

Advanced Placement Guidelines

Original Implementation: September 4, 1979

Last Revision: April 12, 2016

Stephen F. Austin State University (SFA) offers several options for students to earn college credit through placement programs and national examinations: the College Level Examination Program (CLEP), Advanced Placement Program (AP) of the College Board, International Baccalaureate (IB) Program, and SFA internal examinations.

The Office of Admissions is responsible for reviewing these placement programs and national examinations annually, and disseminating information about changes to the appropriate academic units.

To make revisions to course credit earned through AP, CLEP, and IB, academic units will submit recommendations through the dean to the Undergraduate Council's Curriculum Committee. An academic unit proposing a score of more than 3 on a corresponding AP exam must submit a request to the provost justifying the need for a higher score. A request for a score higher than 3 must include evidence that a higher score is needed to indicate the student's sufficient preparation for related, more advanced courses for which the lower-division course is a prerequisite.

Individual academic units may initiate an internal advanced placement program (i.e., a system that allows students to bypass certain courses). Academic units will submit requests via a memorandum to offer internal advanced placement programs through the dean of the college to the Undergraduate Council's Curriculum Committee for approval. Academic units will update their advanced placement programs as part of the university's general bulletin revision process.

Cross Reference: General Bulletin, Student Handbook and Activities Calendar, Tex. Educ. Code § 51.968

Responsible for Implementation: Provost and Vice President for Academic Affairs

Contact for Revision: Provost and Vice President for Academic Affairs

Forms: SFA Advanced Placement Justification

Board Committee Assignment: Academic and Student Affairs