STANDARD POLICY

POLICY

Students may be admitted to the School of Nursing (SON) and be given credit for nursing courses completed at another institution, where they remain in good standing, with a grade of “C” or higher in each nursing course attempted. Students will not be required to take duplicate nursing courses.

PROCEDURE

Admission procedures will be as follows:

1. Students shall first be admitted to the University.

2. Students shall then apply to the Student Affairs Committee of the SON to be given credit for nursing courses completed with a grade of “C” or higher at other institutions in each nursing course attempted.

3. Students may then be placed in a second, third, or fourth semester nursing class.

4. Applications for admission to the fall class will be accepted from December 20 to February 1 each year. Applications for admission to the spring class will be accepted from August 1 to September 12 each year. Applications will be considered only if there are vacancies in the class.

5. The following shall be included in the application packet:

   a. Completed application to the SON;
   b. Complete copies of official transcripts from all other institutions attended;
   c. Transcript evaluations from the SFASU Registrar's Office;
   d. Petitions for non-nursing courses for which the student seeks credit;
   e. Petitions for nursing courses for which the student seeks credit;
   f. Course descriptions and syllabi for nursing courses for which the student seeks credit;
   g. Complete admission Student Checklist which includes a written list of all courses currently being attempted for conditional admission. (If all courses are completed, no further action is needed.)
   h. Criminal background check pursuant to Policy No. 11.
   i. Urinalysis drug screen pursuant to Policy No. 13.
   j. Make at least 90% on a drug calculation exam.
6. The Student Affairs Committee shall make a decision on what credit, if any, the student will receive for nursing courses completed with a grade of “C” or higher at other institutions.

   The Student Affairs Committee may determine that a nursing course for which a student is seeking credit is lacking required content. In this case the Student Affairs Committee may require the student to complete additional didactic or clinical work within the first two (2) weeks of a semester for a student to receive credit for a particular nursing course. The time limit is necessary because nursing courses are taught progressively, with content developing from simple to complex.

7. Students admitted pursuant to this policy shall complete all University requirements for the Bachelor of Science in Nursing (BSN) degree, including the residency requirement.

8. SFASU requires that the last forty-two (42) hours taken be in residency, or taken at SFASU, and that thirty-six (36) of these hours be upper School (300 and 400 level) courses.

9. Students admitted pursuant to this policy shall complete all prerequisite courses required by the SON before enrolling in the final nursing course.

10. Students may not bypass prerequisite courses required by the SON by transferring to the School pursuant to this policy.

11. Any applicant who is not in good standing at another nursing program, and is not eligible to continue or return to that program, will be ineligible for admission into the Richard and Lucille DeWitt School of Nursing at Stephen F. Austin State University.