

## **Administrative Evaluation of Adjunct Faculty Performance**

**Original Implementation:** December 17, 2010

**Last Revision:** January 31, 2017

Stephen F. Austin State University recognizes that faculty performance should be regularly and systematically evaluated. Adjunct faculty administrative evaluations should be used when considering reappointment.

Adjunct faculty members will be evaluated annually for their performance of assigned duties, which will include teaching and may include other activities. For the evaluation, the academic unit head will review student evaluations of teaching and all material relevant to the performance of the adjunct faculty member.

The academic unit head will review the evaluation with each adjunct faculty member and provide a copy to the dean and faculty member.

Adjunct faculty members are not eligible for merit pay increases.

**Cross Reference:** Faculty Handbook, Student Evaluation of Instruction (7.27)

**Responsible for Implementation:** Provost and Vice President for Academic Affairs

**Contact for Revision:** Provost and Vice President for Academic Affairs

**Forms:** Adjunct Faculty Administrative Evaluation Form (available online from the Office of the Provost)

**Board Committee Assignment:** Academic and Student Affairs