr. Darville who had been invited to explain upcoming changes to the Communications department. Several members of the Council expressed concerns about the reorganization and its impact on courses and programs. Members of the Council requested that curriculum changes emerging from this reorganization be brought to the Council in a manner that would help the Council evaluate the relationship between new programs and courses emerging from the reorganization.

Professional Development Funds 2008-2009

Mr. Moon then introduced the Council’s role in the distribution of professional development funds for the year. He reported that the amount to be allocated by the Council for 2008-09 would be $12,200. According to the Council’s policy dividing funds between semester this meant that funds would allocate by semester:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Fall ‘08</td>
<td>$3,660</td>
</tr>
<tr>
<td>Spring ’09</td>
<td>$4,800</td>
</tr>
<tr>
<td>Summer ’09</td>
<td>$3,600</td>
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The Council agreed to keep the $800 per faculty cap on awards from the Council and to continue the policy as approved last year.

To help with the review of funding proposals the following members were placed on a committee that will review professional development applications and make recommendations to the entire Council:

- Linda Bond
- Steve Cooper
- Sudesah Roy
Curriculum Committee
Mr. Moon reported that the Dean had suggested the creation of a college-wide curriculum committee composed of six faculty members and three departmental chairs with each of the College’s departments represented on the Committee. Members of the Council felt that members of the Council should be included in such a committee given its mandated role in curriculum review. Members of the Council wanted to make sure that recommendations of the proposed committee be brought before the Council.
The following Council members were recommended for membership in the Curriculum Committee (subject to the willingness of “volunteers” who were not present):
- Linda Bond
- Ken Collier
- John Dahmus
- Linda Harris
- John McDermott
- Perry Moon

College Tenure Policy
Mr. Moon asked the Council to look again at the College’s new tenure policy. Although the policy had recently been approved the Council remained interested in evaluating the policy and suggesting improvements in the future.

Workload policy
Mr. Moon brought the new College workload policy to the attention of the Council. While there was no need for Council action on this item he wanted members of the Council to be aware of policy changes.

College Mission statement;
Mr. Moon next put the issue of a new mission statement before the Council. After reviewing the new University mission statement and the old College mission statement the Council selected a committee to draft a new mission statement for the College. The following members were named to the Mission Statement Committee:
- Julie Harrelson-Stephens
- Steve Marsden
- Jeff Roth

College Student Council
Mr. Moon pointed out that the College’s new student council would begin meeting soon. While there was no need for immediate council action, Mr. Moon wanted Council members to be aware that suggestions might be flowing from students.

Writing Enhanced Policy
Mr. Moon brought the issue of the college’s writing enhanced course policy before the Council. Members of the Council reiterated their concern about having the Council responsible for approving writing enhanced syllabi. Members of the Council also expressed doubts about the value of the policy overall. It was generally agreed that this issue might best be addressed by the committee reviewing college requirements.
Approval of the Minutes
The Council formally approved the minutes of the May 7, 2008 meeting of the Council. The minutes were approved with a unanimous vote.