

F/S	SUBJECT: Admission of Students with Credit for Nursing Courses Completed	
REVISED OR REVIEWED	DATE	PAGE
10/2004 3/2006 10/2008	11/08/02	1 of 2
11/2009 4/2012 4/2016		

Signature  Date 5/10/16

STANDARD POLICY

POLICY

Students may be admitted to the School of Nursing (SON) and be given credit for nursing courses completed at another institution, where they remain in good standing, with a grade of “C” or higher in each nursing course attempted. Students will not be required to take duplicate nursing courses.

PROCEDURE

Admission procedures will be as follows:

1. Students shall first be admitted to the University.
2. Students must meet all requirements for admission:
 - a. Complete and pass a criminal background check pursuant to Policy No. 11, and,
 - b. Complete and pass a urinalysis drug screen pursuant to Policy No. 13.
3. Applications for transfer admission into the fall or spring class will be accepted on a case by case basis and acceptance will be based on space availability.
4. Students shall then submit a complete petition packet to the Student Affairs Committee of the SON to be given credit for nursing courses completed with a grade of “C” or higher at other institutions in each nursing course attempted.
5. The following shall be included in the application packet:
 - b. Complete copies of **official** transcripts from **all** other institutions attended;
 - c. Transcript evaluations from the SFASU Registrar’s Office;
 - d. Petitions for non-nursing courses for which the student seeks credit;
 - e. Petitions for nursing courses for which the student seeks credit;
 - f. Course descriptions and syllabi for nursing courses for which the student seeks credit;
6. Students may then be placed in a second, third, or fourth semester nursing class.
7. The Student Affairs Committee shall make a decision on what credit, if any, the student will receive for nursing courses completed with a grade of “C” or higher at other institutions.

8. Students admitted pursuant to this policy shall complete all University requirements for the Bachelor of Science in Nursing (BSN) degree, including the residency requirements.
9. SFASU requires that the last forty-two (42) hours taken be in residency, or taken at SFASU, and that thirty-six (36) of these hours be upper School (300 and 400 level) courses.
10. Students admitted pursuant to this policy shall complete all prerequisite courses required by the SON before enrolling in the final nursing course.
11. Students may not bypass prerequisite courses required by the SON by transferring to the School pursuant to this policy.
12. Any applicant who is not in good standing at another nursing program, and is not eligible to continue or return to that program, will be ineligible for admission into the Richard and Lucille DeWitt School of Nursing at Stephen F. Austin State University.