April 3, 2017

The meeting began at 2:30pm in room 273D of the Ferguson Building. People in attendance were the following:

Dr. Kwame Antwi-Boasiako (Government)
Dr. Freddie Avant (Social Work)
Dr. Leslie Cecil (Anthropology, Geography, Sociology)
Dr. Steve Cooper (Multidisciplinary Programs)
Dr. Steven Galatas (College Council)
Dr. Marc Guidry (Associate Dean)
Dr. John Hendricks (Mass Communication)
Dr. Scott Hutchens (Psychology)
Dr. Brian Murphy (Dean)
MAJ Timothy Graham (Military Science)
Dr. Mark Sanders (English)
Dr. Jeana Paul-Urena (LCC)

Dean Brian Murphy opened the meeting with a discussion of the format used in the annual faculty evaluation. The question was whether the current open-ended format should be retained or one that provides targeted goals for faculty. It was decided that the open-ended format should continue for the categories of scholarship and service but that a set of defined standards should apply to the evaluation of teaching to enable faculty to know what minimal expectations are anticipated by chairs. This revision will be forwarded to the College Council for its review and feedback.

Dean Murphy informed the chairs that the Provost's Office is contemplating budget reallocations that would shift monies from low producing programs toward programs experiencing enrollment growth. To position the college to minimize any budget losses, an ad hoc committee has been exploring how to enhance enrollment growth for our programs. Three avenues are being examined: program outreach, retention, and curriculum development. A final report should be available in about two weeks.

Dean Murphy reviewed the format and deadlines for the college's upcoming Honors Banquet on May 3. He walked through the ceremony to ensure each chair understood the process and expectations of the event. Associate Dean Marc Guidry discussed the possibility of moving to an electronic form for course substitutions. He inquired whether chairs had any objections if the university opted to move in this direction. The proposal met with unanimous approval.

Dean Murphy provided an update on a committee exploring how to handle interdisciplinary collaboration across the university. He also alerted the chairs to the upcoming meeting of the college's Advisory Board on April 28.

The meeting adjourned at 3:41pm.